

**Minutes of the Meeting of Terling and Fairstead Parish Council held on 3<sup>rd</sup> December, 2013 at 7.00pm in the Gallery Room at The Square & Compasses, Fuller Street, Fairstead**

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**Present:** Mrs S McNamara Mrs P Bird  
 Mrs S Alder Mrs J Cook  
 Mr Reg Hunt Mr Robin Dixon Mrs L Sime  
 Cllr M Galione Cllr T Cunningham Mrs J Halfhide (Clerk)  
 8 members of the public

**ACTION**

13.112 **Apologies for absence:** Apologies had been received, and were accepted, from Cllr James Abbott, Mr Ian Smith and Mrs Ann Anderson.

13.113 **Meeting Open to the Public**

Alex Dyke explained how the weather had affected farming operations with crops being lifted several weeks later than usual; Lord Rayleigh's Farms had tried to minimise the mud on the roads. Clearing fallen trees and debris after the recent storm had taken a considerable amount of work. He explained the Estate's work with subcontractors acting on behalf of the power companies. Surveys are carried out but rarely does the required work get carried out, UK Power Networks being the worst in this regard.

Lord Rayleigh's Farms have been awarded the contract for snow clearance in the Parish. Potholes in Rolls Lane and by Sparrows, reported to ECC Highways in April, and again in July, were now 8"-9" deep had not been repaired. The Clerk would follow up.

Despite asking residents not to park on Gambles Green cars are still be parked there overnight. Lord Rayleigh is willing to be involved in discussions to find a solution to the parking issues by Bramley Cottages. It was agreed that it would be necessary to analyse the problem before seeking solutions.

Contrary to speculation, Lord Rayleigh has not purchased the pub which is still in the hands of the Receiver.

PCSO Doubleday gave a brief report on recent incidents including thefts of heating oil, catalytic converters and rural burglaries and asked the public to be aware.

**JH**

13.114 **Minutes of Last Meeting**

JC proposed and SA seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 16<sup>th</sup> October 2013 were unanimously approved.

13.115 **Declaration of Interests**

None declared.

13.116 **District Councillors' Reports**

Cllr Cunningham explained that stickers giving Christmas and New year bin collection dates would be affixed to the bins in the next week or so. It was expected that BDC would not be increasing Council Tax for the coming year. No decision had been made regarding the Parish Support Grant or the Local Council Tax Support Grant.

Cllr Galione commented on the poor state of Oakfield Lane and suggested that this unadopted, privately owned lane should be maintained by the residents who should come together to form an agreement, along with Greenfields, who have two properties in the lane, to find a lasting solution. If the buses could not turn there is was probable the service would be suspended.

Cllr Galione had joined the Rural Amenities Task Group which would be looking at ways to improve services for rural communities.

13.117 **Chairman's Report**

Nothing to report.

13.118 **Casual Vacancy**

One resident had expressed an interest in being co-opted onto the Council. This appointment would be discussed and approved at the next meeting.

13.119 **Finance**

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. The following cheques were approved for payment and were signed. All invoices had been checked against cheques. PB proposed that the expenditure be approved, seconded by JC, and unanimously approved.

14-Oct-13	1812	D W Jiggins - Handyman Jobs, General	£212.82
14-Oct-13	1813	Hayley Wiseman - Poppy Wreath	£17.00
14-Oct-13	1814	Whitechapel Bell Foundry - Terling Hand bell refurb	£660.00
04-Nov-13	1815	Terling Village Hall - Meeting Room hire	£12.20
04-Nov-13	1816	Lord Rayleigh's Farms - Pitch Maintenance	£292.50
04-Nov-13	1817	Gems Minibuses Limited - Mothers' Union donation	£50.00
04-Nov-13	1818	Community Heartbeat Trust - Defibrillator pads	£28.00
04-Nov-13	1819	Bringy Furniture Ltd - Software for Clerk's computer	£109.00
04-Nov-13	1820	Playquip Leisure - Repairs & Refurbishment	£2298.00
04-Nov-13	1821	J Halfhide - Clerk's Expenses October	£79.79
04-Nov-13	1822	EDF Energy - Electricity Rec Ground	£43.31
04-Nov-13	1823	Lord Rayleigh's Farms - Garage Rent	£20.00
04-Nov-13	1824	TMC Pest Control - Mole Treatment	£45.00
04-Nov-13	1825	Acumen Wages - Payroll Oct & Nov	£44.40
04-Nov-13	1826	HM Revenue & Customs - PAYE Tax	£50.44
04-Nov-13	1827	J Halfhide - Clerk's Salary October	£665.22
04-Nov-13	1828	A H Jiggins - Handyman Jobs, General	£108.15
18-Nov-13		Ddebit British Telecom - Clerk's Phone Line	£69.22

- The Clerk asked Councillors to consider their Committees' budgets and to notify IS of any planned expenditure for 2014/15. The budget and Precept would be set at the next meeting on 14th January 2014.

- SA proposed that the Council approve a Chairman's Allowance of £120 for the 2014-15 financial year. Seconded by RD, unanimously approved.

