

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 9th April 2019 at 7.30pm at The Square & Compasses, Fuller Street

Present: Mrs S McNamara (Chairman) Mr A Dyke
 Mrs S Alder Mr I Smith
 Mrs P Bird Mr M Tugwell
 Mr R Dixon Mr S Thatcher
 Mrs A Fitzgerald Mrs J Long

Cllr James Abbott

Cllr David Bebb

F Killby – Parish Clerk/Responsible Financial Officer

0 members of the public

21.98 *Apologies for Absence* – none received.

21.99 *Declaration of Interests* – AD declared a non-pecuniary interest in all Agenda items relating to his employer, Lord Rayleigh’s Farms Limited, Lord Rayleigh and Lord Rayleigh’s family.

22.00 *Meeting Open to the Public* – none present.

22.01 *Minutes of Last Meeting*

AF proposed and JL seconded that the Chairman should sign a copy of the minutes of the last meeting as a true and accurate record. The minutes of the meeting held on 5th March 2019 were unanimously approved.

22.02 *District and County Councillors’ Reports*

Cllr Bebb reported that the Local Plan Part 1 hearing will resume in July and may be cleared by the autumn, in order to go on to Part 2. He stated that 53 sites were already being built. BDC Review and Scrutiny Committee have been analyzing areas that affect the local district – social isolation and loneliness and how this can contribute to dementia, review of recycling and the overuse of cardboard and packaging from delivery companies and the relationship between ECC Highways and BDC.

Cllr Abbott reported that the Highways reporting tool is being reviewed, this department has suffered huge financial cutbacks and will continue to be affected in the next few years. Highways are currently reviewing their contract with Ringway Jacobs. Cllr Abbott now has a designated Highways Liaison Officer who is extremely pro-active and is due to accompany Cllr Abbott on a tour of the Parish to look at a number of issues. These include passing places between Ranks Green and Fairstead, some of which are surfaced, and directional signs. Cllr Abbott will look at the road surface on Fairstead Road and he stated that the rut and lack of grass at Terling Ford could be a job for the Highways Rangers. He noted that there were no 30 mph signs in place in Fairstead and he will ask ECC about this.

Cllr Abbott added that the Local Highways Panel have a half-million pound budget for new schemes, such as parking, signage, gates, minor safety schemes, etc.

He stated that parishioners should continue to recycle as much as possible as this does reduce costs.

22.03 **Chairman's Report** – nothing to report.

22.04 **Finance**

Copies of Receipts, Payments, Bank Reconciliation and Budgets for the current financial year were distributed prior to the meeting to all Councillors. PB proposed that the following cheques/direct debits be approved for payment. Seconded by IS - unanimously approved: -

4 th Mar	2526	James Todd	Payroll Services	31.20
4 th Mar	2527	F Killby	Salary/Office Allowance	712.06
4 th Mar	2528	F Killby	Expenses	44.70
4 th Mar	2530	Inland Revenue	PAYE/Tax	126.69
4 th Mar	2531	Essex Pension Fund	Clerk's Pension Contribution	217.61
4 th Mar	2532	Lord Rayleigh's Farms	Garage Rental	20.00
4 th Mar	2533	A H Jiggins	Handyman's Services	117.07
4 th Mar	2534	Reprohouse	Photocopying defib notices	60.00
4 th Mar	2535	B D Council	Community Bus Hire	64.00
4 th Mar	2536	Notice-It	Noticeboards x 2	924.00
15 th Mar	DD	EDF	Electricity Rec Ground	8.00
15 th Mar	DD	British Telecom	Clerk's Phone Line	39.60

RD proposed and AD seconded approval for renewal of Trade Waste Agreement 2019-20 for Terling Village Hall (1 x 770L, 1 x 360L and 1 x 1100L recycling bins) - £1,204.50, unanimously approved.

AF proposed and SA seconded approval for membership of EALC - £276.91, unanimously approved.

Approval of renewal of tractor insurance - £233.07. Clerk to contact insurer to see if the tractor cost could be added to general insurance and get interim price if this reduces the cost.

PB proposed and IS seconded approval of Street Cleaning Agreement with BDC 2019-20, £800.13 payable to Parish Council, unanimously approved.

22.05 **Environmental and Footpaths**

Nothing to report on footpaths, A Jiggins has not started cutting yet.

Parish Maps – Clerk has not yet obtained costs as more work has to be done before finalising a brief for printers. H Cutler has kindly agreed to assist on this. Clerk to action.

Dog Waste Bins – Ranks Green – A dog bin has been requested at the entrance to the footpath going north from Ranks Green. ST has consulted those living next to the path, who have no objection and this

will be installed free of charge. ST asked if a bin could be installed on the other footpath going south from Ranks Green. Clerk to action.

22.06 ***Estate Liaison*** – nothing to report.

