



MINUTES

Wednesday 9th November 2011

Item 1 – Welcome and Apologies

Present

Kathy Beckerleg (KB) *Chair*
Jo Williams (JW) *Secretary*
Simon Day (SD)
Laura Hesketh (LH)
Steph Williams (SW)
Paul Stevens (PS)
Erika Williams (EW)

Apologies

Anita Baldwin (AB)
Helen Davis (HD)
Jackie Kelly (JK)
Allison Kear (AK)
David Kelly (DK) *Treasurer*
Linda Lawrence (LL)
Georgina Day (GD)

KB welcomed everyone to the meeting and apologies were noted.

Item 2 – Review of Previous Minutes

eBay for Charities Account

SD told the group that so far over £140 had been made. The money takes a while to filter through to allow time for the buyer to check the goods.

PA System

PS continuing to make enquiries as to cost.

Blue Bag Collection

Total amount collected £113.00.

Rikenel Charity Car Park

PS informed the group that the Rikenel car park is booked for 26th May 2012. Volunteers will be needed to help run the car park it was suggested 2 at a time. PS explained that the Council Car park may be available before Christmas but they needed a copy of the Public liability certificate to check cover.

Action: PS to get a copy of liability certificate from JK

Year 6 Enterprise Initiative

KB told the group that we're waiting to hear how this went and how much was raised.

Monster Disco

KB thanked LH for borrowing Halloween decorations from Virgin Active. It was agreed that the event was a success although it was noted that parents would have liked more notice for buying tickets. The amount raised was £475.52.

Item 3 – Christmas Fayre, Thursday 1st December

KB informed the group of Companies contacted for raffle prizes. It was decided that raffle tickets would be produced without advertising specific prizes. A letter would accompany the tickets when sent out as to prizes. LH told the group that the stage area had been cleared out and FOH would need to check what had been saved. Refreshments to be purchased. Donations will be kept in cupboard next to the office. Volunteers needed to help set up before and run stalls on the night.

Action: SW to arrange outside stalls.

KB to order raffle tickets and tell PS how many mince pies needed.

LH to enquire as to the location of the grotto decorations.

PS to purchase bacon and mince pies.

Item 4 – Fundraising Ideas

Getting pupils to teach ICT skills to adults. KB told the group there was a possibility of getting funding but it may be age related. Interest would have to be gaged.

Hiring Tenpin Bowling for family fun. PS had received an e-mail and the cost was quite high. He thought it was the cost of their Christmas package and he would go back to them for a cost for next year.

Action: PS to contact Tenpin for cost and availability in February 2012.

Putting on eBay items available to purchase from PS' workplace. PS told the group that the initial cost would be £150 but someone with technical knowledge would be needed to list the items.

School Gardening Club selling the plants and vegetables grown. Composting and selling the compost.

Pupils meeting and training with Gloucester Rugby Club. Further investigation needed as to what they could offer.

SW brought an example of the cryptic quiz.

Action: EW & SW would ask colleagues for a copy of a quiz.

Fashion Show Night, an outside company come in with ladies or children's clothes and put on a fashion show, FOH sell the tickets and refreshments. The clothes are sold at the end of the evening at a reduced price FOH would receive a percentage of the sales. FOH would have to find the models.

Action: KB to get further details.

Recipe book, recipes provided by the pupils and collated together into a booklet to be sold.

Action: KB to check if Infants were already doing this.

Table Top Sale, a charge payable for a table held in the school hall. Possibility of holding the event towards the end of the February 2012 half term holiday

2012 Jubilee Celebration with street party theme. Best hat competition, tea party – further thought needed.

Auction of Promises, to be combined with another event e.g. Scavenger Hunt/ Race night.

Item 5 – Any Other Business

Access to Shed

PS asked that a spare key for the shed be made accessible out of school hours.

Action: JK to look into.

The group discussed the possibility of FOH purchasing a shed to be kept on school grounds specifically for FOH items.

Action: KB to find out where a shed could be situated.

PS looking for chest to store food items in.

Gardening Club

SD informed the group that AK had made requests to local business' for equipment without any success and had made a much appreciated donation herself.

SD told the group he was still chasing the guttering company.

Signs

Thermometer fund raising sign and Summer Fete sign required.

Action: SW to ask if local Company could help.

PS suggested putting up posters locally to advertise forthcoming events.

Item 6 – Date of Next Meeting

Tuesday 22nd November 2011