

MINUTES OF MANAGEMENT COMMITTEE MEETING

Held in the Arthur Howard Pavilion

On Monday 14th May 2018 at 2pm

Present: Graham Curtis (GC)	President
Sally Hurst (SH)	Vice President
Judith Moss (JM)	Secretary
John Dancy (JD)	Treasurer
Marian Bailey (MB)	Past President/Social Secretary
Peter Fry (PF)	Green Keeper/Men's Fixture Secretary
Chris Brett	Ladies' Fixture Secretary
Keith Boys (KB)	Outdoor Fixture Secretary
Adie Booth (AB)	Bar Manager
Keith Waller (KW)	House Manager
Brian Armstrong (BA)	Indoor Fixture Secretary

1. Welcome: GC welcomed all to the meeting.

. Apologies: Russell Algar, Bill Bailey, Sally Hurst

2. Coffee Mornings for Former Members – Norman Chatfield

Coffee Mornings for former members are held mid-September every year and organised by Norman. He was seeking advice on the future of these events and on how to ensure the list of those to be invited was kept up to date.

It was recommended that Norman contact Jean Huish (Honorary Life Member) who may be able to provide information. Norman will also ask the Committee in August for any further names.

The date of this year's Coffee Morning was set at 13th September 2018.

3. Minutes of previous meeting: The minutes of the previous meeting, dated Monday 12th March 2018, were approved.

4. Matters Arising:

Item 5.10. Chris Brett confirmed that she is organising the Sunday Triples Tournament in her capacity as Ladies Match Secretary.

Item 9a: The status of Brian Armstrong and David Andrews was clarified. David is still a member of the committee until November 2018, and may attend meetings if he wishes. He still has a vote.

Brian Armstrong is now Indoor Fixture Secretary. He will be voted on to the Committee officially at the 2018 AGM as Senior Vice President and has a vote until then.

5. Correspondence:

- a. A newsletter had been received from the Bowls development Alliance. This was mainly to do with coaching. It was suggested that this kind of correspondence should be circulated to all committee members in future.
- b. A letter had been received from Visually Impaired Bowls England, asking for support for their fundraising. A reply will be sent explaining that MVBC already supports a number of chosen charities.
- c. KB had received a letter from Alresford Bowling Club requesting permission to retain personal data from MVBC. This was accepted, and seen as an aspect of new data protection regulations that MVBC might also need to address.
- d. Some information about additional support through Coaching Bursaries had been sent by Bowls England.
- e. A large quantity of documentation connected to GDPR had been sent by Bows England. This topic will be discussed under Item 7.
- f. John Gray had sent a letter requesting that the Club purchase some new 000 and 0000 sized woods for the coaching team. It was agreed that the first step should be to sell on some of the larger woods that are surplus to coaching requirements. JM will respond to John.

6.. Sub-committee reports

5.1 Finance (JD):

A report was attached to the agenda.

JD informed the meeting that the Club had been overcharged by both Southern Water and BT. This was being rectified.

The issue of the Macro cards is also being dealt with.

6.2 House (KW):

A report was attached to the agenda.

It was agreed that Keith should purchase two BlueDry Handdriers for the changing rooms, as well as a simpler handdrier for the disabled toilet. Remaining paper towels can be used in the kitchen. An alarm will also be installed in the disabled toilet.

Keith reported that a regular electrical inspection of the building is a legal requirement.

Arrangements had been made with three companies to look at the flooring but none had turned up as yet.

6.3 Green (PF)

A report was attached to the agenda.

6.4 Bar (AB)

The events held over the previous weekend had brought in nearly £500 to the bar.

6.5 Social and Fundraising (MB)

The Street Party had been well received and made just over £300 for the Club

6.6 Membership (RA)

There was nothing to report

6.7 Indoor Fixture Secretary (BA)

It was reported that Wickham Bowling Club is closing.

6..8 Outdoor Match Secretary (KB)

Roger Morfill will cancel the Friday Night Trips matches on 13th July because of an afternoon match with a visiting team. They will be rescheduled for 27th July.

The Club had benefited by £45 from Bowls Direct on Opening Day.

There is still a shortage of players for some friendly matches.

6.9 Men's Match Secretary (PF)

A report was attached to the agenda.

£170 had been made by the Club from the match against Bournemouth Bowling Club the previous weekend.

6.10 Ladies' Match Secretary (CB)

The Ladies rinks team had had a disappointing start to the season but is confident that results will improve.

6.11 Publicity Sub-committee

There was nothing to report.

7. GDPR

Graham felt that the Club already exercises good practice with storage and use of members' data. However, there is no avoiding revamping the membership application form and sending this to all members asking permission to hold data, in accordance with the new regulations. This will probably need to happen annually. Graham and Judith will look into this.

Judith will draft a Policy Statement for the Club, based on a template from Bowls Hampshire.

8. The New Lease

Graham has received a letter from the Parish Council confirming that they would continue with the proposed lease but removing the Club's right to renew automatically. Under these circumstances it was felt not to be possible to move forward with the new land at present. Graham will inform Rick Carpenter and ask him to reply to the Council withdrawing the Club's request, until 2024/5 at the earliest. Thanks were expressed to Rick for raising this issue. Rick is going to take up the matter with the Legal Department. There will probably be legal costs to pay.

9. Towel dispensers and handdriers. KW

This item was dealt with under 6.2

10. The Fridge SH

The fridge door will shut properly if it is closed correctly.

It was agreed that the kitchen is in need of some maintenance.

11.Wind/rain/sunshields KW

Various options for the provision of sun/rain shelters were discussed, including how many would be required and where to place them. .KW had a quotation of £780 +VAT from Cottage Workshops. BB will obtain a quotation from Equestrian Fencing which may be cheaper.

12. Matters concerning outdoor competitions GC/AB

Graham explained that his original intention, in having a group responsible for team selections for outdoor one-day competitions, had been to avoid a committee member needing to be involved. Bill Bailey will now not be involved. It was agreed that it was adequate for the organiser to conduct the draw at the club, with a couple of neutral observers present.

The dress code for future one day outdoor competitions will be Whites.

The matter of cancelling the Jubilee Cup because of low numbers was raised. This competition had taken place the previous year with the same number of competitors (30). There was some discussion about the format of choosing one's own team and whether this might be a deterrent. Essentially the main point was that it should be seen to be fair.

It was confirmed that the organiser of any competition where names are drawn from a hat, including indoor competitions, should have the right to play in that competition as a matter of course.

13. The Honours Boards MB

Marian proposed that the names of two members who had been President of the Club, and also S&D President at the same time (Chris Brett 2014, Bill Bailey 2017) , should be added to the appropriate Honours Board. This was carried. Judith will contact Russell.

14. Membership Cards GC

A letter had been received from John Gray proposing that membership cards be reintroduced as an aid to security . The advantages were discussed, but it was agreed that these cards would not be effective as many members lose or mislay them. Those organising roll ups do, on the whole, make a list of players attending, and there is a book to be filled in by those organising matches. It was accepted that it would be good practice for those members with a management role to introduce themselves to people at the club they do not know.

15. Length of Tenure of Presidency KW

Keith suggested a longer term as President would provide more continuity and allow the President to achieve more. However, serving as Junior Vice President, Senior Vice President, President and Former President already provides a 4-year term. This was generally felt to work well.

Any Other Business

- a. Pete Fry requested that extra matches (eg Thornbury Cmpetition) be included in the fixtures list whenever possible, to avoid clashes with other matches.

Date and Venue of next meeting

Wednesday 27th June at 6.30 pm in the Pavilion