



Liverpool Social Care Partnership Conditions for the Payment of Monies

1. The payment of grant monies (Skills for Care, DoH, Local Authority) to any Members shall be subject to the terms set out in this document.
2. 'Relevant minimum standards' means any standards to be reached in relation to the training of staff contained in standards issued under section 23(1) of the Care Standards Act 2000

'Relevant training' means training provided to social care workers, which meets such National Minimum Standards relating to staff training as from time to time, set out pursuant to section 23 (1) of the Care Standards Act 2000

'Social Care Worker? Has the same meaning as in section 55 of the Care Standards Act 2000'
3. Monies can only be used for staff delivering services to residents in the Liverpool City Council Boundary area.

Use Of Grant Monies

Each member shall use the grant monies for expenditure in the stated financial year and only for the following purposes:

- (a) to facilitate relevant training according to National Minimum Standards
- (b) to facilitate statutory and specialist training
- (c) to support the costs of entering into arrangements with external organisations to provide relevant training

Grant monies **cannot be** used for mandatory refresher training such as 1st Aid, Manual Handling, Health & Safety and Food Hygiene unless a funding stream was identified for this purpose.

Payment of Grant Monies

Any monies paid to partners will be done on receipt of proof of expenditure and outcomes, this includes: invoices, completed Unit Summary Sheets and receipt of payment to training providers.

Partners need to operate within stated deadlines

Further Information

Any members shall supply to the Executive Board (**EB**) (through the Workforce Development Manager **WDM**) such further information as may be required by them for the purposes of determining whether they have complied with the conditions set out in this document.

Repayment of Grant Monies

If a member fails to comply with any of the conditions set out in this document and the Terms of Reference or operate within stated timelines, then the **EB** may require the repayment of the whole or any part of the grant monies paid to that member as may be determined by the **EB** and notified in writing to the partner. Such sum that has been notified to the partner shall immediately become repayable by that member to the Liverpool Social Care Partnership.

If a member fails to comply with any of the conditions set out in the Skills for Care contract **or any other binding contract as issued by the funder** then their unit allocation will be offered to other members who can or who have overachieved their allocations.

Other Conditions

If a member uses grant monies to purchase any capital assets, the **EB** may recover the full costs of grant. Monies can only be used for the provision of training and can only be used for the purpose for which it was applied.