

Upper Eskdale Development Group

(Limited by Guarantee)

Report and Financial Statements

For the Year Ended

31 December 2013

Company Number: SC 306741

Charity Number: SC 043890

Upper Eskdale Development Group

Report and Financial Statements For the Year Ended 31 December 2013

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Upper Eskdale Development Group

Reference and Administrative Information

Company registration: SC 306741
Company Limited by Guarantee

Charity registration: Scottish Charity
SC 043890

Registered office: Community Hub, The School
Eskdalemuir
Langholm
Dumfriesshire
DG13 0QJ

Directors & Management Committee

The following were directors during the year:

Directors at the year-end:

Diana Lilley	(Chair)
Jennifer Mills	(Treasurer)
Victoria Long	(Secretary)
Bernard Provost	
John Miller	
Ernest Buck	(appointed 6/11/13)
Kal Malhi	(appointed 6/11/13)

Directors who resigned during the year:

Claire Brown
Gary Buckley
Nancy Chinnery
Susan Lilley
George Briggs
Julie MacLeod

Directors who were appointed after the year-end:

Scott McCarthy (appointed 4/6/14)

Company Secretary

Nicholas Jennings

Bankers: Bank of Scotland plc
PO Box 1000
BX2 1LB

Independent Examiner: John Paul ACIE
29 Avon Crescent
Broughty Ferry
Dundee
DD5 3TX

Upper Eskdale Development Group

Report of the Directors For the Year Ended 31 December 2013

The directors are pleased to present their report and the financial statements for the year to 31 December 2013.

Structure, Governance and Management

Upper Eskdale Development Group is a company limited by guarantee and not having a share capital (company number SC 306741). The liability of the members is limited to £1 each. The company is governed by the terms of its Memorandum & Articles of Association and became a registered Scottish charity (ref SC 043890) in March 2013.

Directors (who are also trustees of the charity) can be elected, appointed or co-opted. Up to 6 directors are elected from the members at the annual general meeting (AGM); one individual each can be appointed by Eskdalemuir Community Council and by Eskdalemuir Ex-services Memorial Public Hall Committee and a further 3 can be co-opted to ensure a spread of skills and experience within the Board. The office bearers are appointed at directors' meetings. In accordance with the company's Articles one third of the directors retire at each AGM and are eligible for re-appointment.

Other reference and administrative information, including the names of directors who served during the year, is shown on page 2.

Objectives, Activities and Achievements

The company's objects are:

to promote any charitable purpose for the benefit of the community in the Civil Parish of Eskdalemuir and in particular to:

- Promote sustainable development
- Provide recreational facilities and organise recreational activities
- Advance environmental protection or improvement through the maintenance, improvement or provision of public amenities and through the preservation of buildings and sites of historic, architectural or other importance to the community
- Advance education and promotion of opportunities to learn
- Relieve poverty through training or retraining, particularly amongst the unemployed
- Promote and protect the well-being and physical health of the community
- Assist in the provision of housing for people in necessitous circumstances

During this year the group continued its promotion of sustainable development with community discussions and planning meetings about the most sustainable ways to heat and light the community hub. This has led to the design and specification of a biomass pellet heating system to be installed in the new community Hub.

The group continued to provide recreational facilities and organise recreational activities in the former primary school premises. Regular events provided 340 local residents the opportunity to participate in activities ranging from local screenings as part of the Regional Film Festival to talks and presentation on Fire Safety in the home.

Throughout the year the Group worked with health and social care agencies as part of the Eskdale Pathfinders Group exploring ways in which the joint NHS Social Services Strategic Change Programme can be implemented to benefit the residents of Eskdalemuir.

Funding from the Big Lottery Growing Community Assets Fund the group was used to commission the detailed design for a new Multi- purpose Community Hub. A professional team of Architect, Mechanical and Electrical Engineer, Structural Engineer, Quantity Surveyor and Landscape Architect was appointed. A procurement methodology was chosen, tender documents prepared and a tendering process completed with the appointment of a man contractor for an £804,331 contract.

Upper Eskdale Development Group)

Report of the Directors (continued)

Objectives, Activities and Achievements (continued)

Financial Review

There was a net increase in overall funds during the year of £8,405. This comprised an increase of £6,662 in unrestricted funds and an increase of £1,743 in restricted funds. Analysis between restricted and unrestricted funds is shown in the statement of financial activities on page 6 and further details of each fund are shown in note 8 on page 11. Details of income and expenditure during the year are shown in notes 2 to 5 on pages 9 to 10.

