

ARRINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Assembly Rooms on Monday 16th April 2018

Present: Councillors Mr M Kaszak –Chairman (MK), Mrs D Pearce (DP), Mrs Y Suidak (YS), Mrs A Taylor (AT), Mr A Desmond (AD)
District Cllr Smith (BS)
Mrs S Walmesley (Clerk), with six Members of the Public

7.15 pm PLANNING MEETING

1. APOLOGIES FOR ABSENCE, DECLARATIONS UNDER THE CODE OF CONDUCT AND REQUESTS FOR DISPENSATIONS

Apologies were received from County Cllr Kindersley.
There were no interests declared.

2. OPEN FORUM

Members of the public were invited to speak under agenda items.

3. PLANNING/ APPLICATIONS

3.1 Planning Ref S/1146/18/FL

9A Clifden Close –Single storey side extension
(Mr Jenkinson & Miss Sapsed)

Recommendation –Support

3.2 Planning Ref S/1178/18/FL

17 Mill Lane –Proposed demolition, conversion and development to facilitate holiday let accommodation

(Ms Genine Johnson)

The Chairman stated that the buildings in question were original farm buildings accessed only by a private unmade farm road. He was aware that representations had been made by members of the public and invited those present to update Councillors.

Concerns were raised over the private road which had a right of way to existing properties, which would be the only access to the proposed development. The access from the busy A1198 is a single track unadopted farm track over half a mile long with very poor surfaces and a lack of passing places. There is a dangerous corner by the old mill house with poor visibility leading to the farm yard where vehicles and pedestrians on the track may encounter large and heavy farm machinery. There have been a number of near misses recently at this location.

The proposed site could only be accessed by driving through the farm. The Farmer stated that he had a number plate recognition system installed and over the last 24 hours there had been 80 plus vehicle movements. When he applied for planning consent, for change of use in 2006, he was refused permission due to the traffic on the road and access from the A1198. There was no passing place for vehicles. It was stated that four holiday properties would substantially increase the traffic movements and make the road deteriorate further. There was no public footpaths so the road would be the only option for pedestrians.

Further examples were given on how the access and road could **not** support a commercial enterprise and mention was made of the fact that the farmer had installed road humps on the road to slow down traffic.

It was also noted that South Cambs had set a precedent previously when they disallowed another property in Mill Lane to use an existing annex as a separate dwelling which they stated would be contrary to Policy SE8 in the Local Plan, Policy P1/2 in the Structure Plan, and advice in PPS7.

Councillors were then asked for their comments where they fully agreed with the points raised by residents. It was agreed that a recommendation of Object be made to the planning application.

Recommendation –Object supporting concerns raised by residents.

The private road which had a right of way to existing properties, which would be the only access to the proposed development. The access from the busy A1198 is a single track unadopted farm track over half a mile long with very poor surfaces and

a lack of passing places. There is a dangerous corner by the old mill house with poor visibility leading to the farm yard where vehicles and pedestrians on the track may encounter large and heavy farm machinery. There have been a number of near misses recently at this location.

The proposed site can only be accessed by driving through the farm. The Farmer has a number plate recognition system installed and over a 24 hours period there had been 80 plus vehicle movements. In 2006, when an application for change of use was made permission was refused due to the traffic on the road and access from the A1198. There are no passing place for vehicles. Four holiday properties would substantially increase the traffic movements and make the road deteriorate further. There is no public footpaths so the road would be the only option for pedestrians.

A precedent had also been set by South Cambridgeshire District Council Planners who refused a planning application to use an existing annex as a separate dwelling as it would be contrary to Policy SE8 in the Local Plan, Policy P1/2 in the Structure Plan, and advice in PPS7.

4. OTHER

There were no other planning issues raised.

7.36 pm PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE, DECLARATIONS UNDER THE CODE OF CONDUCT AND REQUESTS FOR DISPENSATIONS

Apologies were received from County Cllr Kindersley.
There were no interests declared.

