

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 8th August 2017 at 7.30pm at The Square & Compasses, Fuller Street

Present: Mrs S McNamara (Chairman)
Mr R Dixon
Mrs A Fitzgerald
Mr A Dyke
Mrs A Blackshaw
Mrs S Alder
Mrs P Bird
Mr I Smith

Mrs F Killby, Clerk/RFO

Cllr D Bebb

2 members of the public

18.37 ***Apologies for Absence*** - Apologies for absence were received and accepted from Cllr Abbott, S Fruchard, and A Bonham.

18.38 ***Meeting Open to the Public***

A member of the public congratulated and thanked the Council for their work in winning the RCCE Village of the Year Award for Terling and asked if the shield that was awarded could be more prominently displayed, perhaps as an addition at the entrance to the village, (it is currently in the Tearooms). SM stated that this would not be possible with the current shield as it was on loan for one year and was not the Council's property, but the Council will liaise with RCCE and see if they can provide some signage at the village entrances, and also at the Village Sign on the green promoting Terling as Village of the Year 2017. RD to draft a letter for submission by the Clerk.

18.39 ***Minutes of Last Meeting***

Clerk's Amendment: Present at meeting also Ian Smith, Point 18.15 – Meeting Open to the Public should read: The resident and local councillor for Fuller Street are very concerned that this presents a real danger to motorists and pedestrians and asked Cllr Abbott if the verge could be reinstated and road drainage in the area be improved. SA also asked that Point 18.21 – Footpaths should read: Terling and Fairstead, not Terling and Fuller Street.

SA proposed and AF seconded that the Chairman should sign a copy of the minutes, with the Clerk's amendments, as a true and accurate record. The minutes of the meeting held on 28th June 2017 were unanimously approved.

18.40

Declaration of Interests

AD declared a non-pecuniary interest in all Agenda items relating to his employer, Lord Rayleigh's Farms Limited, Lord Rayleigh, and Lord Rayleigh's family. SM and PB as members of the Village Hall Committee declared a non-pecuniary interest in Agenda item 18.47.

18.41

District and County Councillors' Reports

Cllr Bebb congratulated Terling on its award as Village of the Year.

He stated that the new development between Hatfield Peverel and Witham was subject to a change in boundary by Braintree District Council. This is opposed by Hatfield Peverel as it is a source of council tax revenue for the Parish.

The Stone Path Meadow and Gleneagles planning applications have been called in by the Secretary of State for investigation.

The Local Plan has now gone to the Planning Inspectorate for first comment and should be in place by Spring 2018.

Hatfield Peverel Neighbourhood Plan Group – An inspector is to be appointed and this will go to a referendum, if 51% approve the plan could be in place by late autumn.

The A12 widening decision is hoped to be published in September.

He will chase the payment for the Councillors' Community Grants for the Dismals and the Playground.

He had no news on the Arla development, RD stated that he had presented the Council's views on the traffic issue at the Station Road junction at the BDC Planning Meeting on 4th July, and that councillors were more interested in the issue of Section 106 payments. RD also asked why the three applications at Hatfield Peverel were not put forward as one application, to which Cllr Bebb responded that this was due to two developers working on these applications.

AD stated ECC are not interested in looking at the Sorrells junction issue.

The Clerk read out Cllr Abbott's report which stated that he had submitted the Local Highways scheme for Fuller Street as discussed at the last Parish Council meeting and he was grateful for the photographs provided.

He has asked about the issue of the drainage where the flooding occurs in Fuller Street but ECC has not given a clear indication of what it intends to do. He has chased ECC on this.

He is very concerned about the transport cuts in the Parish and has emailed the Cabinet Member (Cllr Ray Gooding) about the rural bus issue in general and will continue to raise it at County Hall. All other matters are still outstanding and he will carry out a villages visit next week to check on issues.

18.42

Chairman's Report

SM stated that G Mileman had resigned due to work pressures. The Council would like to record their thanks to GM for his work on the Council, particularly on the Footpaths Sub-Committee.

PB stated she would like to go on to the Footpaths Sub-Committee and resign from the Planning Sub-Committee. AB also resigned from the Planning Sub-Committee.