Small Company Provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

By Order of the Board

Signed:

Diana R. Lilley

Date:

29 September 2014

Name:

DIANA R. LILLEY

Director

**Report of the Independent Examiner
To the Directors of Upper Eskdale Development Group**

I report on the accounts of Upper Eskdale Development Group for the year ended 31 December 2013, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The trustees of the charity (directors of the company) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006. They consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Paul ACIE.
29 Avon Crescent
Broughty Ferry
Dundee
DD5 3TX

Date: 29 September 2014

Upper Eskdale Development Group

**Statement of Financial Activities (Including Income & Expenditure Account)
For the Year Ended 31 December 2013**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Incoming Resources from generated funds:					
<i>Voluntary income:</i>					
Grants receivable	2	-	77,905	77,905	59,607
Memberships and donations		569	-	569	1,052
Other incoming resources		3,708	-	3,708	-
<i>Activities for generating funds:</i>					
Fundraising events		9,545	-	9,545	4,819
<i>Investment income:</i>					
Rental income		529	-	529	1,026
Feed-in tariff		2,340	-	2,340	2,578
Deposit interest		62	-	62	153
Total incoming resources		<u>16,753</u>	<u>77,905</u>	<u>94,658</u>	<u>69,235</u>
Resources Expended:					
Costs of generating funds:					
<i>Fundraising costs:</i>					
Events expenditure	3	4,513	-	4,513	2,081
<i>Charitable activities:</i>					
Development of community resource	3	5,028	76,162	81,190	72,994
Governance costs	3	<u>550</u>	<u>-</u>	<u>550</u>	<u>-</u>
Total resources expended		<u>10,091</u>	<u>76,162</u>	<u>86,253</u>	<u>75,075</u>
Net incoming / (outgoing) resources for year					
- Net income / (expenditure) for year		<u>6,662</u>	<u>1,743</u>	<u>8,405</u>	<u>(5,840)</u>
Net movement in funds		6,662	1,743	8,405	(5,840)
Funds brought forward		<u>79,990</u>	<u>5,808</u>	<u>85,798</u>	<u>91,638</u>
Funds carried forward		<u>86,652</u>	<u>7,551</u>	<u>94,203</u>	<u>85,798</u>

All incoming resources and resources expended are derived from continuing activities. The company has no recognised gains or losses other than those included in the Statement of Financial Activities above.

The notes on pages 8 to 11 form part of these financial statements.

Upper Eskdale Development Group

Balance Sheet at 31 December 2013

	Note	2013 £	2012 £
Fixed Assets			
Tangible fixed assets	5	<u>63,004</u>	<u>66,223</u>
Current Assets			
Debtors	6	10,357	11,387
Cash at bank & in hand		<u>26,367</u>	<u>23,084</u>
		36,724	34,471
Creditors			
Amounts falling due within one year	7	<u>5,525</u>	<u>14,896</u>
		31,199	19,575
Net Current Assets			
		<u>31,199</u>	<u>19,575</u>
Net Assets			
		<u>94,203</u>	<u>85,798</u>
Funds			
Unrestricted funds	8	91,730	79,990
Restricted funds	8	<u>2,473</u>	<u>5,808</u>
Total Funds		<u>94,203</u>	<u>85,798</u>

For the year ended 31 December 2013 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 ("the Act") relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board and authorised for issue on 29 September 2014

Signed: Diana R. Lilley
Name: DIANA R LILLEY
Director

Date: 29 September 2014

The notes on pages 8 to 11 form part of these financial statements.

Upper Eskdale Development Group
Notes to the Accounts for the Year Ended 31 December 2013

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared on the historical cost basis and in accordance with the Companies Act 2006, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice, Accounting and Reporting by Charities (issued in March 2005).

Comparative costs have been restated in the previous year in line with the company receiving charitable status.

Incoming Resources

Income from grants is recognised on receipt provided any conditions for use of the funds have been fulfilled. Where a grant is received for a specific purpose, it is included within restricted income and any unexpended portion carried forward as a restricted fund.

Income from donations and fundraising, including sales by Charity shops, is recognised on receipt. Any related gift aid due is included in debtors. Bank interest is accrued up to the accounting date.

Resources Expended

Expenditure is accounted for on an accruals basis. As far as possible costs are attributed directly to the various categories of expenditure in the statement of financial activities.

Governance costs are those relating to the general running of the charity, rather than the charitable activity, and include external scrutiny of the accounts, strategic planning and costs associated with meetings of the trustees, including an allocation of administrative costs.

Taxation

The company is recognised as a charity by HMRC and no provision for taxation is required on its present charitable activities.

