

## TERLING AND FAIRSTEAD PARISH COUNCIL FINANCE COMMITTEE

### Minutes of the Meeting of Terling and Fairstead Parish Council Finance Committee held at 7.30pm on 12<sup>th</sup> February 2018 at Copse Rise, The Street, Terling

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**Finance Committee Present:** Mr I Smith  
Mrs S McNamara  
Mrs S Alder  
Mr R Dixon  
Mrs F Killby (Parish Clerk)

(no members of the public present)

Mr I Smith was unanimously appointed Chairman of the meeting.

1. *Apologies for Absence* - none received.
2. *Declaration of Interests* — none declared.
3. *Meeting Open to the Public* - no members of the public present.
4. *Approval of Minutes of Last Finance Committee Meeting* - IS proposed that the minutes of the meeting held on 16<sup>th</sup> August be approved and signed as a true and accurate record. Seconded by SA. Unanimously approved.
5. *Permanent Litter Collection* – the costs were discussed and it was agreed that RD would obtain costings for three litter bins to be installed at the Terling Village Stores, the Owls Hill Tearooms and the Square & Compasses for approval at the next Parish Council meeting on 6<sup>th</sup> March 2018.
6. *General Household (Non-Recyclable) Collection* – this was unanimously agreed to be a useful service and will be recommended for approval at the next Parish Council meeting on 6<sup>th</sup> March 2018.
7. *Audit Preparation* – Clerk/RFO stated that all audit preparation for the end of March was proceeding with no issues.
8. *Information/Next Agenda Items* –
  - New Data Protection Regulations – Clerk to ascertain whether internal auditor would be willing to act as Data Protection Officer.
  - Local Services Grant – Community Bus – It was suggested that a Working Group be set up to look at costs. RD to research.
  - Mental Health First Aid – RD has obtained quotes for a two day training of £300 plus VAT per delegate, for discussion at the next Parish Council meeting on 6<sup>th</sup> March 2018.
  - Playground – CIF Grant Funding – a grant of £12,500 has been awarded for new playground surfaces. With Parish Council funding of £2000, a £300 grant from the BDC Councillors' Community Grant and a revised supplier's quote, there is now a shortfall of £600. It was suggested that this shortfall should be funded by the Parish Council and this will be recommended for approval at the next Parish Council meeting on 6<sup>th</sup> March 2018.

#### 9. *Date of Next Meetings*

7.30 pm 6<sup>th</sup> March, Parish Council Meeting, Terling Village Hall

7.30 pm, 10<sup>th</sup> April, Parish Council Meeting, Square and Compasses, Fuller Street

7.00 pm, 15<sup>th</sup> May, Annual Parish Meeting, followed by Parish Council Meeting, 7.30 pm Terling Village Hall

Meeting closed at 09.10 pm