

Upper Eskdale Development Group Directors' Meeting 1/10/15, at the Hub

Present: Jock Miller, Bernard Provost, Nick Jennings, Jennie Mills, Victoria Long, Becky Peloso, Angelo van Hoppe.

Apologies: Scott McCarthy, Susie Lilley and Ros King (new member.)
Lodro Dorje did not attend.

Susie had sent in her resignation, with a message explaining her reasons and wishing us well.

Minutes of Previous Meeting: These were read. There was one alteration and the minutes were subsequently agreed as correct. This was proposed by Jennie and seconded by Jock.

Matters Arising:

- a. The training with Wendy Reid was changed to **Wednesday 5th November.**
- b. The Party for volunteers and staff has yet to be decided on (**Jock**).
- c. Volunteer induction: this was agreed after one correction was made.
- d. Tips – This will be left to the decision of the Kitchen manager.
- e. Outcomes – We should now be looking at the outcomes for Year 2. Those for Year 1 have been achieved. It was noted that a better recording system for people entering the Hub should be set up – numbers not names. Maybe have a daily sheet. **Sharon.**

Agenda Items:

Appointment of new directors: Angelo was proposed by Jock and seconded by Nick. Becky had been proposed and seconded previously. Jock welcomed them both and gave them some information on being committee members.

Response to the neighbour. – That **Sharon** should email her to say that her communications were brought to the meeting and that we wish to improve things for her as much as is possible. We also apologise for the inconvenience. We will put a chain across the entrance to the side passage as soon as possible. (We have already put a rope across). Also a wooden fence and a gate will be put at the top end. We have taken on board her idea of getting a mediator and we would like to know if she has anyone in mind to do this. If she wants us to find one, we could ask advice from the Lothlorien peace communicator.

The Prehistoric Trail – The Heritage Lottery fund may be willing to give money towards this project. **Nick** will help /advise on applications.

Jock will contact John Furlonger, Marilyn Harris and Dr Tom Kennedy about setting up a group to take forward the planning. **Victoria** will contact the Advisory group to see if anyone else is interested.

School Photos – There are more photographs and information on school roles etc. at the Bentpath Museum. **Jock** will find out what they have got and perhaps get some copies. This could lead to a project.

Training through the Lottery – Since Jos Sinke will not be taking up the post of financial advisor, we may need another resource for this. Help from The Big Lottery is on offer. **Jock** will contact them to report that it would be clearer what we needed after the training on the 5th November by Wendy Reid. However this may be the business and financial training.

Retail area – It was decided that the best area for the items that would be for sale would be in the retail area. The Café till would need to be used. **Jock** will organize a big sign: 'pay at the café' and a display sign.

Community Shop visit: **Becky and Jennie** volunteered to visit a community shop in the Lake district on 28th October, arranged by the Plunket Foundation. **Victoria** will forward the information to Becky.

New staff – 5 people have applied for jobs. It was agreed that we change the offer of a part-time job for one person, to flexible kitchen help at this stage until we see what we need in the current staff situation. **Nick** will contact all the applicants and explain the board's decision after all the applications have done a trial. They will not need to have formal interviews for this work.

Staff coming to meetings: The Board will invite main staff members: **Hub Administrator and Café Manager** to alternate their attendance at meetings. Travel expenses should be offered and they would get time in lieu. We would not expect them to come to all the meetings. Sharon will in future be included in the list for distribution of the minutes by **Victoria**.

Community Christmas Dinner & other events. – A Community Christmas lunch date was arranged for Saturday 12th December. All those over 65 can attend free or for a donation. **Victoria will arrange invitations and discuss costs with Staff.** The Christmas Party will be held on Friday 18th December in the evening.

Events: An events calendar should be written up now for the next year if possible with two events each month: one arranged by the volunteers and another organized by the staff.

Suggestions: Curry night, music nite once a month, burns night, cheap meals, evenings/lunches with a set menu. **Sharon will take this forward with Jock.**

Left-over food: A book for entry of items taken will be set up. **Jennie** will bring this up at the staff meeting.

The meeting closed, with the following agenda items unattended to.

1. Report from Proj Dev. Manager.
2. Report from Hub Administrator.
3. Reports from sub-groups.

The reports will be circulated to the board members by the Secretary with the Minutes. Urgent matters will be dealt with when possible or left to be discussed at the next meeting

Next meeting Thursday 12th November.

Victoria Long, Secretary.