

**Minutes of Little Gransden PCC held 21 February 2017**  
**7:30pm at 41 Main Road, Little Gransden**

The Meeting began with Prayer led by Rev. Catharine Furlong

Present: Rev. Catharine Furlong, Betty Bates, Sheila George, Suzanne Lawrence, Donald Lester, Ian Ramsay (Treasurer), Stephen Sullivan (Secretary), Nick Wareham.

Apologies: None

### **1. Minutes of Previous Meeting**

The Minutes of the meeting held on 15 November 2016 were read. Two amendments were made and the amended version was accepted and signed.

### **2. Matters Arising.**

We had agreed to reconsider the charitable donations to USPG (now 'US'), Christian Aid, the Children's Society and Cambridgeshire MIND at this meeting. We decided that these should continue as at present, considering the value of consistent support of the same organisation.

The bill from Donald Lester for the photocopying of pew sheets has been received and paid. Ian Ramsay has still to write to all holders of Standing Orders to ask them to review their arrangements.

The organist, David John, is still unable to work. We will review his situation after Easter.

The details of the charity, Friends of the Holy Land, and the accompanying DVD have not been circulated effectively among the PCC and are currently in the church. ACTION Stephen Sullivan, who will prepare a circulation list for this and any items requiring circulation in the future.

### **3. Treasurer's Report.**

#### **(a) Year End Accounts December 2016**

In the General Account, the shortfall for 2016 (£1335.36) is less than that for 2015. However, insurance is now paid monthly rather than once a year in full, which means that in 2016 we only paid half of a year. Income Tax repayments will go into this year's accounts. There is no possibility of any VAT repayments from previous years.

It was unanimously agreed that the receipt of £153 from the redemption of the War Loan stock would be placed in the Restricted account.

The accounts would be audited by Joe Ward. Subject to audit, they were unanimously approved by the PCC and Ian Ramsay was warmly thanked for preparing them.

#### **(b) Budget for 2017.**

The shortfall is high (£3816) but it represents a worst-case scenario. All of the building and restoration plans would be covered by the Pickard Fund even assuming (a massive assumption) that we did not succeed in obtaining any third-party grant funding at all.

Ian Ramsay was again thanked, for his work in preparing the Budget. The Budget was unanimously approved for presentation at the APCM.

#### **4. Fabric Report**

##### **(a) New roof project.**

The project is all ready to go. Permission to commence has been applied for and a grant of £34,000 has been received. It would probably be worth putting this temporarily into the CCLA Deposit account, although there is a risk that the investment would go down rather than up. It was unanimously AGREED to deposit the money this way. We shall be able to reclaim the VAT on bills already paid in this project. We do not know whether or how long the church will be unavailable for services. The timetable has been agreed with the Bat Conservation Trust.

##### **(b) Redecoration**

This will necessarily have to be after the roof restoration project is completed, and will probably take place in 2018. The report from the paint conservator has already been received, and the Asbestos Survey (which reported no sign of asbestos on the premises) has been made.

##### **(c) Feasibility Study**

Discussion continues about work on the interior of the church, which would not start until 2018.

Nick Wareham was thanked for his extensive work on the various Fabric projects and the associated applications for Grant Funding and Faculties.

#### **5. Health & Safety**

##### **(a) Health & Safety Inspection, February 2017.**

Stephen Sullivan had completed this, and copies had been given to the PCC. He again drew attention to the inadequacy of the emergency exit through the Organ Chamber door and urged that an alternative should be found with the proposed alterations to the building.

ACTION Suzanne Lawrence, who would supply the check-list for the First Aid box.

ACTION Stephen Sullivan, who would reorganise the file held in the robing area containing the certification and inspection reports.

##### **(b) Accident Report**

There had been one Accident reported during 2016. One of those charged with locking the church had a fall while doing so. The PCC considered the situation and made the following recommendations:

- (a) Emphasise that those working alone in church should have mobile phones with them.
- (b) The church should be locked and unlocked in daylight hours. If this is not possible on any particular occasion, help should be sought.
- (c) Completed Accident Report forms should be forwarded to Stephen Sullivan as per the instructions and not returned to the file.

#### **6. Preparation for the APCM.**

The draft of the secretarial section of the Annual Report was considered by the PCC and various changes made. The finalised version was unanimously approved for presentation to the APCM.

Betty Bates would come to the end of her term as representative to the Deanery Synod at the APCM. We are grateful that she has agreed in the absence of any other candidate to seek nomination for a further three-year period.

Stephen Sullivan would supply nomination forms to the Churchwardens if they could not obtain them online. Nomination forms were supplied to the remaining PCC members and further copies could be obtained from Stephen.

**7. Any Other Business.**

**(a) Website.**

Please will the Secretaries of the PCCs and of the Joint PCC send copies of the approved Minutes in pdf form to Sheila George so that they can be placed on the website. ACTION Stephen Sullivan who would supply the LG Minutes for 2016. The PCC does not wish to publish draft Minutes until they have been approved.

**(b) Churchwardens' Meeting**

The Churchwardens have met with the Archdeacon to consider the future of the Deanery and of the Benefice. Any significant changes are still to emerge, but it is likely that the Gamlingay benefice profile will include working with the Gransdens. Rachel Fogg will be circulating a report of the discussion.

**(c) Evening Prayer**

There will be a service of Evening Prayer at Little Gransden on March 26th at 6pm. .

**8. Dates of Next Meetings:**

**Annual Parochial Church Meeting** (Joint): 25 April, 7.30 at Barnabas Oley School.

**Fabric & Finance:** 27 June, 7.30 at 43 Main Road (courtesy of Sheila and Philip George)

**Mission & Ministry** (Joint): 19 September, 7.30 at Barnabas Oley School.

The Meeting closed with the Grace at 8.57pm.

Signed.....

Date.....