

Upper Eskdale Development Group Directors' Meeting 09/02/17, at the Hub

Please note: Actions in **Bold**

Present: Jock Miller, Ernie Buck, Ken Porter, Sue Company, David Moffat, Victoria Long, George Birrell, Bernard Provost, Jennie Mills.

Apologies: Lodro Dorje

Conflicts of interest: none

Minutes of previous meetings: 12/01/17 Minutes: Jennie proposed and Ernie seconded to pass the minutes as correct.

Matters arising:

- Events meeting: One meeting had been held and **Sharon will arrange another.**
- Bunkhouse: there are concerns on how it will affect the rest of the activities in the Hub. Our DTAS contact Jackie McQueen suggested that we visit other bunk houses. We also **need to do a consultation** with the community.
- Contrary to the decision, it had been decided to place an ad into the bike mag. The art work is due tomorrow for our consideration.

Reports: Playground:

There were questions about the conditions for grant from Tesco Bags of Help and Awards for All.

- It was felt that we should have a sign to say that children should be supervised at all times.
- It was noted that the funds from Tesco have to be ring fenced. Jennie will advise Victoria.
- It was suggested that we look at our current insurance which might also cover the playground.
- It was noted that we will have to pay the VAT on the costs, which we will then need to reclaim.
- Tesco should be informed of our having acquired additional funding for more equipment.

Agenda Items

1. Financial matters:

Shop: If no wage involved, the Shop is OK. There is no buying being done at present. It was suggested that all orders be done through the kitchen at the moment.

Café: this is losing 2K a month and more throughout the year. It was felt that this should be able to run with one person. At the moment it is difficult with three.

2. Café: there was discussion on the options for the future ways forward for the café. **Jock and Sharon** will follow up on various ideas.

Jock will also look into the daily costings for meals.

It was recommended that we decide before an event, if we are going to charge or not and what for.

3. Bunkhouse: the costings so far are based on 12 bunks. It was suggested that we offer just beds at the moment: a shower, no linen, no towels, dry breakfast upstairs + kettle & microwave - simple to start with. Have a small 'kitchen' and one shower. **Ken will send** on the information about funding. We have still not received any feedback from the Planning Department.

Ken will be visiting Gerlockhead Bunkhouse in the near future.

4. Communication between local charities: Phil is meeting with Jock on Friday morning, mainly to discuss coordination. May Reid has sent out an email to all the community (that she knew) asking people what they want at the Hall & the Hub. **She wishes UEDG to send** it out to the database.

5. Signatories: **Jennie will ring** the bank on Friday to check who the signatories are and provide a list.

6. Grant Funding Opportunity: Jock will give David Milburn a ring to get his advice about people who might raise funds for us. **Jock suggested that when the email had been circulated, we email back with our ideas/thoughts.**

7. Roof light saga: single glazed tops have been put on these so that condensation is forming and dripping down. Ashleigh don't want to take responsibility for it. **Jock will try** and phone the architect again. It will cost us £80 each to replace with a double glazed top. It was also suggested that they be completely sealed so that no vapour can get in.
8. An email from Amanda Cornish from Isle of Whithorn had been received: **Everyone email their questions on running a similar organisation to Jock** who will telephone her.
9. Bar Matters:
 - a. A large amount of stock has not being accounted for, especially at New Year. In January the figures were better. **We need to make in known in the community** that we are aware that alcohol has gone missing.
 - b. There is a new lock for the fridge and **Jock will reverse the door**, so it is easier to access by bar staff.
 - c. All kitchen staff are now bar trained, including Ian and Sarah and David Moffat.
 - d. The Licencee (Sue Company) recommended that bar staff don't drink more than one glass of wine when on duty.
 - e. Corkage. (Rest in report).
 - f. It was suggested that we put a sign up that says 'Bought in drinks are not to be consumed on the premises'. This was not put to vote.
 - g. Two of the bar volunteers were against opening on Friday & Sat (unless there is an event) until the summer season because of low footfall, then opening in the summer at the w/e: one nigh per w/e. This was not put to vote.
 - h. It was suggested and agreed by the Finance sub-committee, to **get a chiller for the soft drinks**, so that the kitchen can deliver it more easily.
 - i. It was recommended that we should make decisions before an event on whether we are going to charge or not and what for.
10. The **meeting with** the new Communities Director for D & G was arranged for **10am on 14th March. Jock and Jennie will** attend. All other directors welcome.
11. Building : the doors into the boiler have swelled. **Jock will follow this up.**

AOB

More bank staff needed: it was decided that we will advertise nearer the time if necessary.

Reports from sub-groups:

Windfarm: It was reported that there has been delays in the response to claims for grant funds from LES to pay Scene Consulting. However, the Finance Sub-Committee have the situation in hand.

Date of next Meeting: Thursday **9th March at 6.15pm**

Victoria Long, Secretary