

Upper Eskdale Development Group

Minutes of Meeting: 5th November, 2014

Present: Nick Jennings, Victoria Long, Bernard Provost, , Ernie Buck, Jock Miller, Jennie Mills, Diana Lilley.

Susie Campany and Susie Lilley also attended.

Apologies: Lodro Dorje, Scott McCarthy,

Minutes of previous monthly meeting (1/10/2014), were read and moved to be accepted by Ernie. This was seconded by Jennie. The motion carried.

Matters Arising:

AGM: The rules for current Directors needs to be checked. These can be found in the Articles and Memorandum on the website in the archives. Nick will also look into this. If more people than we have places for are nominated, we will have to have an election.

Frances's wall: UEDG, c/o Diana, has received a letter from Frances describing the repairs needed to the wall between her house and the property belonging to UEDG. We still do not have the money for this repair. Frances hopes that we will have this by the Spring.

Complaint's Procedure: It was suggested the Directors have a complaint procedure, keeping in mind the desire to be informal and helpful as possible.

Employment contacts: Diana has looked at these and felt they should be discussed. It was suggested that there be a meeting about it before the end of the year, particularly on the issue of Sick Pay, with the Finance Committee included. It was decided that we should try to be as generous as possible.

Putting you First: Diana had a meeting with Julie Robertson, who outlined a number of programmes for elders that might be relevant to some residents in Eskdalemuir.

Medical Presence in Eskdalemuir. Dr Mark Phillips had agreed to come to the Hub, but was unable to come due to personal reasons and will be away for a couple of weeks. It is thought that he is interested.

Eskdale Development Trust: the structure is still being discussed. Canonbie (Bill Frew) want to have their own Trust and be a member of the central organisation.

Nick has applied for funding for some of the activities that apparently could be funded through this organisation. £1,200 was applied for in July but he still has not heard.

Broadband: there is unofficial news that we have been approved a grant.

MadasaFish have offered 50% of the money that it cost us due to the delays they caused. This is about £50.

Tapestry: the deadline was extended from October 31st to Nov 30th. Donna has offered to work with the children and Kal has agreed to help her.

It was decided to leave any decisions about the unveiling ceremony to when The Tapestry was nearer completion.

Key Holders: **Bernard, Jock and Ernie** accepted to be key holders. A key holder is on call should an alarm go off. **Bernard** is willing to open the Hub to let Hanna in on a Monday night.

Hub Operating Book: This contains the information about the building (how to turn the electricity off etc.) This still has not been received. Nick will contact our architect about this.

The Training Day for committee members and volunteers is for Thursday November 27th between 10 – 2.30. This will take the new Directors through their responsibilities with regard to Health & Safety.

Décor of Café: It was generally felt that the Cafe needed some visual softness: blinds or curtains. This would also help with the acoustics. Diana suggested that we delegate the décor to 2 or 3 people with herself as one of them. **Diana** will get some swatches.

Hanging pictures: there are not many places in the Café itself where we can hang pictures. Probably room for 12 using walls in the Café, the Bar and some of the hall. It was agreed to ask all the local artists if they would like to hang their painting either on loan or for sale, but that they would all have to sign a disclaimer. It was suggested that we ask for £12.50 or just a donation if a picture was sold.

The Doors: The Door to the kitchen is kept open because of the difficulty with opening them as they are very heavy and the hinges on springs very strong. Nick has enquired about this and not come up with a solution. They can be adjusted but it is very difficult to get it right. When Nick gets the information pack he will find who to get advice from about this.

Extractor Fan: Nick has enquired about the Fan due to it being very noisy and received an email from the manufacturers but this was not enlightening. Nick would like to have a site meeting but is not sure of the best way forward. The sound when full on is as loud as hovercraft. Nick asked Diana to try to set up a site meeting of the architect, sound engineer, and contractor.

Cleaning: Volunteers are currently doing the job, but it is difficult to find enough people every week to cover it. The business plan will be looked into by Nick to establish if we have the funds to hire a cleaner. This job would be advertised.

Events: Diana has not been able to find any jazz musicians for the Tapas night. Susie will put together a sound track for the event.

A Film Licence: Diana discovered that a licence to show film can cost as little as £112 per annum or £159 for 17 months. The conditions are that we only show the films on the license provider's list which we have to buy ourselves. Also, we can only advertise to our membership and cannot charge for the viewing of the film. **Adrian Solomon** has expressed an interest in organising the Film Nights.

Jennie has approached a firm regarding a scheme whereby there is a possibility of getting a screen at a reduced price or for free. She is looking into this.

The Eskdale Foundation was asked by Nick for £5,000 towards film equipment but has so far not responded.

Personal Liability Insurance for Directors: the need for this was discussed. Nick will find out how much this costs and also speak to the development trust.

Parking: It was suggested that cars park in the car park since then it can be seen that there is someone in the Hub.

Victoria Long
Secretary