During the year the company voluntarily registered for VAT to enable it to reclaim input tax on its zero rated taxable activities.

Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost (or initial valuation for assets transferred or donated) less depreciation. Depreciation is calculated by the straight line method to write off the cost of fixed assets over their estimated useful lives at the following rates:

Solar panels	10% per annum
Equipment:	20% per annum

**Upper Eskdale Development Group
Notes to the Accounts (continued)**

	2013	2012
	£	£
2. Grants receivable		
Big Lottery	73,539	39,313
Dumfries & Galloway Council	3,360	260
DGC - Leader funding	<u>1,006</u>	<u>19,434</u>
	<u>77,905</u>	<u>59,007</u>

3. Resources Expended	Fund Raising costs	Charitable Activities	Governance costs	Total 2013	Total 2012
	£	£	£	£	£
Staff costs (note 4)	-	22,839	-	22,839	34,531
Staff training	-	-	-	-	1,058
Travel	-	368	-	368	1,704
Publicity	-	172	-	172	592
Events	4,513	-	-	4,513	2,081
Property cost	-	1,625	-	1,625	2,046
Office running costs	-	1,199	-	1,199	1,725
Independent examination	-	-	500	500	-
Architects / planning costs	-	43,585	-	43,585	5,363
Other professional fees	-	6,918	-	6,918	20,440
Insurance	-	1,049	-	1,049	1,962
Corporation Tax	-	-	-	-	165
Sundry expenses	-	216	50	266	188
Depreciation	-	3,219	-	3,219	3,220
Total resources expended	<u>4,513</u>	<u>81,190</u>	<u>550</u>	<u>86,253</u>	<u>75,075</u>

4. Staff details	2013	2012
	£	£
Gross salaries	20,993	31,542
Social security costs	<u>1,846</u>	<u>2,989</u>
Total	<u>22,839</u>	<u>34,531</u>

No remuneration was paid to the directors/trustees and there were no expenses reimbursed to them during the year.

Number of staff employed (full-time equivalent)	<u>1</u>	<u>1.5</u>
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Upper Eskdale Development Group

Notes to the Accounts (continued)

5 Tangible Fixed Assets	Land & Buildings	Equipment	Total
<i>Cost</i>			
At 1 January 2013	44,697	30,978	75,675
Additions	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2013	<u>44,697</u>	<u>30,978</u>	<u>75,675</u>
<i>Depreciation</i>			
At 1 January 2013	-	9,452	9,452
Charge for year	<u>-</u>	<u>3,219</u>	<u>3,219</u>
At 31 December 2013	<u>-</u>	<u>12,671</u>	<u>12,671</u>
<i>Net Book Value</i>			
At 31 December 2013	<u>44,697</u>	<u>18,307</u>	<u>63,004</u>
At 31 December 2012	<u>44,697</u>	<u>21,526</u>	<u>66,223</u>

6. Debtors	2013	2012
	£	£
VAT reclaim	10,357	-
Accrued income	-	10,627
Other debtors	<u>-</u>	<u>760</u>
	<u>10,357</u>	<u>11,387</u>

7. Creditors

<i>Amounts falling due within one year:</i>	£	£
Corporation tax	-	165
Other taxes & social security costs	2,025	-
Accruals	500	11,704
Other creditors	<u>3,000</u>	<u>3,027</u>
	<u>5,525</u>	<u>14,896</u>

Upper Eskdale Development Group

Notes to the Accounts (continued)

8. Movement on Funds	Note	At	Movement in Resources			At
		1/1/13	Incoming	Outgoing	Transfers	31/12/13
		£	£	£	£	£
Restricted funds:						
Big Lottery		5,548	73,539	(75,156)	-	3,931
DGC - Leader funding		-	1,006	(1,006)	-	-
Dumfries & Galloway Council		260	3,360	-	-	3,620
Total restricted		<u>5,808</u>	<u>77,905</u>	<u>(76,162)</u>	<u>-</u>	<u>7,551</u>
Unrestricted funds						
Fixed asset fund	(1)	66,223	-	(3,219)	-	63,004
General fund		13,767	16,753	(6,872)	-	23,648
Total unrestricted		<u>79,990</u>	<u>16,753</u>	<u>(10,091)</u>	<u>-</u>	<u>86,652</u>
Total funds		<u>85,798</u>	<u>94,658</u>	<u>(86,253)</u>	<u>-</u>	<u>94,203</u>

(1) The *Fixed Asset Fund* corresponds to the net book value of fixed assets. Annual depreciation is charged to the fund and the cost of fixed assets purchased is transferred into the fund.