Clerk to take relevant action to advertise Councillor vacancy.

18.43

Finance

Copies of Receipts, Payments, Bank Reconciliation and Budgets for the current financial year were distributed prior to the meeting to all Councillors. AB proposed that the following cheques/direct debits be approved for payment. Seconded by IS, unanimously approved: -

6 th July	2291	Lord Rayleigh's Farms Garage Rental	20.00
6 th July	2292	Acumen Wages Service	24.00
6 th July	2294	Wicksteed Leisure Replacement swing seat	162.76
6 th July	2295	F Killby Salary/Office Allowance July	857.03
6 th July	2296	F Killby Expenses – July	110.21
6 th July	2297	Inland Revenue Paye/Tax	327.42
6 th July	2298	C Good Rec Ground Deposit Refund	55.00
6 th July	2299	E.on Street Lighting	59.55
6 th July	2300	RCCE Membership	72.60
6 th July	2301	Terling Mothers' Union Donation	30.00
15 th July	DD	EDF Energy Electricity – Rec Ground	7.00
18 th July	DD	British Telecom Clerk's Phone Line	37.97

Public Liability Insurance for Handymen – This issue was discussed and RD proposed that the handymen be informed in writing that the Council will pay a maximum of £300 in excess charges in any one financial year as a result of a public liability claim caused by a strimming or mowing incident. This was seconded by PB and approved with one abstention.

SA proposed and AF approved the salary increase for D Jiggins and A Jiggins to £11.00 per hour from 1st July 2017.

SA proposed and IS seconded the appointment of Maurice Howard as external auditor for the financial year to 31st March 2018.

18.44

Environmental & Footpaths

Footpath Map – AD gave SA a copy of a map produced for Lord Rayleigh's Farms for information but suggested that any projects on producing a new Parish map of footpaths be delayed until all the footpaths changes are implemented by ECC.

PB asked that the paths from Norrells Corner to the Poplars and from the Windmill to the footbridge be cut as they are very overgrown.

18.45

Estate Liaison – nothing to report.

18.46

Health & Welfare

- Emergency Plan Update – BDC has asked for an update of the plan as the one they have is very out-of-date. The Clerk has sent an updated version and will contact BDC to see if the Plan needs to be reformatted. The Committee would like to add Terling Hub to the list of contacts and intend to action the update in the last quarter of the year to coincide with an annual test of the emergency Telephone Tree.

- Playground – there have been reports of dogs in the Playground, Clerk to put a notice in the Parish News regarding this. One quote has been received for hinge protectors on the entrance gate, and the Council are awaiting another quote from a local company. The first stage of the CIF grant application for a grant of £20,000 has been completed, the Council have agreed to match fund this with a 10% contribution, ie £2,000. This will be formally approved at the next Parish Council meeting in September. This will be used to replace safety surfaces. The Council has also applied for a Councillors' Community Grant and is applying for Awards for All England (lottery) funding as well.

18.47

IT & Publicity

Wifi Village Hall – a request for information on the installation and ongoing charges has been received from the Village Hall Committee on a number of points relating to ongoing financial and technical support and the download allowance. RD to draft a response to the Village Hall stating the Council's concerns regarding County Broadband as the correct choice of supplier and the Council's plan to explore other avenues for Wi-fi installation. Clerk to action.

Broadband – BT's recent announcement – RD wanted to draw attention to this issue and the Clerk is to draft a letter to the local MP expressing the Council's concerns regarding this announcement.

C Cutler reported that he had recently attended the ECC Superfast Essex Broadband meeting where it was announced that there would be a public consultation to reassess availability of superfast broadband in the county. A number of parishes at the meeting felt that the timing of this consultation had been deliberately placed in the holiday period (31st July to 31st August) while people were absent on holiday, and with no advance warning to the public. He also stated that there was general dissatisfaction due to changes of dates and delays in implementation of promised upgrades to services.

18.48

Planning and Highways

All planning applications are available to view:

Planning Application: 17/01268/FUL – Erection of single storey rear extension, 3 The Estate Yard, Terling – the Council had no comments on this application.

Planning Application: 17/01237/FUL – Demolition and rebuilding of rear extension, Normal Hill Cottage, Norman Hill, Terling – the Council had no comments on this application.

