



MINUTES OF MEETING

Wednesday 21st January 2009

Item 1 - Welcome and Apologies

Present

Sam Clark (SC) *Chair*
Helen Davis (HD)
Simon Day (SD) *Secretary*
Jackie Kelly (JK)
Sharon Keveren (SK)
Gina Norridge (GN)

Apologies

Karen Collyer (KC)
David Kelly (DK) *Treasurer*
Alison Stamps (AS)
Liz Tindell (LT)
Steph Williams (SW)

Item 2 - Update from previous minutes

a) Christmas Fayre - DK was not present at the meeting so a total for this event was not available. Comments were made to improve on this event for next time, these were as follows:

More volunteers are required
More stalls for children are needed
50/50 bucket should be included
The food needs to be delivered earlier
Quantities of food need to be recorded in the newly purchased record book

b) Ink Cartridges Collection - SD informed the group that the ink cartridges were already being recycled with Tesco and the school benefited from receiving vouchers.

Action: The FoH group will promote this collection on behalf of the school to increase awareness.

Item 3 - Mobile Phone Collection

JK confirmed this collection started on Monday 19th January 2009, the collection should have started a week earlier but the envelopes for the phones arrived late.

Item 4 - Parents Evenings - 9th and 10th February 2009

The FoH will be attending both evenings (Monday 6-9pm and Tuesday 4-7pm).

Action: SD and SK to attend on Monday, SC and JK to attend on Tuesday, SC ask for more volunteers via email.

Item 5 - School Disco - Thursday 5th February 2009

The group decided to proceed with this event rather than change it to a movie night. The theme will be a Valentine Disco and cookies would be on sale instead of hot dogs or popcorn. The cookies would need to be pre-ordered and paid for (as per the previous disco).

Action: JK to enquire about cookies with Su Mullins from Tesco, SC to check quantities of squash and purchase prizes (8 bags of sweets, 2 bags for each year group).

Item 6 - Fundraising Ideas

a) Movie Night (using big screen) - No date has been arranged for this event, for legal reasons, the FoH could not charge for the movie, so any money made would have to be made on food or other activity.

b) Table Top Sale - HD suggested that this event would not be profitable enough due to the lack of table space. It was decided that the original idea of a car boot sale in the summer would be better.

c) Recycling Jewellery - SC explained the idea behind this scheme. The organisation behind this scheme (jewelleryrecycling.org) would offer a MP3 player as a prize to the children for collecting old, unwanted, broken or incomplete items of jewellery.

Action: JK to arrange collection date with this organisation.

d) Kids Bingo - The group decided that this event should take place on Thursday 26th March 2009 6.30-8.00. Other games could make the evening more interesting for the children.

e) 100 Club - SD explained the idea behind this scheme, For only £2 a month you can buy your own unique number which goes into a draw every month. Half of this money goes directly to FoH to benefit the school, and the other half forms the prize pool which is shared amongst 3 lucky winners each month. The value of the prizes depends on how many members there are, but, for example with 100 members, the 3 winning prizes would be £60, £30 and £10. Standing order forms could be given with the understanding that participants have the option to stop payments if they wish to.

Action: HD to ask Jane Martin for her opinion. This will be discussed at a later date.

Item 7 - Everyclick Update

SD informed the group that the total at 5.45pm on 21st January 2009 stood at £97.18. Nearly £5.00 had been added since 19th (two days earlier).

Item 8 - The Giving Machine Update

SD informed the group that the total at 5.45pm on 21st January 2009 stood at £11.68. He also notified the group that this total was only money paid and did not include money pending, The Giving Machine has confirmed that Amazon (and partners of Amazon) were taking 70 days to pay.

Item 9 - Any Other Business

SK showed the group a newspaper cutting of a scheme similar to The Giving Machine which raises money for schools by donating from holiday bookings - www.schoolholidayclub.co.uk.

Action: DK to register details on this website, JK to include in newsletter, SD to add to website.

Concerns were raised over the lack of support from parents, the group agreed that more parents (especially from Yr3 are required to replace members leaving in July.

Action: JK to include in newsletter

Item 10 - Date of Next Meeting

Wednesday 25th February 2009