



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.btck.co.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 21st May 2019 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

15th May 2019

AGENDA

- 22.18 ***Election of Chairman***
Appoint a Chairman, and the Chairman then to sign the Declaration of Acceptance of Office of Chairman.
- 22.19 ***Election of Vice Chairman***
- 22.20 ***Apologies for Absence***
- 22.20 ***Declaration of Interests***
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.
- 22.21 ***Councillors to Sign the Declaration of Acceptance of Office and to Submit Register of Members' Personal Interests***
- 22.22 ***Co-option of Mrs Louisa Sime (Terling Ward)***
- 22.23 ***Sub-committees***
- To appoint committee members for each of the sub-committees: Finance, Environmental & Footpaths, Estate Liaison Officers, Health & Welfare, IT & Publicity, Planning & Highways, Recreation Ground, Personnel, Complaints, Tree Warden, School Representative, Village Hall Representative, Church Liaison
- 22.24 ***Meeting Open to the Public***
- 22.25 ***Minutes of Last Meeting***
Approve as a correct record the minutes of the Parish Council meeting held on 9th April 2019.
- 22.26 ***District and County Councillors' Reports***
- 22.26 ***Chairman's Report***
- 22.27 ***Finance***
The following cheques/direct debits to be approved for payment and signed:
- | | | | |
|---------|-----------------|------------------|-------|
| 2nd Apr | 2537 James Todd | Payroll Services | 31.20 |
|---------|-----------------|------------------|-------|



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2nd Apr	2538 F Killby	Salary/Office Allowance	802.16
2nd Apr	2539 F Killby	Expenses	54.32
2nd Apr	2540 Inland Revenue	PAYE/Tax	246.33
2nd Apr	2541 Essex Pension Fund	Clerk's Pension Contribution	278.01
2nd Apr	2542 Lord Rayleigh's Farms	Garage Rental	20.00
2nd Apr	2543 Tildenet	Cricket Equipment	255.60
2nd Apr	2544 B D Council	Community Bus Hire	64.00
2nd Apr	2545 B D Council	Trade Waste Services	1204.50
2nd Apr	2546 EALC	Subscription	276.91
2nd Apr	2547 Lord Rayleigh's Farms	Grass Cutting Rec Ground	28.80
2nd Apr	2548 A H Jiggins	Handyman's Services	172.67
2nd Apr	2549 E.on	Street Lighting	79.15
2nd Apr	2550 Terling Village Hall	Room Hire	15.20
2nd Apr	2551 Zurich Insurance	Tractor insurance	233.07
15th Apr	DD EDF	Electricity Rec Ground	8.00
15th Apr	DD British Telecom	Clerk's Phone Line (new)	187.39
7th May	2552 F Killby	Salary/Office Allowance	691.46
7th May	2553 F Killby	Expenses	16.56
7th May	2554 Inland Revenue	PAYE/Tax	167.93
7th May	2555 Essex Pension Fund	Clerk's Pension Contribution	230.80
7th May	2556 Lord Rayleigh's Farms	Garage Rental	20.00
7th May	2557 Braintree D C	Community Bus Hire	64.00
7th May	2558 A H Jiggins	Handyman's Services	301.39
15th May	DD EDF	Electricity Rec Ground	8.00
15th May	DD British Telecom	Clerk's Phone Line	£36.90



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Approval for membership of Braintree District Council Community Bus Transport (12 months) - £25.00.

Approval to appoint Maurice Howard as Internal Auditor for period ending 31st March 2020.

22.29 ***Environmental & Footpaths***

Village Map

Dog Waste Bins – Ranks Green

22.30 ***Estate Liaison***

22.31 ***Health & Welfare***

GP Surgery – update

Playground – Rospa inspection, painting

22.32 ***IT & Publicity***

22.33 ***Planning and Highways***

- Oakfield Lane
- Traffic Calming Gates/Speeding
- Road Repairs
- United Reformed Church
- Parking Issues at School
- Planning Enforcements
- Local Plan
- Housing Needs Survey
- Directional Signs
- War Memorial Cleaning

22.34 ***Recreation Ground***

- Container for football team

22.35 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

22.37 ***Clerk's Report***

22.38 ***Telephone Box Libraries***

22.39 ***Information exchange / next agenda items***

22.40 ***Date of next meeting, including committees***



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7.30 pm.25th June 2019, Terling Village Hall (revised date)