



City of Coventry Scout County, Rough Close Scout Campsite & Activity Centre

Charity No. 524586



TERMS & BOOKING CONDITIONS 2017

1. Your camp / holiday may start any day of the week, arrival and departure times will be agreed but in general would be: -

Weekday departure any time up until 12:00 Friday or by arrangement

Weekend arrival from 17:00 Friday until departure any time up until 16:00

Sunday

2. On Arrival the Group leader **MUST** report to reception before going to a building or camping area. Please seek permission before driving to your building or campsite; to avoid incurring a fee should we have to recover your vehicle from the site. **The speed limit is 5 miles per hour on the access drive and campsite.** Please advise drivers and parents of speed restriction as the single track drive also used by pedestrians and horse riders. Group's to arrange to meet parents and young people in Main Car Park. **NO** parking in Memorial Avenue.

3. **Onsite parking is restricted to 2 vehicles per Group**, all other vehicles to be parked on main car park. **NO** vehicles permitted on any camping fields. Parking Permits may be issued.

4. All catering and mess tents will be required to be sited off the main camping field areas Group Leaders will be advised on locations on arrival and **MUST** be complied with. **NO** trees are to be cut down without prior permission from Duty Warden. **NO** ground fires on main camping fields (use fire sites).

5. **Chainsaws:** Campers at Rough Close are **NOT PERMITTED**, even if qualified with appropriate NPTC to operate a chainsaw on the premises.

6. All building charges are inclusive of Gas & Electricity.

7. In the event of a booking being cancelled at less than 60 days notice, or in the event of a non-arrival, the right is reserved to charge the full price for the facilities booked. A notification of cancellation **MUST** be made in writing.

All deposits are non-refundable and non-transferable. A deposit is required with every booking made for a building and is at the applicable day rate. All cheques must be made payable to '**City of Coventry Scout County**'.

8. The Centre will hold your booking on a provisional basis for 4 weeks only from date of booking. If a deposit has not been received within this 4-week period we may cancel the provisional booking. Please contact the office if you wish to discuss this.

9. Charges are subject to change and are not necessarily those that were current at the time of making a booking. It is the responsibility of the group to check up to date prices with the campsite.

10. Groups hiring Norton Cabin are asked to note that no bedding is provided and that indoor shoes should be brought.

11. We reserve the right to charge groups who damage equipment or buildings, or who fail to leave their building or site in a reasonable condition. Buildings must be left in a clean state for the next group to occupy. A building or campsite inspection can be arranged via the office. Minimum Charge £60.00 will be levied or full charge for replacement.

12. Responsibility for the supervision and welfare of groups remains with the 'responsible adult' (group/camp leader's). The 'responsible adult' (group/camp leader) is responsible for the First Aid for your group; we do not supply first aid kits in any buildings or campsites.

13. Whilst we will always endeavour to allocate groups to the campsite that has been requested, if conditions so indicate, we reserve the right to move sites without prior consent.

14. Dogs (and other pets) are not allowed unless specific authority has been obtained from the 'Duty Warden'. Dogs must be kept on a leash: clear up any dog mess immediately.

15. **Activities** booked in advance will be charged for if a group fails to turn up. **Note: Only Lead Free Pellets are to be used in Rifle Range. NSRA / Archery GB or Scout Archery Permits are to be shown. Knife and Axe Throwing Activity – NOT Permitted.**

16. Please ensure that noise levels are reduced during 23:00 – 07:00 hours for the benefit of other users and vehicle movement is restricted during these times for the benefit of our neighbours.

17. The price list is on a per night basis. An evening activity is up to 3 hrs, a day visit is up to 6 hrs, all visits must end by 10:00 pm or a camp fee will be incurred unless other arrangements have been agreed.

18. The Scout Association "**Young People First**" – **Child Protection** will apply, where Groups or Organisations have none. Copy may be seen at reception.

19. Our volunteer Duty Warden and Service Crew Staff are here to help you please treat them with respect.