

Volunteer Role Description

a. Aims of Radio General:

To relieve sickness, infirmity and old age among persons of the local community of Warrington by providing a local broadcasting service for Hospitals, Residential Homes and Similar Establishments.

b. Role of the Volunteer:

To assist in the smooth running of the Radio Station. The Station provides a radio service to the patients in the Warrington Hospital, 24 hours a day 7 days a week. Programmes include request, items of local interest, outside broadcasts and commentaries of the Warrington Wolves and Widnes Vikings games.

c. The tasks to be undertaken:

- Visiting patients on the wards and collecting requests.
- Help keeping the Studios clean.
- Record library work.
- Distribution of publicity material within the hospital.
- Staffing of outside broadcasts.
- Staffing of fund raising roadshows and events.
- Any other job that needs doing to help the station run smoothly.

d. Personal Qualities / Skills needed:

- A good outgoing personality.
- Willingness to work in teams.
- Enthusiasm in working with and helping people.
- A good radio voice, if you wish to progress into programme presentation.

e. Support and Training:

- There are 2/3 evening induction sessions held when you join.
- These are followed with 'on the job training' with individual supervision by a Mentor.
- Further training or skill development is available after serving a probationary period at the studios.
- Certificates for voluntary work are also available in conjunction with the Volunteering Centre Warrington.

f. Hours and Time Commitment:

Regular commitment is required at the agreed times, usually around 2 or 3 hours a week in the evening and weekend.

g. Location:

The Keith Inman Studios
Warrington Hospital
Lovely Lane
Warrington
WA5 1QG.

01925 - 662122

h. Policies:

Volunteers will be expected to comply with the Radio General's and the Warrington & Halton Hospitals NHS Foundation NHS Trust policies, practices and procedures.

i. Questionnaires:

A Medical Questionnaire will be required to be completed for the Warrington & Halton Hospitals NHS Foundation Trust along with a requirement to provide a full Disclosure provided by the Criminal Record Bureau.