

Application for
**EXPRESS SET DOWN
 LOCAL RESIDENT DISCOUNT CARD**

PLEASE COMPLETE IN BLOCK CAPITALS

Name:		
Address:		
	Post Code	
Telephone:		
Mobile:		
Email address:		
Vehicle Registration(s):		
Reason for Use:		

VEHICLES MUST NOT BE LEFT UNATTENDED. USE THIS AREA FOR PICK UP & SET DOWN ONLY

If approved we will issue you with a discount card. Lost cards will be charged at £20, damaged cards will be replaced free of charge on production of the damaged card. The card remains the property of Stansted Airport Ltd and is not transferable.

Signed: _____

Print name: _____

Date: _____

Office Use	Approved	Yes/No
	Details	

Application Instructions

Please complete and return the application form together with proof of your address (e.g. recent utility bill, photo-card driving license).

By email: customerservice@empark.es List "Express Set Down" and your full name in the subject heading	By post: Express Set Down Applications Empark UK Ltd Mid Stay Car Park Bassingbourn House Stansted Airport CM24 1PZ
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Once your application has been approved your discount card will be posted to you. Applications take between 5 and 7 working days to process.

Express Set Down Terms & Conditions

The discount card:

- Can only be applied for by residents of Uttlesford District Council and East Herts District Council
- Is for use by the applicant only. If other persons residing in the same household wish to use the Express Set Down, they must make their own application
- Does not entitle local residents to preferential parking rates at London Stansted Airport, but to reduced fees for pick up and set down in the Express Set Down only.
- Cannot be used in other airport car parks.
- Can only be used to obtain reduced fees against published tariffs for stays of up to 15 minutes in Express Set Down. The published tariff of £50 for stays exceeding 15 minutes will still apply to discount card holders.
- The following charges apply to Discount card holders in the Express Set Down:

0-10 mins:	50p
10-15 mins:	70p
15 mins +:	£50

The above listed tariffs replace the standard rates of:

0-10 mins:	£2.00
10-15 mins:	£3.00
15 mins +:	£50.00

- Cards remain the property of Stansted Airport Limited.
- Damaged cards will be replaced free of charge on production of the damaged card.
- lost or stolen cards will be replaced at a cost of £20 per card, to be paid by the cardholder.
- Cards are issued for use by the named card holder only.
- Normal car park terms and conditions apply, on display at the entrance to the express set down