

# UEDG Committee Meeting Minutes

## Thursday 14<sup>th</sup> September 2017 at 6.15pm

**Present:** Sue Company, Jock Miller, David Moffat, Jennie Mills, Victoria Long, Bernard Provost, Sharon Tolson

**Apologies:** George Birrell

**Conflicts of interest:** none

**Minutes of the last meeting:** These were approved as correct by Jennie & seconded by Jock.

### **Matters arising from these minutes.**

- All the bank accounts have now been amalgamated into one. However, it takes up to two weeks to sort out all the payments.
- LEL Feedback: Lessons Learnt: This has not yet been done. **Sharon will** send Victoria a list of all items bought and returned. **Victoria will** consult with Jock and Ken for other information.
- Holiday pay: Sue has been in touch with all members of staff about their holiday pay, so they know the procedure.
- The extra chairs have been sorted by Jock. We will keep 50 plastic chairs + some spare wooden chairs. The spares will be offered to Tony Carruthers.

### **Reports:**

#### Finance report:

- The figures for August were looked at. These are the best yet with a small profit made. **Sharon will** email everyone the spread sheet that goes with it.
- Heating costs: Pellets cost about £3 a bag. Sharon has found a cheaper provider. One bag a day (on average) is used in the summer.
- Accounts for 2016. Copies of the draft accounts were distributed. There were various questions from Stanley:
  - **Victoria will** send him the details of the grant payments.
  - **Sue will** respond to the other questions.
  - **The Finance Group will** look over the accounts in detail and all the responses to Stanley should be received by him by next Tuesday.
- The Treasurer confirmed that we have enough funds to carry out our work for another year.

Admin report: this was gone over and is available on file.

### **Agenda Items**

Update on Bunkhouse: This was refused by SEPA. The authorities do not consider that we have a chance to get permission unless we went back and proved that the flood risk was not as they say. It was decided to withdraw the current application and seek advice from a consultant about our situation and possibly re-apply in a year.

Shower room: a proposal was put forward to put a shower in one of the disabled toilets upstairs. This would cost about £1,000. (£975 + VAT). No planning permission is needed. This would be for staff access or could be negotiated with cycling or other groups. It was proposed and agreed to go ahead with this.

Rental charges: It was proposed that the community rate for the Hall should be £50/day inclusive of VAT. For people in the community wanting to hire space regularly, there should be a discussion about the amount that they can offer. It was felt that the hourly rates should stay

the same. **Sharon & Victoria** will put together information about the rates with pictures and advertise this widely.

Events at the Hub & dates for catering for shooting parties: Mark Gardiner who organises the shooters has asked for catering to be done on a number of dates. The Finance Group were asked for costings and supplied these: £66 per person, per day. The group have not yet responded to this quote. One of the catering dates clashed with the planned Turkish Night. **Victoria will** talk to Nigel about changing the day to Saturday Nov 18<sup>th</sup>. There are still dates for catering for the Target Shooting group to be established. It was pointed out that the dates of the existing Events Calendar should be considered when deciding on dates for catering. All dates to the end of March should be established before the next Events Calendar is completed by mid-December, since time and money is spent on setting up, printing and distributing this. It is also bad publicity to change event dates or cancel them.

Lottery survey & training: **Victoria will** take this on and consult with Sue when necessary for new board members.

Date of AGM: 22<sup>nd</sup> Oct. 3pm.

Resignation: Jock resigned from the board with immediate effect. He has been a board member for many years and felt that it was time for him to give himself a break. The board expressed their thanks for his work over the years. Jock said he would still be able to help as a volunteer, when he could.

**AOB:**

Raising Funds: It was proposed that we look for funding to pay for a lighting and hanging system for exhibitions in the hall, and also to buy a good projector and sound system. Funding for a Ceilidh was also suggested.

**Date of next meeting:** Thursday 19<sup>th</sup> October at 6.15pm.

Victoria Long  
Secretary.