



## MINUTES

Wednesday 12<sup>th</sup> October 2011

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### Item 1 – Welcome and Apologies

#### Present

Kathy Beckerleg (KB) *Chair*  
Jo Williams (JW) *Secretary*  
Simon Day (SD)  
Jackie Kelly (JK)  
Steph Williams (SW)  
Paul Stevens (PS)

#### Apologies

Anita Baldwin (AB)  
Helen Davis (HD)  
Laura Hesketh (LH)  
Allison Kear (AK)  
David Kelly (DK) *Treasurer*  
Erika Williams (EW)  
Georgina Day (GD)  
Linda Lawrence (LL)

KB welcomed everyone to the meeting and apologies were noted.

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### Item 2 – Review of Previous Minutes

#### Macmillan Coffee Morning

SD informed the group that there was a poor turnout and the group decided more advertising of the event was needed especially at the Infants and Playgroup.

#### eBay for Charities Account

SD told the group that bank information was needed to get the account up and running. Volunteers would be needed to help in maintaining the account for the future.

#### Batteries for Laptops

45 batteries have been purchase and KB read out a thank you letter to the Group from Andrea Mills. PS has found someone who would recycle the old batteries.

**Action:** PS to contact Ross about recycling the old batteries.

#### PA System

LH provided some costs for the group. The cost of a 500w system with Ipod docking station was £350. KB suggested comparing the cost of other systems.

### **Blue Bag Collection**

JK to find out the total amount collected.

### **School Wishlist**

JK gave the group a request for £80 towards the cost of new netball skirts. Half the cost has already been raised by the year 6 cake sale. SW explained the high cost was due to sourcing good quality items. The group agreed to the funding.

### **Rikenel Charity Car Park**

PS informed the group that the cost for using the car park was £18.38 from 8.00am to late afternoon. The requested date is 26<sup>th</sup> May 2012, volunteers will be needed to help run the event. PS also found out about another Charity car park close to the Police Station run by the Council, but dates and costs won't be available until next week. The group agreed a date close to Christmas 2012 would be favourable.

**Action:** PS to book Rikenel and contact the Council for dates next year.

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### **Item 3 - Happy's Circus**

JK told the group the date booked was the 19<sup>th</sup> April 2013.

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### **Item 4 – Year 6 Enterprise Initiative**

SD told the group he had been approached by Year 6 for £65 to start off the enterprise initiative. This is to raise funds for the cost of the coach for the Viney Hill Trip next year. The group agreed this was an excellent idea.

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### **Item 5 – Monster Disco, Wednesday 2<sup>nd</sup> November**

KB explained that LH was going to find out from the pupils what refreshments and gifts they would like. JK said she would ask what the results were, if there were no preferences then cookies and squash would be purchased along with glo sticks. Plenty of helpers had already volunteered.

**Action:** JK to speak to LH as to results.

PS to arrange cookies and glo sticks (if required)

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### **Item 6 – Christmas Fayre, Thursday 1<sup>st</sup> December**

The group agreed the refreshments would be mince pies, bacon rolls, tea, coffee and squash.

KB explained that we needed someone to take on the responsibility of booking the outside stalls and collected the fee up front. SW volunteered for the task.

JK gave out donation letters. These are to be sent out now to allow plenty of time for donations to come in and be added to the raffle tickets. KB to be notified of the Companies approached and donations received to update the list.

JK suggested letters to parents requesting donations would be sent out early.

**Action:** SW to arrange outside stalls.

JK to send out letters to parents.

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### **Item 7 – Fundraising Ideas**

PS suggestions:

Getting pupils to teach ICT skills to adults. It was decided that it should be added to a newsletter asking who would be interested.

Hypnotist night or Magician night, this may be able to be combined with another event.

Hiring Tenpin Bowling for family fun.

**Action:** PS to contact Tenpin for cost and availability.

Putting on eBay items available to purchase from PS' workplace. The group agreed the responsibility for eBay would have to spread amongst a few members.

School Gardening Club selling the plants and vegetables grown. Composting and selling the compost.

Pupils meeting and training with Gloucester Rugby Club.

SW told the group about cryptic messages sheets charged at £1 a go to win a cash prize. KB suggested these could be sold in the playground at home time.

KB suggestions:

Fashion Show Night, an outside company come in with ladies or children's clothes and put on a fashion show, FOH sell the tickets and refreshments. The clothes are sold at the end of the evening at a reduced price FOH would receive a percentage of the sales. FOH would have to find the models.

Recipe book, recipes provided by the pupils and collated together into a booklet to be sold.

Table Top Sale, a charge payable for a table held in the school hall.

2012 Jubilee Celebration with street party theme.

Auction of Promises, to be combined with another event.

Scavenger Hunt

Race night.

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### **Item 8 – Any Other Business**

#### **Access to Shed**

PS asked that a spare key for the shed be made accessible out of school hours.

**Action:** JK to look into.

#### **Gardening Club**

PS offered to help the Gardening Club with their guttering issue by making a frame and using standard guttering.

SD received a letter from Tesco Head Office saying they will look into the matter of their Quedgeley store not having provided promised raffle prizes.

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### **Item 9 – Date of Next Meeting**

**Wednesday 9<sup>th</sup> November 2011**