

# **UEDG Board Meeting**

## **Thursday 23<sup>rd</sup> November 2017 at 6.15pm**

**The first part of the meeting being open to the public.**

**Present:** Sue Company, Ken Porter, Jennie Mills, David Moffat, George Birrell, Lindsay Reid, Bernard Provost, Sharon Tolson

**Apologies:** Victoria Long, Nina Finnigan

**Conflicts of interest:** none

**Confidentiality:** Chairman, Sue reiterated the importance of confidentiality within the Board.

**Minutes of meeting on 9<sup>th</sup> November:** These were proposed by Jennie and seconded by Ken.

**Matters arising from these minutes;**

- Lodro Dorje is happy that George is preparing budget limits for the December Board meeting.
- Absent Friends issue over event; The issue over this becoming a private event was put down to a misunderstanding. Lessons learnt.

### **Reports**

#### **Finance Report**

Shop made a slight loss in October but the issues surrounding 3 different vat rates had to be taken into account.

Café made significant loss.

Bar stock take due. Lindsay and Sue agreed to carry this out before Christmas

Overall profit of £9k.

Online banking is back up and running. To now look at updating the signatories. It was decided to have Sharon as a signatory as she is responsible to paying bills and reconciling bank accounts with David.

#### **Admin Report**

Sharon to have refresher training with all key holders in light of recent issues surrounding opening and closing procedures/ setting of the intruder alarm.

Request from member of the community to hire the café/kitchen for cooking club. This was discussed at length and no decision was made until Andy and Pam have been spoken to. It may be a joint venture with the UEDG. Tbc

Room Hire – Victoria suggests £10 ph for hire of the café on days not in use. Lindsay suggested 3 rates;

\* one for people having food

\* one where no food. £15 ph was agreed.

\* one for hiring the café when it's open to the public.

Still tbc. Also this can be negotiable with each user depending on circumstances etc.

Sharon and the Finance committee will create a spreadsheet to work out all these costs.

### **Agenda Items**

- Bunkhouse; Sue in discussions with DTAS
- Shower – Ken to get quotes from plumber

Update on Bunkhouse – DTAS referred Sue to planning advice centre for advice on ways forward.

Action: Having another look at the application.

Shower – Ken will instruct plumber to go ahead.

### **AOB**

Bid for people's project. Decided not to pursue for various reasons which Sue discussed.

Items for funding for windfarm money from quotes Victoria has for certain items.

Looking at 4 possible requests – picture hanging, covered cycle rack, projector. Band. Support for maintenance of outside the hub.

Ken suggested funding for Cookery courses..

Look to ECC for funding around £5k – lighting and hanging and projector and covered cycle rack. Also money for a gardener/handyman. Bernard said look at criteria online for application. Board all agree above are what we want to ask ECC for. Picture hanging system.. ex vat £2154.66 Quote for bike rack £ £2060.

Sue to enquire when deadline is for the application for funding.

**Next Board Meeting – Tuesday 19<sup>th</sup> December.**

Sharon Tolson  
Administrator