

LITTLE GRANSDEN PAROCHIAL CHURCH COUNCIL

PROCEDURES.

ADMINISTRATIVE INFORMATION

The Parish Church of St Peter & St Paul is situated in Little Gransden. It is part of the Deanery of St Neots and the Diocese of Ely. The correspondence address is The Vicarage, 4 Webbs Meadow, Great Gransden, Sandy, Beds SG19 3BL.

OBJECTIVES AND ACTIVITIES

Little Gransden Parochial Church Council has the responsibility of co-operating with the Priest in Charge, in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelic, social and ecumenical.

The parish is part of the united benefice of Great Gransden, Abbotsley, Little Gransden and Waresley. This united benefice came into being on 1 August 1999 and on 29 January 2006, the Reverend Catharine Furlong was licensed as half-time Priest in Charge.

LEGISLATION

The conduct of a Parochial Church Council is governed by the Parochial Church Council (Powers) Measure 1956, as modified by the Synodical Government Measure, 1969.

COMPOSITION.

The Priest in Charge of the Parish and the two Churchwardens are ex officio members of the Parochial Church Council. The Priest in Charge is the Chair of the Council and one of the Churchwardens is customarily chosen as vice-Chair. The Churchwardens are elected annually at a meeting of parishioners. All those on the (civil) Register of Electors are entitled to attend and vote.

The number of elected members of the Parochial Church Council depends upon the size of the (church) Electoral Roll. There can at the moment be up to six such members. Members are elected annually; those on the (church) Electoral Roll are able to vote.

The Parochial Church Council shall appoint a member to act as Treasurer and another as Secretary. The Priest, Churchwardens, Treasurer and Secretary shall form a Standing Committee which is able to conduct business between formal meetings of the Parochial Church Council, provided that the decisions of the Standing Committee are reported to and approved by the Parochial Church Council at the next appropriate moment.

Four members of the Standing Committee shall constitute a quorum.

The Parochial Church Council shall elect one representative to the Deanery Synod and appoint an Electoral Roll Officer (who need not be a member of the Parochial Church Council). The Parochial Church Council shall have the power to co-opt up to two other members, and may ask those who are not members to represent it on various sub-committees (q.v.)

POLICIES

The following Policies are in place and are subject to regular review:

- Safeguarding Policy
- Health & Safety Policy
- Conflict of Interest Policy
- Equal Opportunities Policy

MEETINGS

Meetings are announced in advance and the Agenda is made public.

Most of the business, particularly in relation to matters concerning fabric and finance, is dealt with at full meetings of the Parochial Church Council, which are held at least twice a year.

Matters which are common to Little Gransden and Great Gransden parishes, particularly in relation to worship and pastoral matters, are dealt with at Joint meetings of the two Parochial Church Councils. These Joint Meetings also take place twice a year.

There is also an Annual Joint Meeting of both parishes, at which Churchwardens are elected and the Annual Report and Accounts are considered. Elections of Parochial Church Council Members are made at this meeting.

In addition, there are several committees, which meet between full meetings of the Parochial Church Councils. The number, purpose and composition of these Committees may vary from time to time. Some of these committees represent Great and Little Gransden; others include representatives from all parishes within the united benefice. These may also include members of the congregation(s) who are not members of a Parochial Church Council.

MINUTES

All full meetings of the Parochial Church Council are minuted, and the Minutes are subject to approval and signing at the next appropriate meeting. Once approved, the Minutes are made available in the Church. Copies of the Minutes of the last three years are available in the Church; earlier Minutes may be consulted by arrangement with the Secretary.

Stephen Sullivan
Secretary LGPCC
30 July 2014.