

Minutes of the Meeting of Terling and Fairstead Parish Council held on 15th January 2013, at 7.00pm at Terling Village Hall

Present:	Mrs S McNamara	Mr R Dixon	
	Mrs P Bird	Mr T Lewis	Cllr M Galione
	Mrs S Alder	Mrs J Cook	Cllr T Cunningham
	Mr R Hunt	Mrs L Sime	5 members of the public
	Mr I Smith	Mr D White	Mrs J Halfhide (Clerk)
	Mrs A Anderson		

ACTION

13.143 **Apologies for absence:** None.

13.144 **Meeting Open to the Public**

Ranks Green residents expressed concerns about an odour coming from the slurry tank near Little Warley Hall and asked for the Parish Council's support in seeking a resolution. They queried whether planning permission would have been needed for the installation of the tank, and asked whether the Council knew of the future development plans for C Humpheys & Sons. The Chairman commented that this would be discussed under Agenda item 13.150.

PCSO Doubleday reported that a horse trailer had been stolen from a property at Ranks Green and there had been further burglaries in Hatfield Peverel and Black Notley. There have also been reports of domestic heating oil thefts. In response to safety concerns caused by poor parking the Parking Partnership had been in attendance at Terling School, as had the Police and the Traffic Police.

13.145 **Minutes of Last Meeting**

Amendment to agenda item 12.128 : *TL had spoken to Mr Paul Humphreys who had assured TL that modifications would be introduced to the slurry tank.* Subject to this one amendment, IS proposed and JC seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 11th December 2012 were unanimously approved.

13.146 **Declaration of Interests**

None.

13.147 **District Councillors' Reports**

Cllr Galione queried the severe flooding at Ranks Green near Westocks before Christmas. It was believed this was due to heavy rainfall, exacerbated by a burst water main.

Cllr Cunningham reported on the boundary changes mentioned at the last meeting. BDC had initially suggested a reduction in the number of Councillors from 60 to 40 but were now suggesting a reduction to 48 or 52. The Ward changes will not come into effect until July 2014.

13.148 **Chairman's Report**

Nothing to report

13.149 **Finance**

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. The new Localising Support Grant for Council Tax of £845 had been confirmed and it was therefore proposed that the previously agreed Precept of £14,515 be

reduced accordingly and a new Precept form be returned. IS proposed that the Precept for 2013-14 be set at £13,670. Seconded by AA. Unanimously agreed.

JH

The following cheques were approved for payment and were signed. All invoices had been checked against cheques. PB proposed that the expenditure be approved, seconded by JC and unanimously approved:-

4th Dec	1675	Heather Cutler - Printing expenses	£54.00
11th Dec	1676	J Halfhide - Salary & Office Allowance	£557.22
11th Dec	1677	HM Revenue & Customs - PAYE Tax	£150.16
11th Dec	1678	Acumen Wages – Payroll	£21.00
11th Dec	1679	Trevor Lewis expenses – Signage	£19.70
11th Dec	1680	A H Jiggins -Handyman Jobs, General	£131.58
11th Dec	1681	Chelmsford Safety Supplies - Fire Extinguisher	£99.54
9th Jan	1682	HM Revenue & Customs - PAYE Tax	£100.60
9th Jan	1683	J Halfhide - Salary & Office Allowance	£419.66
9th Jan	1684	Acumen Wages – Payroll	£21.00
9th Jan	1685	E.ON - Street Lighting	£35.16
9th Jan	1686	J Halfhide - Clerk's Expenses Dec	£19.23
9th Jan	1687	Lord Rayleigh's Farms - Garage Rent	£20.00

13.150 **Environment & Footpaths**

Nothing to report.

13.151 **Estate Liaison**

The slurry tank at Ranks Green was discussed at length and it was agreed that the Council should write to the Environmental Health and Planning Officers at BDC, the Environment Agency and the Partners of C Humphreys & Sons.

