



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 9th April 2019 at the Square & Compasses, Fuller Street.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

3rd April 2019

AGENDA

21.98 *Apologies for Absence*

21.99 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

22.00 *Meeting Open to the Public*

22.01 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 5th March 2019.

22.02 *District and County Councillors' Reports*

22.03 *Chairman's Report*

22.04 *Finance*

The following cheques/direct debits to be approved for payment and signed:

4th Mar	2526 James Todd	Payroll Services	31.20
4th Mar	2527 F Killby	Salary/Office Allowance	712.06
4th Mar	2528 F Killby	Expenses	44.70
4th Mar	2530 Inland Revenue	PAYE/Tax	126.69
4th Mar	2531 Essex Pension Fund	Clerk's Pension Contribution	217.61
4th Mar	2532 Lord Rayleigh's Farms	Garage Rental	20.00
4th Mar	2533 A H Jiggins	Handyman's Services	117.07
4th Mar	2534 Reprohouse	Photocopying	60.00
4th Mar	2535 B D Council	Community Bus Hire	64.00
4th Mar	2536 Notice-It	Noticeboards x 2	924.00



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15th Mar DD EDF Electricity Rec Ground 8.00

15th Mar DD British Telecom Clerk's Phone Line 39.60

Approval for renewal of Trade Waste Agreement 2019-20 for Terling Village Hall (1 x 770L, 1 x 360L and 1 x 1100L recycling bins) - £1,204.50 – see Appendix I

Approval of subscription for membership of EALC - £276.91 – see Appendix II

Approval of renewal of tractor insurance –£233.07 - see Appendix III

Approval of renewal of Street Cleaning Agreement with BDC 2019-20 - £800.13 payable to Terling and Fairstead Parish Council in exchange for litter bin collections, litter picks, checking recycling banks, monitoring fly tipping, etc

22.05 *Environmental & Footpaths*

Village Map

Dog Waste Bins – Ranks Green

22.06 *Estate Liaison*

22.07 *Health & Welfare*

22.08 *IT & Publicity*

22.09 *Planning and Highways*

- Oakfield Lane
- Fuller Street surface water
- Traffic Calming Gates/Speeding
- Road Repairs including potholes passing places between Terling and Ranks Green, road surface Fairstead Road (just outside 30 mph sign)
- United Reformed Church
- Parking Issues at School
- Planning Enforcements
- Local Plan
- Housing Needs Survey
- Directional Signs including Ranks Green issues including finger post, Essex Way sign and road sign, Boreham end
- War Memorial Cleaning - date



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22.10

Playground

- Rospa Inspection
- Painting - date

22.11

Recreation Ground

- Container for football team

22.12

Councillors' Reports, including Village Hall Report, School Report and Church Liaison

22.13

Clerk's Report

22.14

Telephone Box Libraries – Approval for purchase of material to install shelves in Flacks Green phone box, possibility of extending this scheme to Ranks Green telephone box

22.15

Terling Village Hall Car Park

22.16

Information exchange / next agenda items

22.17

Date of next meeting, including committees

7.00 pm, 21st May, Annual Parish Meeting, followed by Parish Council Meeting, Terling Village Hall