2. COUNCILLOR VACANCIES

The current five Parish Councillors had submitted their nomination forms by the election deadline and would therefore continue as Councillors after the election date of the 3rd May 2018. There were no other nomination forms submitted so there would be two vacancies for co-option. Councillors were aware of interested parishioners. The vacancies would be advertised with a view to co-option at the Annual General Meeting on the 14th May.

-
Clerk

3. TO APPROVE THE MINUTES OF

3.1 The Parish Council Meeting held on 19th March 2018

On a Proposition by Mrs Pearce, seconded by Mrs Suidak, the minutes as circulated were taken as read and then approved a true record. They were then signed by the Chairman.

4. MATTERS ARISING AND CARRIED FORWARD

4.1 Update of Parish Plan

The draft issues and objectives had been circulated to Councillors who were asked to check through and identify any mistakes as soon as possible. The idea was to then produce an A3 folded leaflet which could be handed out at the Annual Parish meeting. A discussion took place on printing and the number of copies needed with costs involved. Mr Desmond offered to arrange the printing of a small number for distribution once the final version of the publication was agreed.

-AD

4.2 Wimpole Estate issues

A new General Manager had started work at the Estate. The Clerk had invited him to the Annual Parish Meeting.

The Chairman reported that there had been further issues with parking on Church Lane by people using the Wimpole Estate. In the past the Police had said that they could not do anything about it. Double yellow lines and residents parking were options which needed to

be investigated and a meeting had been arranged with the County Highway Projects team on the 4th May to discuss. The recommendations could then be discussed with residents at the Annual Parish meeting. The Chairman to confirm timings of the meeting once confirmed.

-MK

4.3 Update on telephone kiosk adoption for defibrillator

The Clerk had requested an update from BT Payphones over the removal of the telephone equipment. They had advised that the engineers could not remove this particular payphone because it was attached to a power transformer which needed special training. BT Payphones reiterated that they had to adhere to compliance regulations. They would let the Parish Council know once they had confirmation that the equipment had been removed.

Mrs Suidak suggested that a defibrillator could be purchased and installed elsewhere until the kiosk was ready. It was advised that there was a cost to installation and there were also different cabinets to house the defibrillator depending on the location.

It was agreed that the Clerk would ask BT Payphones for a timescale and if they could not guarantee the removal by the end of the year an alternative location would be sought for the defibrillator.

-Clerk

4.4 Removal /Replacement of unsafe benches

The bench by the village sign had been removed and the area made safe by Mr Tom Taylor. Councillors expressed their thanks to him for carrying out this work. He had suggested that the bench could be repaired but Councillors agreed that it would be more cost effective to purchase a replacement.

Details of a recycled plastic bench had been obtained which were distributed amongst Councillors. The price of the bench was £320.00 including VAT but excluding the fixing brackets. It was agreed that two benches be purchased. Clerk to arrange.

-Clerk

4.5 Annual Parish Meeting 14th May 2018

The invitations for the Annual Parish Meeting were to be sent out by the Clerk.

-Clerk

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

5.1 District Council

Cllr Smith advised that this would be her last ever meeting, after ten years, as District Councillor for Arrington. She added that it had been a pleasure to work with the Parish Council.

Not a lot was happening at the District Council at the present time due to the forthcoming election. There was no sign of the Local Development Plan adoption and the council was still under the threat of designation. Officers were revising the planning delegated power process as the Planning Committee were only involved with the large scale applications of over 100 dwellings. South Cambridgeshire District Council was moving forward with the planning shared service with the City Council although there were still two IT systems operating.

Cllr Smith concluded her report by reminding Councillors that as of the 3rd May 2018 Arrington was to become part of the South Cambridgeshire Mordens Ward which included nine villages. District Councillors were to reduce in number from 57 to 45. There was a reasonable chance with these changes that there could be a change of political leadership within the District.

5.2 County Council

Cllr Kindersley had circulated a report.

