



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 15th May 2018 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

9th May 2018

AGENDA

- 20.13 ***Election of Chairman***
Appoint a Chairman, and the Chairman then to sign the Declaration of Acceptance of Office of Chairman.
- 20.14 ***Election of Vice Chairman***
- 20.15 ***Apologies for Absence***
- 20.16 ***Declaration of Interests***
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda
- 20.17 ***Register of Members' Personal Interests***
Councillors to be reminded of the requirement to give written notification to the Monitoring Officer within 28 days of becoming aware of any changes to their Personal Interests
- 20.18 ***Sub-committees***
- To appoint committee members for each of the sub-committees: Finance, Environmental & Footpaths, Estate Liaison Officers, Health & Welfare, IT & Publicity, Planning & Highways, Recreation Ground, Personnel, Complaints, Tree Warden, School Representative, Village Hall Representative, Church Liaison
- 20.19 ***Meeting Open to the Public***
- 20.20 ***Minutes of Last Meeting***
Approve as a correct record the minutes of the Parish Council meeting held on 10th April 2018
- 20.21 ***District and County Councillors' Reports***
- 20.22 ***Chairman's Report***
- 20.23 ***Casual Vacancies – Fairstead and Terling***



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20.24

Finance

The following cheques/direct debits to be approved for payment and signed:

| | | | | |
|------------------------|------|-----------------------|-------------------------------|---------|
| 7 th April | 2396 | A Jiggins | Handyman's Services March | 164.03 |
| 7 th April | 2397 | Lord Rayleigh's Farms | Garage Rental | 20.00 |
| 7 th April | 2398 | EON | Street Lighting | 58.89 |
| 7 th April | 2399 | EALC | Subscription | 281.55 |
| 7 th April | 2400 | F Killby | Salary/Office Allowance Mar | 708.34 |
| 7 th April | 2401 | F Killby | Expenses March | 53.69 |
| 7 th April | 2402 | Inland Revenue | PAYE/Tax March | 244.76 |
| 7 th April | 2403 | Essex Pension Fund | Clerk's Pension March | 245.74 |
| 15 th April | DD | British Telecom | Clerk Phone Line April | 36.12 |
| 18 th April | DD | EDF Energy | Electricity Rec Ground | 5.00 |
| 20 th April | 2404 | Braintree D Council | Trade Waste Agreement | 1146.50 |
| 4 th May | 2420 | Lord Rayleigh's Farms | Garage Rental | 10.80 |
| 4 th May | 2421 | A Jiggins | Handyman's Services April | 212.11 |
| 4 th May | 2422 | F Killby | Salary/Office Allowance April | 753.03 |
| 4 th May | 2423 | Inland Revenue | PAYE/Tax April | 275.50 |
| 4 th May | 2424 | Essex Pension Fund | Clerk's Pension April | 264.43 |
| 4 th May | 2425 | Anglian Water | Water – Recreation Ground | 14.20 |
| 4 th May | 2426 | F Killby | Expenses April | 87.53 |

- Approval for renewal of Trade Waste Agreement for Terling Village Hall (1 x 770L, 1 x 360L and 1 x 1100L recycling bins, weekly collection) - £1,146.50 – see Appendix I
- Approval of renewal of tractor insurance with Zurich last year £225.50 (last year £224.84) see Appendix II
- Audit - update

20.25

Environmental & Footpaths

20.26

Estate Liaison



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20.27

Health & Welfare

Replacement of Safety Surfaces - Playground

20.28

IT & Publicity

Wifi Village Hall

20.29

Planning and Highways

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

Planning App: 18/00572/OUT Blixes Farm Ranks Green

Road Fairstead Essex CM3 2BJ Demolition of cold stores, freezers storage containers and meat preparation area. Erection of extension to Farm Shop comprising replacement cold stores, freezer, meat preparation room, dry storage and loading/unloading area

Local Plan

Housing Needs Survey

Highways Encroachment and Property Boundaries – Parish Review

Directional Signs

Terling Ford Gabion Wall Collapse

Oakfield Lane

Hollow Ditch Railings

Refurbishment of Village Sign

Fuller Street Surface Water

Traffic Calming – Hatfield Road

20.30

Recreation Ground

20.31

Councillors' Reports, including Village Hall Report, School Report and Church Liaison

20.32

Clerk's Report

20.33

Grants – 2018

Local Service Fund



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- 20.34 ***Bus Service*** – Approval for annual membership – £25 for BDC Community Transport, – proposed route – Terling and Fairstead Parish to Chelmsford return trip on the first Friday of the month, starting 1st June.
- 20.35 ***General (Non-Recyclable) Waste Collection Service – 19th May 2018***
- 20.36 ***Terling Village Hall Car Park***
- 20.37 ***General Data Protection Regulations***
- 20.38 ***Terling Chapel – to consider registering as a Community Asset***
- 20.39 ***Information Exchange/Next Agenda Items***
- 20.40 ***Date of next meeting, including committees***

7.30 pm, 26th June, Parish Council Meeting, Terling Village Hall

7.30 pm, 7th August, Parish Council Meeting, Square & Compasses, Fuller Street