TL/JH

13.152 **Health & Welfare**

AA reported that Mr Anderson would be repainting some of the play equipment. In view of the problems encountered with the Playground Safety Inspection last year AA suggested that an alternative organization should be employed. TL agreed to research this and to advise the Clerk accordingly. AA proposed that expenditure of £65 be approved for this check, seconded by SA. Unanimously approved.

TL/JH

13.153 **IT & Publicity**

The Clerk reported that the broadband line for the internet café was still not available. She would be speaking to Terling Stores and Colin Cutler to attempt to progress this.

JH

13.154 **Planning & Highways**

The Clerk reported that there had been only a couple of volunteers for the Community Speedwatch. JC offered to try to get support.

JC/JH

RD reported on the public consultation of BDC's Draft Site Allocations and Development Management Plan and Sustainability Appraisal / Strategic Environmental Assessment (SA/SEA) and on the draft Revised Statement of Community Involvement. A six week public consultation from 10th January. RD urged all Councillors to study it with particular reference to the local plan for Terling as well as proposals for the Arla site at Hatfield Peverel, and the Fairstead envelope issue. The Clerk would email the link.

All

JH

Planning application: 12/01607/FUL - erection of a greenhouse at Owls Hill House, Terling. The Planning Committee had no issue with it.

13.155 **Recreation Ground**

No leak had been found, but it was agreed this should be checked regularly. Sport England had contacted TL and would be contacting the Clerk. TL felt it was not necessary to have a formal annual inspection by ROSPA or a similar organization.

- 13.156 **Councillors' Reports, including Village Hall Report, School Report and Church Liaison**
 LS reported that the Pub Working Group had been in communication with Barclays Bank. SA expressed concern that the green triangle in Fuller Street was being damaged and eroded by cars, lorries and buses driving/parking on the grass. The Clerk was asked to report the damage to Essex Highways. JH
 It was noted that two vehicles had become stuck in the recent flooding at Sandypits and it was suggested that a depth gauge be reinstated. The Clerk would contact Essex Highways. JH
 The flooding under the railway bridge by Crix in Hatfield Peverel had caused concern; it was believed to be a drainage issue.
 PB had received a number of complaints from residents about recycling and rubbish being left out by the roadside by one resident in Flacks Green. The Clerk was asked to write to request they adhere to BDS's guidelines which state that rubbish should only be put out the night before collections. JH
 TL and DW reported that the road repairs in Fuller Street were progressing very slowly; frustratingly the road was closed with very often no workers present.
 DW expressed concern about the very bright outside lights in Boreham at the refurbished 'Dog and Gun' which were blinding drivers on an already dangerous stretch of road.
- 13.157 **Clerk's Report**
 Clerk's hours for December: 39¾
 The Clerk reported that a volunteer had come forward to take on the research into the names on the war memorial.
 The Clerk had contacted the War Graves Commission and The War Memorials Trust and had been given advice for cleaning the memorial which should be undertaken in the summer months only. The Chairman would also contact Roger Ludlow to seek advice. It was suggested that this could be a possible project for the Community Payback scheme. SM
- 13.158 **Internet Café Risk Assessment Review**
 Still pending, subject to the broadband reconnection. JH /TL
- 13.159 **Village Design Statement**
 The Clerk reported she was working on a grant application for the final stage of the Village Design Statement. DW agreed that a grant of £3225 be applied for. Seconded by SA. JH
 Unanimously approved.
- 13.160 **Terling Ford**
 It was agreed that the handyman would be asked to turf the damaged area in the Spring.
- 13.161 **Clerk's Contract and Annual Review**
 SM would be meeting with the Clerk.
- 13.162 **General Correspondence to Note**
 Priti Patel MP had written to Chief Executive of Essex County Council asking what steps the Council intended to take to rectify the problems at Terling Ford.
- 13.163 **Information Exchange / next agenda items**
 None.
- 13.164 **Date of Next Meeting, including Committees**
 Tuesday 19th February 2013, Terling Village Hall. 7pm.
 Tuesday 2nd April, 2013, The Gallery Room at The Square & Compasses, Fuller Street.
 The meeting closed at 8:15pm

