

The Constitution of the 7th Braid Edinburgh (George Heriot's School) Scout Group

Registered Scottish Charity: SC036159

a) The Group's Purpose:

The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving the purpose is through the provision of exciting and adventurous activities with progressive training based on the scout promise and law guided by adult leadership.

b) The Group Scout Council

The Group Scout Council is the electoral body, which supports Scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

i) Membership of the Group Scout Council is open to:

- Scouters;
- Group Scout Active Support members (*including the Group Scout Active Support Manager and Group Scout Active Support Co-ordinators – if appointed*);
- Colony, Pack and Troop Assistants;
- Skills Instructors;
- Administrators;
- Advisers;
- Patrol Leaders;
- all parents of Beaver Scouts, Cub Scouts and Scouts;
- the Sponsoring Authority or their nominee;
- any other supporters including former Scouts and their parents who may be admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council;
- Explorer Scout Leaders (if stated in a Partnership Agreement);

ii) The District Commissioner and District Chairman are ex-officio members of the Group Scout Council.

iii) Membership of the Group Scout Council ceases upon:

- the resignation of the member;
- the dissolution of the Council;
- the termination of membership by Headquarters following a recommendation by the Group Executive Committee.

iv) The Group Scout Council must hold an Annual General Meeting within six months of the financial year end to:

The Constitution of the 7th Braid Edinburgh (George Heriot's School) Scout Group

Registered Scottish Charity: SC036159

- approve minutes of the previous Annual General Meeting and any subsequent Extraordinary General Meeting;
 - receive, to consider and, if thought fit, approve the Annual Report of the Group Executive Committee, including the annual statement of accounts;
 - approve the Group Scout Leader's nomination of the Group Chairman;
 - elect a Group Secretary and Group Treasurer;
 - elect certain members to the Group Executive Committee;
 - approve the Group Scout Leader's nominations to the Group Executive Committee;
 - appoint an auditor or independent examiner as required.
 - to transact any other business which was specified in the agenda for the meeting either at the request of the Group Executive Committee or by requisition signed by five members of the Group Scout Council and lodged with the Group Secretary at least four weeks prior to the meeting.
- v) An Extraordinary Meeting of the Group Scout Council shall be called by the Group Secretary within sixty days at the request of the Group Executive Committee, or of either the Group Chairman or the Group Scout Leader, or by requisition signed by twenty per cent of the current membership of the Group Scout Council. At Extraordinary Meetings, the business shall be limited to the purpose for which the meeting was called.
- vi) Notice of all meetings of the Group Scout Council, including a copy of the agenda, shall be issued to members of the Group Scout Council at least two weeks prior to the date of the meeting, either in paper form or electronically.
- Such notice may be given by including it in a newsletter or other publication which is circulated throughout the Group.
- vii) The Group Chairman shall preside at meetings of the Group Scout Council or, in his or her absence; the meeting shall elect a chairman for the meeting from the members present.
- a) The Group Executive Committee**
- (i) The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment. The Committee is responsible for:
- the maintenance of the Group's property and equipment;
 - the raising of funds and the administration of the Group's finances;
 - the insurance of persons, property and equipment;
 - Group public occasions;
 - assisting with the recruitment of Leaders, Administrators and other adult support.
- ii) The Group Executive Committee consists of:

The Constitution of the 7th Braid Edinburgh (George Heriot's School) Scout Group

Registered Scottish Charity: SC036159

Ex-officio Members

- i. The Group Chairman;
- ii. The Group Secretary;
- The Group Treasurer;
- iii. The Group Scout Leader;
- iv. The Assistant Group Scout Leader;
- The Explorer Scout Leader (if stated in a Partnership Agreement and subject to that Explorer Scout Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function);
- The Sponsoring Authority or their nominee;
- All Section Leaders (i.e. individuals holding a Beaver Scout Leader, Cub Scout Leader or Scout Leader role) subject to that Section Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.

