

Upper Eskdale Development Group Directors' Meeting Thursday 13th August, 2015

Present: Sue Company, Ernie Buck, Les Harrison, Jock Miller, Jennie Mills, Bernard Provost, Susie Lilley, Victoria Long, Lodro Dorje.

Apologies: Scott McCarthy, Nick Jennings.

The meeting was opened with the announcement of the resignation of 3 members of the board: Les Harrison, Ernie Buck and Sue Company, the Chair. Susie Lilley also expressed her wish to resign but was persuaded to remain until after the meeting with the Lottery. They each gave their reasons, but these have been recorded separately from these Minutes. All three board members then left the meeting.

It was decided to contact the Lottery for help with this situation, as soon as there had been a meeting about Staffing issues. **Victoria offered to do this. Jock had offered to take forward the Staffing issue** from Ernie.

Minutes of the Meeting of July 2015: These were accepted as correct by Jennie and seconded by Jock.

Matters arising: There were no matters arising.

Minutes of the Meeting of Finance Committee: 30/7/15.

Matters arising:

It was noted that the Employee Handbook needs to be studied and updated as necessary, **by the HR sub-committee.**

Kitchen Extractor: This is an ongoing source of irritation with the neighbours. It is also very noisy for the public in the Café and outside, and unpleasant for the kitchen staff. It was felt that we should consider taking it out and changing it to a smaller extractor. **Jock will take this forward with Nick.**

Minutes of HR sub-Committee: There were no minutes received as yet.

Report by Hub Administrator (attached):

Hanging of pictures for sale on the ground floor where there was space, the board agreed that this could happen.

Advertising in the Cycling Touring Club: Since we are a charity, the advertising should be VAT free, and £250 was a good price and the board agreed that this should go ahead. However, if possible the 3 month period should start with the Feb/March edition and then extend to the June/July.

Décor for the Clinical Consulting Room: the board was happy for this to go ahead. However, it would save us money if we can do this attractively with donated items. **Jock has a floor lamp** he is happy to donate. **Victoria has a rug** that could be used if suitable. The chairs: there are **two chairs** in the room currently used by Nick. Could these be used? (at least temporarily). **Victoria could donate an indoor geranium** if that is acceptable.

Report from Development Manager (attached):

Training opportunities: **Victoria will go to the Finance Development training** (& maybe Jennie), and **Jock to the Volunteers Development training.**

The other matters in the report were noted with interest.

The meeting ended before all the matters on the Agenda were discussed, due of lack of time, but it was decided that the discussion of the **Health Check should go ahead as soon as possible.**

Next meeting: Thursday Sept. 10th at 7pm.