Planning Application: 17/00330/FUL – Proposed fencing and driveway, Rosemead, Fairstead Road, Terling – the Council still have concerns with this application and RD will draft a response for submission to BDC planning.

- Arla Planning, Neighbourhood Planning, Section 106 contributions from the wider BDC pool – see Minute 18.41
- Local Plan – see Minute 18.41
- Housing Needs Survey – RD stated that a survey had not taken place for at least fifteen years and he will draft a letter to RCCE asking for their advice on actioning a survey – Clerk to action
- Eroded Verge Opposite Brookside Cottages – Fuller Street – see Minute 18.41
- Highways Encroachment and Property Boundaries - Parish Review – any serious issues can be reported on the Essex Highways on-line reporting tool, AD to pass information to Clerk for action
- Maintenance of Dismals – BDC Councillors’ Community Grants Application – awaiting funds
- Directional signs – nothing to report
- Terling Ford Gabion Wall – nothing to report
- Oakfield Lane – Clerk to write to Greenfields to ask them to attend a meeting so this matter can be progressed
- Hollow Ditch Railings – the Highways debris is still in the ditch as it is overgrown with nettles. Clerk will chase Highways end of August to action.

18.49 ***Recreation Ground***

Installation of dog waste bins – Clerk carried out a site survey with BDC and there were two suggested sites, one at the main entrance and one at the kissing gate entrance at the junction of Fairstead Road. C Cutler kindly agreed to canvass opinion of residents who overlook this area as to the proposed location of bins.

18.50 ***Councillors’ Reports, including Village Hall Report, School Report and Church Liaison***

SA – another litter pick has taken place in Fuller Street

AB – residents in Ranks Green are happy that repairs are being carried out but she did state that some of the repairs are already breaking down. Clerk to pass this comment to Cllr Abbott for his inspection. The phone box glass still needs to be replaced, clerk to action. AB also stated that Ranks Green residents sometimes feel that they are not included in parish activities and projects. Clerk to put item in Parish News asking for parishioners input.

18.51 ***Clerk’s Report***

The Streetscene payment of £765 from BDC has been received.

The direct debit payment for the Recreation Ground electricity has been reduced again to £5 per month.

There has been a request from a team in Hatfield Peverel to use the pitch but this will clash with Terling Villa matches so it is not feasible.

18.52 ***Community Governance Review***

There were no comments from Councillors on this review, information is available on the Terling and Fairstead website.

18.53 ***Mental Health First Aiders***

The Clerk reported that Mind Essex offer Mental Health First Aid training and will respond to Council week commencing 14th August. Clerk to chase.

18.54 ***Rural Community Council of Essex, 2017 Essex Village of the Year***

SM asked for suggestions for allocating the prize money. One option was to get all the local organisations together to promote their services. Other suggestions were tubs with flowers in front of the village hall, screening for the recycling area at the village hall and help toward village hall wi-fi costs. These suggestions will be put to the Village Hall Committee for their consideration. Clerk to action.

18.55 ***Grants – 2017 – see Minute 18.46***

18.56 ***Bus Service***

Clerk to put a notice in the Parish News on the cuts to the service. Cllr Abbott continues to campaign for services to be reinstated.

18.57 ***Broomfield Hospital A&E Success***

RD requested that the Council acknowledge that the A&E at Broomfield continues to operate a full 24 hour emergency service, which seems to be working well.

18.58 ***Power Outage – Terling Ford***

The disconnected power source for the light at Terling Ford has been reported, reconnection can take up to 25 working days, so it is hoped to be reconnected by the last week in August. Clerk to chase UK Power Networks.

18.59 ***Permanent Litter Collection Points***

RD put forward this suggestion as a possible scheme in Terling and Fairstead and will look into costings.

18.60 ***Information exchange / next agenda items – nothing to report.***

18.61 ***Date of next meeting, including committees***

7.30 pm, 19th September, Parish Council Meeting, Terling Village Hall

7.30 pm, 31st October, Parish Council Meeting, Terling Village Hall

7.30 pm, 12th December, Parish Council Meeting, Square & Compasses, Fuller Street

Meeting closed at 10.10 pm