Elected Members

- persons elected at the Group Scout Council's Annual General Meeting;
- these should normally be one from each Section;
- The Group Scout Council determined by resolution that at least one member should be elected.

Nominated Members

- persons nominated by the Group Scout Leader;
- the nominations must be approved at the Group Scout Council's Annual General Meeting;
- the number of nominated members must not exceed the number of elected members.

Co-opted Members

- persons co-opted annually by the Group Executive Committee
- the number of co-opted members must not exceed the number of elected members.

Right of Attendance

- the District Commissioner and the District Chairman have the right of attendance at meetings of the Group Executive Committee.
- iii) Ideally, between the nominated members, elected members and co-opted members, the Group Executive should include a parent of at least one Member of each of the Sections in the Group.
- iv) The Group Executive Committee may establish any sub-Committees that it deems necessary.

The Constitution of the 7th Braid Edinburgh (George Heriot's School) Scout Group

Registered Scottish Charity: SC036159

- v) The Group Scout Leader and the Group Chairman will be ex-officio members of any sub-Committee of the Group Executive Committee.
- vi) Any fundraising committee must include at least two members of the Group Executive Committee, in addition to the ex-officio members. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee.
- vii) The Scout Group is a registered charity, Registered Scottish Charity Number SC036159. Members of the Group Executive Committee are the charity trustees of the Scout Group. If the Scout Group ceases to be a registered charity members of the Group Executive Committee will be regarded as having the same duties and responsibilities as charity Trustees for the purposes of POR.
- viii) Only persons aged 18 and over may be full voting members of the Group Executive Committee.
- ix) Certain people are disqualified from being charity trustees by virtue of the Charities and Trustee Investment (Scotland) Act 2005.
- x) Charity trustees are responsible for complying with all the legislation applicable to charities.
- xi) The Scout Group, as a registered charity in Scotland, is required to make an annual return to the Office of the Scottish Charity Regulator.

c) The Group Scouters' Meeting

- i) Membership of the Group Scouters' Meeting consists of the Group Scout Leader as chairman, all Section Leaders and Assistant Leaders and the Group Scout Active Support Manager. Explorer Scout Leaders may be included if stated in the partnership agreement.
- ii) The role of the Group Scouters' Meeting is to:
 - consider the well-being and development of each Member of the Group;
 - ensure the progress of each Member through the programme;
 - plan and co-ordinate all the Group's activities;
 - to keep the Group Executive Committee advised of the financial and other resource requirements of the training programme.

d) Conduct of Meetings

- i) Only members as defined above may vote in meetings of the Group Scout Council and the Group Executive Committee.
- ii) Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the chairman does not have a casting vote and the matter is taken not to have been carried.
- iii) The Group Scout Council determined by resolution that;
 - The quorum for meetings of the Group Scout Council shall be of 50% of one representative per family of the current youth role plus one

The Constitution of the 7th Braid Edinburgh (George Heriot's School) Scout Group

Registered Scottish Charity: SC036159

- The quorum for meetings of the Group Executive Committee shall be three ex- officio members and one elected or nominated member and of its sub-Committees shall be fifty per cent of the Committee membership, plus one.

iv) If a meeting of the Group Scout Council is not quorate, it shall be rearranged for a date, time and place decided by the Group Executive Committee and the rearranged meeting shall proceed whether or not a quorum is present.

Resolutions made by the Group Scout Council:

1. The number of elected members on the Group Executive Committee shall be at least one.
2. The quorum for meetings be 50% of one representative per family of the current youth role plus one
3. The quorum for meetings of the Group Executive Committee shall be three ex- officio members and one elected or nominated member and its sub-Committees shall be fifty per cent of the Committee membership, plus one.

Constitution agreed and adopted by the Group Scout Council at its meeting on the 8 June 2012

Name (printed): Tim Wallace Position: Chair

Signature: Original Paper copy signed Date: 8 June 2012

Name (printed): Lynne Dunsmore Position: Secretary

Signature: Original Paper copy signed Date: 8 June 2012