

DEVONVALE HALL COMPANY LIMITED.

CONDITIONS OF LET.

1. The lessees will be responsible during the course of the let for the proper conduct of the let and shall be liable for and indemnify the Company in respect of (a) any damage caused to the Hall and/or to the furnishings, fittings, equipment and others contained in, or part of, the Hall arising from, or during the course of the let and the cost of repairing such damage, and (b) any damage to the property of any person or injury caused to any person arising from, or during the course of the let.
2. Any damage to the Hall, fittings or equipment therein found prior to the commencement of the let must be reported to the Company before the commencement of the let.
3. The Company will not be liable for any damage to, or loss of, property brought to, or left in the Hall or for any injury to any person, arising out of the let.
4. The Lessees will use the Hall solely for the purpose(s) stated in the let and will ensure that the Hall is left in a clean, neat and tidy condition. If as a consequence of the use of the Hall, cleaning is required, this will be carried out by the Company and the Lessees will forfeit the £100 of their deposit and be billed for any further cost incurred. If the Lessee leaves the Hall in a clean and tidy condition the £100 of their deposit will be returned to them provided the cost of the Hall is met in full.
5. The Organisation will name one of their number who will be "the responsible person" in respect of the let. This person must be not less than 21 years of age. This person must sign the application form agreeing to the terms of the let.
6. The Lessees are responsible for ensuring compliance with any emergency regulation or special or other regulations in force for the time being. The Lessees will familiarise themselves with the Company's fire regulations relating to the Hall in order that they will be able to take the appropriate action in the event of a fire occurring during the course of the let. All exits from the Hall must be kept clear of obstruction.
7. If permission is given by the Company for the sale of alcohol at any function, the Lessees will obtain and have in force all necessary permission by the licensing authority and that no breach of the conditions of such permission is allowed to occur.
8. Authorised members of the Company shall be entitled to free access, at all times, to the Hall.
9. The Company reserves the right, at any time and without a reason given, to cancel any let in respect of any occasion or to terminate the let. The Company will refund any charges paid, and not due, by reason of such cancellation or termination.
10. Unless at least on month's notice of cancellation is given, the Lessees shall be deemed to have forfeited the fee for the hiring of the Hall and in addition all cancellations will be subject to a cancellation fee of £10 to cover administration costs.
11. The Lessees shall ensure that the number of persons admitted to the premises does not exceed the number for which the Hall is licenced.
12. The Company does not warrant the Hall is suitable for any particular use. The Lessees shall provide the necessary doorkeepers and attendants in connection with their occupation of the Hall and arrange that efficient control is provided at all doorways leading to and from the Hall and at other places within the Hall which may be necessary to ensure that egress by the various exits may be maintained during their occupation.
13. For the avoidance of doubt the following definitions shall apply to these conditions :-
"The Company" means Devonvale Hall Company Limited.
"The Organisation" means the Organisation (or individual) granted the let.
"Let" means where a charge is made for the use of the Hall.
"Lessees" means
(a) the organisation (or individual) and
(b) the authorised office bearer who applied for the let
(c) the responsible person.
All bound jointly and severally. This means that the authorised office bearer and the responsible person are personally bound to ensure compliance with these conditions and may be held liable for any claim arising from the let (except in the case of an individual who shall be solely responsible).
"The Hall" means Devonvale Hall, Moss Road, Tillicoultry, FK13 6NS.
14. The Company will not permit the Hall to be used for activities considered to be offensive or lewd.
15. The application form must show the exact starting time including all necessary preparation.
16. For persons hiring the Hall for discos there shall be a ratio of one steward to fifteen participants. The names and addresses of the stewards to be submitted at the time of booking.
17. An application for a "gig" must be made 3 months before the date of the event.
18. The six (6), minimum, adult stewards for the event must meet with the Board to establish any additional criteria over and above the Company's licence for any event which is contained within the Company conditions of let.
20. No smoking within the Hall or premises.
21. The front door must be manned at all times by a person or persons, nominated and supplied by the Hirer.
22. When a Bar is required the Resident Bar must be used.
23. No Confetti or Party Poopers allowed in the Hall, (due to Dance Floor damage.)
24. No lit candles allowed in the Hall (due to Fire Regulations)
25. WE regret that the minimum let for the Hall is 3 hours, this is due to the cost of heating and janitorial requirements.