13.120 **Environment & Footpaths**

The handyman was asked to cut back and clear the River Walk. PB reported some issues with other paths, all of which had already been dealt with by the handymen. A resident had expressed they were a little anxious of walking a path which ran alongside a field which housed a horse which appeared to be nervous. It was suggested that there were several alternative routes which avoided this particular field if the resident felt uncomfortable.

13.121 **Estate Liaison**

Nothing to report.

- 13.122 **Health & Welfare**  
 SA reported that the despite the Horse being repainted the work was still not satisfactory. **JH**  
 The Clerk was asked to complain again.  
 Two manhole covers to the rear of the Recreation Ground Changing Cabin needed **JH**  
 attention. The Clerk was asked to obtain quotes for the repair.  
 There was evidence of moles in the playground; it was suggested that the Council should **JH**  
 consider an annual contract.
- 13.123 **IT & Publicity**  
 Nothing to report.
- 13.124 **Planning & Highways**  
 - Application: 13/012224/FUL Barleyfields, Fuller Street. Retain detached outbuilding &  
 its use as an annex ancillary to the residential use of Barleyfields as a single dwelling.  
 The Planning Committee would respond using its delegated powers to object to the  
 application on the grounds it does not comply with RLP18.  
  
 - Application: 13/01264/FUL 1 Sebbys Garden, Owls Hill, Terling. Demolish porch &  
 replacement extension. RD explained the Committee's concerns which had been  
 submitted to BDC under its delegated powers.  
  
 - JC proposed that the Council purchase 1000kg of rock costing £126 inc VAT to be kept  
 in store and used to refill the salt/grit bins in the event of Highways not doing so this  
 coming winter. Seconded by RH, unanimously approved. **JH**  
  
 - Damage to Crow Pond Road/Hatfield Road junction by Arla vehicle. The Council had  
 written to Arla to complain about the damage, as had residents. No responses had been  
 received.  
  
 The Clerk reported the holes at the Ford had been repaired.
- 13.125 **Recreation Ground**  
 The Clerk reported that there had been a leak from one of the showers in the left hand  
 changing cabin when the power was switched on. As this shower was not wired as a  
 power shower it was agreed to remove it as to repair it would entail the fitting of a new  
 water heater which was not possible due to the low electricity supply currently going to  
 the unit.
- 13.126 **Councillors' Reports, including Village Hall Report, School Report and Church  
 Liaison**  
 PB asked if the handymen could clear the gully behind Owls Hall. The Bowls Club are  
 seeking new members, an advert would be placed in the Parish News. The Village Hall  
 Committee is looking to employ a Handyman. The Village Hall Committee had agreed to  
 the Hall being used as in the event of an emergency, as set out in the Parish's Emergency  
 Plan.  
 The Village Hall Committee had suggested that a finger post be made to indicate the **RD**  
 direction of the Hall, swimming pool, etc. RD offered to seek quotes. It was noted that it  
 would not be possible to install this on any Highways posts but it may be possible to use  
 the Village sign. This had been considered previously but the cost was prohibitive, but  
 RD would look again at the matter.  
 The Village Hall Committee was considering alternatives to the Trade Waste bin and **JH**  
 introducing recycling bins for hall users. Mr Anderson would be contacting the Clerk to  
 discuss the options.

There had been more complaints about parents' parking on the yellow lines outside the School. Mrs Rumsey explained the actions the school had taken and felt there was little else they could do. Parents were reluctant to leave their cars in the Dismals and to walk the short distance. The School had been commented as 'Outstanding' in the recent OFSTED report.

SA reported that she had carried out a litter pick in Fuller Street.

**SM**

JC had received complaints about dog fouling in the cemetery, which led to the question of gates, and perhaps fencing the area. SM agreed to discuss this with PCC.

**13.127 Clerk's Report**

Hours for October: 65.5 and November: 74.5

The Clerk had received a letter from Terling Bellringers thanking the Council for the donation towards the refurbishment of the hand bells.

**13.128 Village Design Statement**

Heather Cutler was waiting for final comments from the Development Management Team at BDC and needed to incorporate some very minor changes on Open Spaces before the document could be formally adopted. The Clerk would give Mrs Cutler a list of the Councillors' emails so that the final version could be emailed.

**JH**

**13.129 Review of Standing Orders in line with NALC recommendations**

The Clerk reported that she was still working on the new Standing Orders and hoped to have them ready for review at the next meeting.

**JH**

**13.130 General Correspondence to Note**

None.

**13.131 Information Exchange / next agenda items**

The Chairman thanked Mrs Cutler for her work on the book of Remembrance, which had been lodged at Terling Church. The School would be submitting some work to include next term. Mrs Cutler explained this was a working document; she expected more information to be included in due course and the final versions would be bound.

The Chairman took the opportunity to thank the many individuals, some of whom could not be present, for their efforts over the year to help the council.

**13.132 Date of Next Meeting, including Committees**

Tuesday 14<sup>th</sup> January, Terling Village Hall, 7pm

Tuesday 4<sup>th</sup> March, Terling Village Hall, 7pm