

MINUTES OF MANAGEMENT COMMITTEE MEETING

Held in the Arthur Howard Pavilion

On Monday 12th March 2018 at 7.15pm

Present: Graham Curtis (GC)	President
Sally Hurst (SH)	Vice President
Judith Moss (JM)	Secretary
John Dancy (JD)	Treasurer
Marian Bailey (MB)	Past President/Social Secretary
Peter Fry (PF)	Green Keeper/Men's Fixture Secretary
David Andrews (DA)	Indoor Fixture Secretary
Keith Boys (KB)	Outdoor Fixture Secretary
Russell Algar (RA)	Membership Secretary
Adie Booth (AB)	Bar Manager
Keith Waller (KW)	House Manager
Bill Bailey (BB)	Ordinary Member
Brian Armstrong (BA)	Proposed Indoor Fixture Secretary

Apologies: Chris Brett

1. Welcome: GC welcomed all to the meeting.

2. Minutes of previous meeting: The minutes of the previous meeting, dated 31ST January 2018, were approved.

3. Matters Arising:

Item 10: Indoor Competitions. The sub-committee overseeing selection for these competitions will meet in the Pavilion.

4. Correspondence:

a) The Bowls Hampshire Newsletter. This contained some guidance on new GDPR.

b) Further guidance on new GDPR from Bowls England. It was agreed that the Club followed good practice in most regards, but may need to address the need to gain regular consent from all members to the use of their data. JM and GC will consider this. **JM, GC**

c) An invitation to participate in the Swanmore Parish information Evening had been received by David Fisher and passed to JM. It was agreed that it was unnecessary for the Club to take part. JM will inform Swanmore Parish Council. **JM**

d) A letter has been sent to Richard Ashton-Poole to thank him for installing the writing slope in the Clubhouse.

5. Sub-committee reports

5.1 Finance (JD):

It was agreed that the signatories to the club's bank account needed updating.

To be removed were Howard Felgate, John Gray, Chris Brett and Bill Bailey.

To be added were Graham Curtis, Sally Hurst, Judith Moss, Marion Bailey and Brian Armstrong.

The Treasurer was to assemble the correct change forms and forward them to the bank.

AB requested that a letter be sent to the Macro manager with the names of those currently authorised to use the Club's card there. **JD**

5.2 House (KW):

KW itemised jobs being addressed: wooden strips on the side of the Pavilion, cladding repairs, replacement posts on the verandah, new window frame in the men's toilet.

The current cleaners will finish at the end of March and the new firm begin with 2 hrs on Fridays and 1 hr on Tuesdays. This schedule will be reviewed.

KW will arrange for refuse bins to be collected weekly. **KW**

5.3 Green (PF)

A report was attached to the agenda. PF clarified the leak situation, explaining that there was a split in the pipe which was now being repaired under the contract with John Whelan.

The lawnmower will be serviced shortly. **PF**

PF is about to organise delivery of a medium-sized skip and will advise of details. **PF**

5.4 Bar (AB)

There was nothing to report at the meeting.

5.5 Social and Fundraising (MB)

The Beetle Drive the previous weekend had gone well. The programme for 2018 is now ready for inclusion in the Club calendar. MB reported that the new Social Committee was working well together. The next event will be a "Street Party" on 12th May.

5.6 Membership (RA)

There was nothing to report at the meeting.

5.7 Indoor Fixture Secretary (DA)

A report was attached to the agenda.

It was agreed that the mats would be taken up on Thursday 12th April in readiness for cleaning floors (Friday) and setting up tables (Saturday morning) before Green Opening Day.

John Gray has now replaced 4 old jacks with new ones through Drakes Pride at a good price. Thanks were expressed to John for this. Fred Kemp has also repaired some of the older jacks.

All clubs now have Brian Armstrong's contact details as he takes over the role of Indoor Fixture Secretary.

5.8 Outdoor Match Secretary (KB)

The fixtures list for the coming season is now on the notice board.

5.9 Men's Match Secretary (PF)

The S&D fixtures list just needs checking before being posted.

5.10 Ladies' Match Secretary (CB)

There was nothing to report at this meeting from CB.

BB raised the matter that the Sunday Triples tournament is usually organised by the Ladies Match Secretary, although it is part of the knock-out competition. CB will discuss with Janet Felgate. **CB**

A sub-committee (Bill Bailey, David Andrews, Sally Hurst, Russell Algar) has now been established to organise the one-day competitions. GC will clarify Howard Felgate's involvement. **GC**

5.11 Publicity Sub-committee

A report was attached to the agenda. There was no further discussion.

6. The New Lease

GC updated the Committee on progress. The Club is awaiting a response from Winchester City Council. The solicitor is acting for the Parish Council as well as the Club and therefore had been unable to answer some questions. The cost of legal fees will be approx. £600 (the Club has agreed to also pay the Parish Council fees).

GC has had no further responses from the members regarding use of the extra land.

7. Trophies

A letter had been received from Howard Felgate suggesting that trophies should no longer be given to winners and runners-up at five one-day competitions. The entrance fee currently pays for these trophies but could be dropped if there were no trophies. The Committee was in general agreement that in spite of some trophies being returned, and names being added to the honours boards, the majority of players in these competitions still valued the awarding of a trophy to acknowledge their achievement. It was therefore agreed to continue with the trophies for these one-day competitions.

However, in order to make the organisation of the trophies more manageable, it was also agreed that all such trophies should be awarded on the same occasion, namely at the annual Dinner and Presentations Evening. This change is to take effect from the beginning of the new season.

JM will inform HF.

JM

8 Shade Coverage for the Green

CB had requested some shade coverage at each end of the Green with permanent bases in place so that it would be straightforward to put out umbrellas. KW referred to shelters used in Australia. There was a question whether there existed a regulation about temperatures above which matches should not be played. It was suggested that playing in a different direction on the Green might help.

KW and GC will investigate the facilities at Hedge End Bowling Club for such shade provision.

KW, GC

9 Any other Business

- a. It was announced that Brian Armstrong is to take on the role of Junior Vice President.
- b. SH asked why the Club does not apply for HCC grants eg for roof repairs. JD replied that no grants are available for “replacement” work . SH will talk to Wyvern Bowls Club members about their experience of this. **SH**
- c. BB informed the meeting that the MVBC Open Tournament is organised, with more sponsorship this year.
- d. MB – some of the flower boxes have rotted. BB will investigate and price replacements. **BB**
- e. GC thanked DA for his running of the indoor fixtures during his time as a committee member.

Date and venue of next meeting

Monday 14th May at 2 pm in the Arthur Howard Pavilion.