



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 29<sup>th</sup> October 2019 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

23<sup>rd</sup> October 2019

## AGENDA

23.04 *Apologies for Absence*

23.05 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests

23.06 *Meeting Open to the Public*

23.07 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 17<sup>th</sup> September 2019.

23.08 *District and County Councillors' Reports*

23.09 *Chairman's Report*

23.10 *Finance*

The following cheques/direct debits to be approved for payment and signed:

16 Sep	2596 S Boswell	Telephone Box Conversion	760.00
18 Sep	DD British Telecom	Clerk's Phone Line	39.64
18 Sep	DD EDF Energy	Elec Rec Ground	8.00
2 Oct	2597 F Killby	Salary/Office Allowance	852.47
2 Oct	2598 F Killby	Expenses	60.87
2 Oct	2599 Inland Revenue	PAYE/Tax	281.97
2 Oct	2600 Essex Pension Fund	Clerk's Pension Contribution	219.82
2 Oct	2601 B D Council	Community Bus Hire	64.00
2 Oct	2602 Lord Rayleigh's Farms	Garage Rental/Grass Cutting	65.00
2 Oct	2603 Zurich Insurance	General Insurance	784.27



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2 Oct	2604 RCCE	Subscription	72.60
2 Oct	2605 James Todd	Payroll Services	93.60
2 Oct	2606 Terling Village Hall	Room Hire	15.20
2 Oct	2607 P K F Littlejohn	Audit Fees	240.00
2 Oct	2608 A H Jiggins	Handyman's Services	164.83
2 Oct	2609 Lord Rayleigh's Farms Garage Rental		20.00
2 Oct	2610 Lord Rayleigh's Farms Grass Cutting		60.00
18 <sup>th</sup> Oct	DD EDF	Electricity Rec Ground	8.00
18 <sup>th</sup> Oct	DD British Telecom	Clerk's Phone Line	39.42

Potential change of Bank Account to Unity Trust

Approval to renew licence at garage for P3 Equipment – £25 per month – increase of £5 per month

### 23.11 *Environmental & Footpaths*

Parish Map

Dog Waste Bins – Hatfield Road/Great Loyes

### 23.12 *Estate Liaison*

### 23.13 *Health & Welfare*

Playground

Emergency Plan

### 23.14 *IT & Publicity*

### 23.15 *Planning and Highways*

Planning App: 19/01348/HH, Proposed two storey rear extension and front porch, 13 Hull Lane Terling Essex

Plann App: 19/01275/HH, Jayden, New Road, Terling. Proposed storm porch, two-storey side and rear extension

Planning App: 19/01749/HH, Fairstead House, Fuller Street, Fairstead, Two storey rear extension



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- Oakfield Lane
- Traffic Calming Gates/Speeding/Mobile Speeding Monitors
- Road Repairs
- United Reformed Church
- School - Parking Issues, Safety Railings, Repainting Yellow Lines
- Planning Enforcements
- Local Plan
- Directional Signs
- War Memorial

- 23.16        ***Recreation Ground***
- 23.17        ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***
- 23.18        ***Clerk's Report***
- 23.19        ***Grass Cutting Issue - Recreation Ground***
- 23.20        ***Telephone Box Libraries/Condition of Fairstead Phone Box***
- 23.21        ***MUGA Court***
- 23.22        ***Mental Health First Aid Training***
- 23.23        ***Information exchange / next agenda items***
- 23.24        ***Date of next meeting, including committees***

7.30 pm, 10<sup>th</sup> December, Square & Compasses, Fuller Street