22.07 ***Health & Welfare***

Playground – Friday 3rd May has been selected for painting. MT/JL to liaise on paint, etc. Clerk to contact T Lewis for Risk Assessment regarding use of ladders.

The annual Rospa inspection will take place in May.

22.08 ***IT & Publicity*** – nothing to report

22.09 ***Planning and Highways***

Oakfield Lane – AD and PB met with James Elms of Greenfields for an update meeting.

Fuller Street Surface Water – after extensive repairs this problem seems to be resolved.

Traffic Calming – Hatfield Road/Speeding – no update as yet. SA reported that Fuller Street residents are looking at other locations where traffic calming gates could be installed.

Road Repairs including potholes at passing places between Terling and Ranks Green and road surface Fairstead Rod (just outside 30mph sign) – see minute 22.02

United Reformed Church – Clerk to contact URC for an update. SM suggested that Paul Ellis could also be approached if necessary.

Parking Issues at School – This continues to be a serious issue. JL suggested double yellow lines be installed on the Dismals side. Clerk to chase LRF re the installation of kerb stones opposite the school (by the noticeboard). SM to approach school to see if it would be possible to create another access at the rear of the school, with the possibility of parents parking in the pub car park. The front entrance could then be closed to all parents apart from disabled access.

Planning Enforcements - One planning enforcement enquiry is still ongoing.

Local Plan – see minute 22.02

Housing Needs Survey – the report has now been received, Clerk to resend to all councilors. No-one has claimed the raffle ticket so it was redrawn – number 304, this will be publicized in the Parish News and on Terling Hub.

Directional signs including Ranks Green issues including finger post, Essex Way sign and road sign, Boreham Road – Cllr Abbott will look at these items as part of his tour of the Parish with the Highways Liaison Officer.

War memorial cleaning – a date of 11 May was proposed, Clerk to contact all who volunteered to see if this date is suitable for them. Clerk to research cleaning materials on War Memorial website.

RD reported that the planning application for Little Meads had been refused.

AD reported that the railings at the bridge close to Loyes had been damaged, clerk to report to Highways.

22.10 ***Playground***

Covered in Agenda item 22.07

22.11 ***Recreation Ground***

Container for football team – Great Leighs Football Club have now offered to reduce the size of the container to a maximum size of 5' x 6' x 3'. The Parish Council felt this was a suitable compromise and is happy for the Football Club to proceed.

22.12 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

ST – asked if the lightbulb in Ranks Green phone box could be replaced. He also stated that a resident who could not attend the Litter Pick volunteered to clean the phone box and the Parish Council would like to record its thanks to this resident.

RD – stated that he had visited the Parish Council garage with A Jiggins and had disposed of the scrap items of gardening equipment and wanted to record thanks to LRF for disposing of these items. Clerk to adjust Asset Register accordingly.

PB – The Ford still needs to be re-turfed by Highways, clerk to action.

SA – reported that there had been two very successful litter picks in Ranks Green and Fuller Street with many residents from both villages attending and large amounts of rubbish collected. The Council is very grateful for all the help volunteers give.

SA also reported that Highways will clean dirty road signs if requested to do so.

22.13 ***Clerk's Report***

The refuse collection for general waste items will be on 18th May, with pick-ups in all locations, this has already been publicized in the Parish News.

The Terling litter pick is on Saturday 27th April at 10.00, also publicized in the Parish News.

The new noticeboard is in place in Ranks Green, the Fairstead one will be installed shortly.

The Cricket Club has requested funds for a catching cradle, they have been referred to the Councillors' Community Grants funding.

The Community bus has been booked for May and June. 10 people (£50) used the bus in March and 11 people (£55) in April. There was a request for a larger bus but BDC only have 12-seaters.

Resurfacing of Wat Hobs Farm Road – this was queried with Highways who stated that they were responsible for the upkeep of this road.

The damaged footpath sign in Fuller Street has been reported.

Greenfield's contract with BDC for treatment of the rat infestation in Mill Lane has now finished. They do not intend to continue with this. PB stated that she had discussed this with James Elms of Greenfields and he will pursue it.

22.14 ***Telephone Box Libraries***

All agreed this was an excellent idea, Ranks Green residents would also like to have this service in their phone box if possible. Clerk to contact A Jiggins to see if he would be able to install shelving in the boxes.

22.15 ***Terling Village Hall Car Park***

Work has now been completed on this.

22.16 ***Information exchange / next agenda items*** – SM asked that thanks be recorded to I Smith and A Fitzgerald for all the work they have done on behalf of the Parish Council as they will not be standing for re-election.

22.17 ***Date of next meeting, including committees***

7.00 pm, 21st May, Annual Parish Meeting followed by Parish Council Meeting, Terling Village Hall

7.30 pm, 2nd July, Parish Council Meeting, Terling Village Hall

Meeting closed at 9.20 pm