

HARVEIAN SOCIETY OF LONDON

Minutes of the Council Meeting held on Wednesday 11 October 2017

The President, Dr Alison Twigley in the Chair

Present: Dr Colin Yates, Dr Ann Ferguson, Dr Robin Knill-Jones, Dr David Siegler, Dr Colin Gillespie, Prof Charles Polkey, Dr Catherine Sarraf, Dr Philip Ind, Dr Helen Graham and Dr Andrew Hilson, Prof Mike Hughes Dr Michael O'Brien Mr Doig Simmonds

In attendance: Cdr Mike Flynn (Exec Sec)

APOLOGIES FOR ABSENCE

1. Apologies for absence were received from:

Dr Kevin Zilkha
Dr Tim Carter
Mr Nigel Thomas

MINUTES OF THE LAST MEETING

2. Council members were content that the minutes of the meeting on 10 May 2017 accurately reflected the business conducted at the meeting and the President signed them as a true record. They will be posted to the Society's website.

MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

3. Para 4 Society Members' Email Addresses –The Executive Secretary reported that the society held email addresses for 55 of the recorded 183 members as a result of the requested mailshot. He also reported that the bank details had been added to future notices to better enable BACs payments.

FINANCE

6. Investments The Executive Secretary reported the state of the Society's investments. The total held on 6 Oct 17 was £114,531. This is further broken down into the four sub-funds as follows:

General Fund	£50,852
Lister-Boyd Fund	£43,980
Buckston Browne Fund	£19,699
Travel Fund	£ 1,600

Council were content with the Investments.

7. Budget Report – End April 2017 The Executive Secretary then presented the current state of the finances against the approved budget for the end of April 2017. It was noted that the functions expenditure in the year to date remained higher than the income. This reflected the Council's approved policy of subsidising the principal functions (Dinner, Folkestone and The Christmas Party). The Executive Secretary reported that he had not drawn down any fund from investments thus far this year as they had not been required. He stated that he would do so if that became necessary later in the year – this reflecting the need in previous years to support the Society's operating funds from the investments. **Council were content with the budget statement.**

8. Proposed Budget for 2017/18 The Executive Secretary presented his proposed annual budget for 2017/18 which reflects the profiling of the spend of operating funds this year. This will provide the benchmark for the conduct of the Society's funds for 2017/18 and provide the Trustees and Council with oversight of spending. The proposed budget showed the Society operating at a slight loss over the year (in the region of £600). **The Council approved the proposed budget for 2017/18.**

WILLIAM HARVEY TRAVEL BURSARY

9. The President informed the Council that there had, to date, only been 2 submissions received for the Harvey Travel Bursary from The William Harvey Hospital. One submission had been rejected by the Executive Secretary for being outside the remit of the award. The second proposal/application for the award was tabled and discussed. **There were varying views but the Council's decision was to award a bursary of £1000 from the Travel fund to Dr Lucie Pearce.**

FOLKESTONE HARVEY CELEBRATION – 11 JUNE 2017

10. The President asked members of Council to consider supporting the Harvey Commemoration on 11 June 2017 in Folkestone as attendance in recent years had been low. The Notice for the event has been distributed.

WILLIAM HARVEY MEMORIAL PRIZE – KINGS SCHOOL CANTERBURY

11. The Council had read and considered the two nominations for the William Harvey Memorial Prize from Kings School Canterbury. After discussion Council agreed that, exceptionally, as the two nominations were of such high quality, two awards should be made in 2017 of £150, one to each student. The Executive Secretary stated that the prizegiving would be held on 6 Jul 17 and asked Council Members to consider attending.

SOCIETY PROGRAMME 2018

12. The President-Elect presented her programme for 2018 to Council. Dr Sarraf informed members that, whilst there were yet a couple of titles to be completed, the programme was nearing completion. **Dr Sarraf asked Council members for recommendations for a Guest of**

Honour for the Annual Dinner in her year and Council agreed to consider this. Council were content with the progress of the 2018 programme.

OFFICERS AND COUNCILLORS FOR 2018

13. The President informed Council that there will be a requirement to elect and appoint the following officers and councillors for 2018:

President-Elect

Honorary Senior Secretary

Honorary Junior Secretary

2 Councillors (although Dr Gillespie is eligible for re-election for a second term).

The President asked Council members to discuss candidates with her such that those candidates could be considered and approached over the summer months. The Nominations will be agreed by Council in October 2017.

PROPOSAL FOR THE RE-ISSUE OF THE HISTORY OF THE HARVEIAN SOCIETY OF LONDON

14. Following Council discussion at the last meeting, Mr Doig Simmonds had written a short paper to Council recommending updating of the Society's brochure – which includes the history of the Society. Council discussed the proposals and agreed, in theory, with the proposal. Council will invite Mr Simmonds to lead on a formal costed proposal to continue with this project and will support his requirements for editorial input. **Council were grateful to Mr Simmonds for his suggestions and asked that this be raised again at the next meeting in October.**

ANY OTHER BUSINESS

12. There were two items raised under AOB:

- Dr David Siegler informed Council that the College of Physicians had agreed to host the book launch of the Padua visit as a part of their 500 year anniversary. Council agreed that this was very good news and Dr Siegler will continue to liaise with the College and inform Council of the arrangements when known.
- Dr Knill-Jones asked whether the Society had active and sufficient links with the providers of Medical History training. Following discussion, it was agreed that the **Executive Secretary should produce some black and white flyers advertising the remaining programme for this year and, later in the year, the programme for next year and pass them to Councillors who could ensure that they were appropriately placed.**

DATE OF NEXT MEETING

13. The next meeting of Council will take place on 11 Oct 17 at either 1745 or 1800 depending on the amount of business.

Certified as a complete and accurate record of the meeting.

11 October 2017

.....
Dr Alison Twigley MB BS FRCA