The Chairman thanked Cllr Smith for her update and for all her work over the past years.

6. PUBLIC QUESTIONS ON AGENDA ITEMS AND FOR DISCUSSION AT FUTURE MEETINGS

6.1 Flooding by the Garage

Concerns were again raised over the flooding of the road by the garage. This had been reported at the March meeting where it was noted that the area was part of the whole flooding issue in the village.

7. FINANCES

7.1 To receive the financial statement and to approve the payment of bills

The invoices were available for checking.

On a proposition by Mrs Taylor, seconded by Mrs Suidak, the following payments as listed in the monthly financial report were approved:

TAMSIN STEPHENS	
Village Garden mtce March 2018	£160.00
CAMBRIDGESHIRE COUNTY COUNCIL	
Street lighting October 2016 –September 2017	£342.26
BASSINGBOURN PARISH COUNCIL	
Contribution towards stationery	£ 10.25
TOTAL	£512.51

7.2 Appointment of Internal Auditor

It was agreed to appoint LGS Services as in previous years.

8. VILLAGE GARDEN

8.1 Village Garden Maintenance

The garden was looking good.

8.1.1 Skip Hire

Now that the bench had been removed there was no need to delay getting a skip. It was suggested that as it was only garden waste which needed to be removed a 'hippo' bag be used as this could be filled and dragged to the roadside for collection making it easier than having a skip. Mrs Pearce agreed to investigate and arrange.

-DP

9. HIGHWAY ISSUES

9.1 Community Speedwatch Update

The Chairman reported that two of the volunteers had been unavailable to help and so two sessions had not taken place. A few more parishioners had expressed an interest in joining the volunteers.

9.2 A1198 Horse Warning Signage –Update

Cllr Kindersley had been asked at the February Parish Council meeting to follow this request up with the Highway Supervisor. The Clerk would urge a response.

-Clerk

9.3 A1198 Flooding – Update on County Council meeting with landowners

A meeting with all parties had been arranged for the 18th April 2018. It was observed that volunteers from the Wimpole Estate were sweeping mud away from the gates the previous weekend.

10. GENERAL DATA PROTECTION REGULATIONS

The Clerk had attended the workshop in March and was considering how to progress the requirements which were to become legislation on the 25th May 2018.

Since the workshops CAPALC had advised that that it intended to provide Data Protection Officer (DPO) cover to all Cambridgeshire and Peterborough Association of Local Council Members. There would be an annual cost which would include a triage of arrangements based on telephone support for member councils to help them through the initial paperwork in line with the NALC GDPR Toolkit. If a breach was suspected a referral would be available for the council to negotiate further professional support.

The Workshop Toolkit for Local Councils was available for Councillors to study.

11. PARISH COUNCIL WEBSITE

The Chairman reported that it had been impossible to get the existing site working properly as the software was developed pre Windows 10. A number of configurations of the compatibility options were tried as well as downloading the last MSI file produced from the Serif website but these did not work.

The Chairman and Clerk were now investigating a free website building (btck.co.uk) which was available for community groups. This should provide the Parish Council with the facilities it needed to meet Regulations.

-MK &
Clerk

12. TO CONSIDER CORRESPONDENCE RECEIVED INCLUDING

12.1 Minstrel Court Fireworks

A complaint had been made by neighbours over the noise from the fireworks causing stress for their animals. The Environmental Health Officer had advised that fireworks were only allowed between the hours of 9.30pm and 10.15pm but the owners were not sticking to these times.

The letter of complaint had been circulated to Councillors and the Chairman had invited the residents to the meeting to discuss further but they were not in attendance. It was stated that it would be the responsibility of the EHO to follow up if the agreement was

being breached.

It was agreed that until the parishioner discussed the problem with Councillors there was nothing they could do.

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

14. DATE OF NEXT MEETING

Monday 14th May 2018 (Annual General Meeting)

There was no further business and the Chairman declared the meeting closed at 8.30 pm