

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 5th March 2019 at 7.30pm at Terling Village Hall, Terling

Present: Mrs S McNamara (Chairman) Mrs S Alder
M A Dyke Mr R Dixon
Mr M Tugwell Mrs P Bird
Mrs L Sime Mrs A Fitzgerald
Mr I Smith Mrs J Long
Mr S Thatcher

Cllr David Bebb
F Killby – Parish Clerk/Responsible Financial Officer
3 members of the public

21.78 **Apologies for Absence** – None received.

21.79 **Declaration of Interests** – AD declared a non-pecuniary interest in all Agenda items relating to his employer, Lord Rayleigh's Farms Limited, Lord Rayleigh and Lord Rayleigh's family and Item 21.94. SM declared a non-pecuniary interest in Item 21.89, Planning App, Little Mead, New Road, Terling, and PB declared a non-pecuniary interest in Item 21.89, planning enforcements.

21.80 **Meeting Open to the Public** – two members of the public attended the meeting to voice their concerns over the installation of a container at the Recreation Ground for the storage of Great Leighs Football Club's equipment and goal posts. They queried as to whether it was absolutely necessary, and if so, could the size be reduced and/or located against the hedge where it will be less visible. They also stated that at the time of the changing cabin installation, Parish Council minutes stated the changing cabin would be screened with evergreen shrubs. The Parish Council will look into all these matters.

21.81 **Minutes of Last Meeting**

JL proposed and SA seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 22nd January 2019 were unanimously approved.

21.82 **District and County Councillors' Reports**

Cllr Bebb reported that the budget had been set with a 2.99% increase in council tax, equating to an annual increase of £5.22 for a Band D property, ie, from £174.51 to £179.73.

Business Rates Relief – 51% of businesses are in receipt of this. Land has been purchased at Great Notley for a business park. BDC is currently setting up a company to manage the development of 31 sites owned by them for the construction of affordable homes and shared ownership properties. Still no decision on Hatfield Peverel planning appeals.

21.83 **Chairman's Report** – nothing to report.

21.84 **Finance**

Copies of Receipts, Payments, Bank Reconciliation and Budgets for the current financial year were distributed prior to the meeting to all councillors. JL proposed that the following cheques/direct debits be approved for payment. Seconded by SL - unanimously approved: -

2nd Feb	2515	James Todd	Payroll Services	31.20
2nd Feb	2516	F Killby	Salary/Office Allowance	796.89
2nd Feb	2517	F Killby	Expenses	113.82
2nd Feb	2518	Inland Revenue	PAYE/Tax	187.18
2nd Feb	2519	Essex Pension Fund	Clerk's Pension Contribution	253.41
2nd Feb	2520	Lord Rayleigh's Farms	Garage Rental	20.00
2nd Feb	2521	A H Jiggins	Handyman's Services	144.70
2nd Feb	2522	Terling Village Hall	Room Hire	30.40
2nd Feb	2523	C Cutler	Domain Name Renewal	23.98
2nd Feb	2524	Braintree D Council	Community Bus Hire	64.00
2nd Feb	2525	Ritz Inns	Drinks Xmas Meeting	179.60
15th Feb	DD	EDF	Electricity Rec Ground	8.00
15th Feb	DD	British Telecom	Clerk's Phone Line	39.90

The obsolete equipment used by the handyman has now been assessed and there is no monetary value, RD offered to dispose of the equipment for scrap and Council agreed that this would be the best solution.

21.85 ***Environmental & Footpaths***

Parish Map – AD to check the footpaths maps are now completed. Clerk to get quotes for the printing.

IS proposed and MT seconded the continuation of the P3 agreement with Essex County Council, unanimously approved.

21.86 ***Estate Liaison*** – nothing to report

21.87 ***Health and Welfare***

SA reported that all was in good order at the Playground apart from one minor issue which she will address with Clerk and A Jiggins. JL offered to speak to volunteers regarding the painting. MT and JL to visit the playground to assess what needs to be done. A risk assessment will be carried out regarding the use of ladders. Clerk to action.

21.88 ***IT & Publicity*** - Nothing to report.

21.89 ***Planning and Highways***

Planning App: 18/02155/FUL, Widworthy Hayes, New Road, Terling – BDC refused this application on 29th January 2019.

Planning App: 19/00066/HH, Little Mead, New Road, Terling – The Planning Sub-Committee has assessed this application and will commend refusal on a number of grounds.

