

**Upper Eskdale Development Group
Directors' Meeting 03/05/17, at the Hub**

Please note: Actions in **Bold**

Present: Sue Company, Jock Miller, David Moffat, Jennie Mills, Victoria Long, Ken Porter, George Birrell, Bernard Provost.

Apologies: Lodro Dorje

Conflicts of interest: None

Presentation by Brian Patterson: Listed the history of the noise issues affecting the neighbours. He reported that neighbours felt not listened to or respected. Last w/e, bikers took 20 mins to start up and leave. The noise reverberates. The more bikes the more disharmonic noise. The solution is removing the source from the area. He suggested they could park down the side. The Play Park would also conflict with the bikes. He appreciates the financial challenges of the Hub. He spoke of his experience working on a social enterprise project in Canada. He suggested we have Policies and Procedures.

Discussion followed the presentation: Jock will be on a sub-committee with Brian and Diana Lilley as well as anyone else in the neighbourhood, to discuss Hub issues as they arise, such as the bunkhouse. Jock will sort out a meeting in the next couple of weeks or so. **Any decision will come** back to the board for ratification.

Committee Meetings: Meeting are open to Members, but not to comment (unless invited), or vote. Certain subjects should be confidential, such as staffing & financial matters. Sometimes it is important that we should be able to go into closed meeting. **In future we should structure our meetings so that the Open Items could be put first.**

Previous Minutes from March: these were passed as correct by Jennie and seconded by David.

Matters arising: none.

Reports:

Admin: (refer to Sharon's report for the meeting.)

1. Events: It was suggested that people should pay in full in advance for certain events such as Willow Weaving (several people had booked but not turned up & a loss was made). If we can fill the places they would get their money back if they could not come. (Except in extenuating circumstances).
2. Nick & Angelo are free for the next Ceilidh.
3. It was noted that 'Word of mouth' is one of the best means of publicising.
4. Cost of the Hall: the Finance committee will work out how much it costs to run per day. It has to be taken into account that it does bring in footfall. However, if an exhibition is not selling items, a donation box should be put out and **20% could be retained for the Hub.**
5. Thursday May 18th at 6.30pm was chosen for an open meeting with all the volunteers about the London/Edinburgh/London event. Annan Cycling Club, Stuart Hamilton, and Scott McCarthy will be invited.
6. Sharon is getting quotes for CC TV for the building.
7. Meals with events: Sharon & Pam and Sue will hold a weekly staff meeting Thursday am. The agreement was that a minimum of 10 people would have to book in advance and choose the prepared menu, for any event. If a band wanted food, we could do sandwiches.

Shop: (Refer to Sarah's report for the meeting). **Jock will discuss** the report with Sarah.

Finance budgets/reports:

1. It would be more useful if funds could be identified as follows (for example): costs for running the building, paying the staff etc.
2. We don't have anyone looking at trends (counting footfall: local /passing trade / bikers etc.) **This needs to be arranged.**
3. It was decided that we should have our monthly meetings after the financial information is ready. A cash flow report would be good. First agree headings with Lodro Dorje and then do it monthly (**Finance Sub-Committee**).

Agenda Items

Access to the back yard:

At the Open Meeting there seemed to be a consensus of opposition to the motorbikes in the back yard. The board had been asked to have a meeting about the Bunkhouse, which was arranged. The consensus at that seemed that the Community Centre was rolling over everyone's opinions. This meeting began negatively, but by the end became quite positive.

Since the Chair wished to have the board agree on the decision of the motorbikes in the back yard, it was decided that to help this process, we should look into the legality of using it as a park. A decision will be delayed for more information and **Jock will research the matter.**

Motorbike parking at the side of the Hub is not practical since there is no room for motorbikes to turn around.

The Chair

Jock declared his intention to stand down as Chair. **Sue agreed to take** on this role up to the next AGM.

Volunteer Policies & Procedures: **Victoria will look** at the legal situation with regard to paying expenses to volunteers.

Alternative funding sources: : A request to meet up with a member of 3rd Sector First had not yet happened, but **Victoria will follow this up.**

Wi-Fi funding: The situation of the previous funding for the Wi-Fi from the Community Broadband Scheme, in 2014, was explained. There is a balance of £840 that we can still claim as long as it is for the same project aims: to improve Wi-Fi for the community. Since we have no control or support of the existing system, Michael Davies had advised on some new equipment. The board agreed that we should investigate this. **Victoria will follow this up.**

Car Park: The board were informed that Ground Control, who had put in the Play Equipment, had left some rough gravel in the car park for our use. This could be used under the fine top gravel and to fill holes, of which there are now several. It was suggested that UEDG should look into applying to the Windfarm Fund to tarmac the car park. However, there may be an issue with drainage.

Date of next meeting: 21.06.17