Planning Enforcements – RD stated that the Clerk will follow up planning enforcement queries in writing.

Local Plan – nothing to report

Housing Needs Survey – no final report as yet. The £20 voucher (winning ticket 134 is still unclaimed). If it is not claimed by the 31st March, the draw will be redone.

Directional signs – The signpost at Norrells Corner has been reported to Highways who will monitor its condition.

Oakfield Lane – A report was received from J Elms of Greenfields. RD and PB to request a meeting with J Elms ahead of the next Parish Council meeting. Clerk to action. J Elms will also attend the next Parish Council meeting in April.

Fuller Street Surface Water – Extensive drainage work has been carried out in Fuller Street to solve this problem. Currently there is no evidence of an escape of water.

Traffic Calming – Hatfield Road – nothing to report

Road Repairs Programme – JL stated that the passing places between Fairstead and Ranks Green were in a very poor condition with large holes and mud. Clerk to contact Highways and Cllr Abbott for advice as these are not normally repaired by Highways. The road surface on Fairstead Road at the entrance to the village has already been reported, clerk to chase again.

United Reformed Church – RD reported that the planning application had been withdrawn.

Rayleigh Arms – RD asked when the pub would be open again. Clerk to investigate.

21.90 ***Recreation Ground*** – as per Minute 21.80

21.91 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison*** –

ST – asked about the noticeboard, clerk clarified this has now been delivered and will be installed in the next few weeks.

SA - a litter pick for Fuller Street, 7th April and Ranks Green, 8th April, has been organized.

SA – the footpath sign has been knocked over, clerk to report to Highways.

PB - asked if Highways could reinstate the grass at Terling Ford and fill in a large dip in the footpath that was left after the repairs had been carried out.

PB - asked if a notice could be put in the Parish News and on the Hub asking residents to ensure they stored their recycling carefully, so that it is not blown around the village on windy days. Clerk to action.

PB – the rat problem in Windmill Lane is really serious again. Clerk to contact Greenfields to ask them to deal with this.

MT asked if it can be confirmed if the road repairs carried out recently have further work to be done on them as they are not finished. Clerk to action.

21.92 ***Clerk's Report***

The Green Waste Recycling collection in February was not particularly well supported, compared to last year. It was pointed out that the vehicle was running late, and the operative was not as cooperative as last year. Council to review the continuation of this service for 2020 in December 2019.

A Terling litter pick has been arranged for Saturday 27 April. Tea, coffee, etc will be offered to all litter pickers.

Volunteers are now needed to clean the War Memorial, clerk to advertise.

The bus to Chelmsford had 6 passengers in February (£30) and 10 passengers in March (£50). Colin Cutler has offered to drive the Ford community bus. Clerk will forward dates for him to book with Fords.

The Clerk is placing BDC posters on noticeboards informing residents that they will need photo id for the May elections. Councillors were given information on the election/re-election process.

New defibrillator notices have now been printed, thanks to Heather Cutler for organising this. They will be distributed around the village, including the swimming pool, cricket club, village hall, etc. Clerk to action.

There was a recent complaint about a member of a football team urinating in a public area. This has been addressed with the football club in question. Clerk to write to TM regarding this matter. Clerk and Recreation Ground Sub Committee to review the Code of Conduct.

Flagfinders who run the school bus to Braintree were contacted to see if they would take members of the public, but this is not possible as the bus is booked for the number of students and there could also be possible safeguarding issues.

21.93 ***Telephone Box Libraries***

It was agreed that this would be a very good idea. JL to contact the resident who proposed the scheme to see if she would be happy to monitor/manage it.

21.94 ***Cricket Club Donation***

It was agreed to purchase one replacement site screen at a cost of approximately £262. Grant funding from BDC should be available as well. Clerk to chase.

21.95 ***Terling Village Hall Car Park***

Work starts shortly on repairing the car park which will take approximately three weeks. The Chairman asked that thanks be recorded for Jeanne MacWillson and Colin Cutler's perseverance in obtaining funding for this work.

21.96 ***Information exchange / next agenda items*** - nothing to report.

21.97 ***Date of next meeting, including committees***

7.30 pm, 9th April, Parish Council Meeting, Square & Compasses, Fuller Street

7.00 pm 21st May, Annual Parish Meeting followed by Parish Council Meeting, Terling Village Hall

Meeting closed at 10.00 pm