

MINUTES OF 718th MEETING OF BARRINGTON PARISH COUNCIL HELD ON TUESDAY 8th MAY 2018 AT 7.30 PM IN THE VILLAGE HALL.

18/65. PRESENT.

Councillor Caroline Stevens (in the chair at the start), Cllrs Marion Lewis (in the chair for the main part of the meeting), Peter Oakes, Margaret Stone, Janet East, and Ian McGarry and the Clerk, Sue Applegate. District Cllr Derek Yeomans were present for part of the meeting.

66. ELECTION OF CHAIRMAN

Cllr Stevens resignation letter as Chairman and as a Councillor was read to the meeting – the resignation as Councillor was to take effect from the end of the meeting. Cllr Lewis was nominated by Cllr East and seconded by Cllr McGarry. There being no other nominations, Cllr Lewis was unanimously elected as Chairman and signed the acceptance of office.

67. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

There were apologies from Cllr Don Bourne and from County Cllr Adam Dance. There was a declaration of interest from Cllrs Oakes & Stevens re. water run-off in Bonnings Lane, from Cllr East re. the footpath off Water Street and from Cllrs Lewis and McGarry re. planning application at Tina Cottage.

19.36 District Cllr Yeomans arrived and the meeting closed.

District Cllr Yeomans announced the final results of the boundary change review which had been altered following the consultation so that Barrington remains part of Burrow Hill ward. The Chief Finance Officer of SCC has resigned. SCC is third on the list of Councils most likely to be unable to form a budget.

19.42 Meeting reopened.

68. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on 10th April 2018 which had been previously circulated, were agreed and signed by the Chairman.

69. MEMBERS REGISTER OF INTERESTS

Members were reminded to complete a new register of interest form if there have been any change of circumstances in the past year. Cllr East requested a form from the Clerk.

70. ELECTION OF OFFICERS

The following were proposed seconded and elected:

	<u>Nominee</u>	<u>Proposed</u>	<u>Seconded</u>
Vice-Chairman	Cllr Bourne	Cllr Lewis	Cllr Stevens
Planning, Housing & Social Needs	Cllr East	Cllr McGarry	Cllr Stone
Highways & Drainage	Cllr Oakes	Cllr Lewis	Cllr Stone
	Cllr McGarry	Cllr Lewis	Cllr Stone
Allotments & Allotment Field	Cllr Stone	Cllr McGarry	Cllr Lewis
Village Assets	Cllr McGarry	Cllr Lewis	Cllr East
Village Hall Committee Rep	To be attended on a rota basis		
Eason Trust Representative	Cllr Stone	Cllr Stevens	Cllr Lewis

Petty Cash Auditor	Cllr McGarry	Cllr East	Cllr Stevens
Tree Warden	Mrs Wild	Clerk to confirm with Mrs Wild	
Footpath Officer	Mrs Wild	Clerk to confirm with Mrs Wild	
Environment Officer	Cllr East	Cllr Stone	Cllr Stevens
Outdoor Fitness Equipment Group	Cllr Stone	Cllr Lewis	Cllr Stevens

73. COUNCILLOR VACANCY

The Clerk explained the process for filing the vacancy. A notice has to be posted and unless more than 10 electors request an election by a set date, the Parish Council are free to co-opt a new member.

72. OUTDOOR FITNESS EQUIPMENT

The application to SSDC for the final grant will be heard at a meeting on 23rd May. Cllr Stone had met with the officer handling the application.

20.01 District Cllr Yeomans left

73. VILLAGE HALL

a) Feedback from VH Meeting – 16th April 2018

Cllr Lewis attended. Community speedwatch has started in Puckington.

b) Attendance at Next VH Meeting & AGM – 21st May 2018

Cllr East to attend

74. GENERAL DATA PROTECTION REGULATIONS (GDPR)

Cllrs East and Lewis and the Clerk had attended GDPR training given by SSDC. The regulations come into effect on 25th May 2018 with legislation in the UK parliament to follow. SALC have advised that the government have tabled an amendment to the draft legislation to remove the need for Parish Councils to appoint a Data Protection Officer. Cllr East circulated a summary of the key points and responsibilities. The Clerk was asked to draft a Data Privacy Notice and a Data Information Audit. Also to check with SSDC if a Data Protection Inventory is needed and prepare a declaration for Cllr Stevens to sign to say that all PC data has been destroyed as she will no longer be a Councillor. It is advisable for all Councillors to have a specific email address for PC business – Clerk to add this to the next agenda.

75. RANGER SCHEME

Cllr Mc Garry and the Clerk met the Ranger Manager and Supervisor on 18th April to walk round the village to look at potential works. SSDC have since confirmed that the Ranger will visit once a month on the 2nd Monday. First visit is planned for 14th May. Cllr McGarry to meet the Ranger – Clerk to provide list of works in priority order. Clerk to draft an article for the Bulletin/Web to explain who to contact if there is a suggestion for work for the Ranger to do. Clerk has requested prices for the gully sucker.

76. VILLAGE QUESTIONNAIRE

Cllr East circulated some of the ideas that have been put forward so far. Cllr Lewis suggested that everyone look at the links previously circulated on what other villages have done – Cllr Lewis to recirculate to all. Clerk to add to June agenda.

77. PLANNING

a. PLANNING DECISIONS

- i) 18/00387/FUL: Alterations and repairs to existing stone boundary wall, replacement of existing steel gate with new timber gates, creation of raised balcony at rear of garden with replacement greenhouse and new paving in courtyard; Tina Cottage, Copse Shute Lane, Barrington
Granted with conditions.
- ii) 18/00973/FUL: The erection of a single storey extension to cottage; Cottage rear of Priors Farm House, Main Street, Barrington
Granted with conditions

b. NEW APPLICATIONS

None

c. NOTIFICATIONS

None

78. FINANCE.

a. FINANCIAL STATEMENT FOR 2017/18 AND RECEIPTS AND PAYMENTS ACCOUNTS

These were approved and signed by the Chairman.

b. ANNUAL GOVERNANCE STATEMENT (PART 1 OF THE AUDIT ANNUAL RETURN)

This was approved and signed by the Chairman.

c. ACCOUNTING STATEMENTS (PART 2 OF THE AUDIT ANNUAL RETURN)

This was approved and signed by the Chairman.

d. CERTIFICATE OF EXEMPTION

Following a change of legislation, the Parish Council no longer have to submit all documentation to the external auditor but must publish the same information on the website. The certificate of exemption was approved and signed by the Chairman.

e. STATEMENT OF VARIATIONS AND BANK RECONCILIATION

These were approved and signed by the Clerk.

f. APPROVEMENT OF PAYMENTS

Approval was given for the following payments:

Garden Farm & Country Services	£165.00
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79. HIGHWAYS AND RIGHTS OF WAY

a) Water Run-Off – Bonnings Lane

Mr & Mrs Browns emails of 26th, 28th and 30th April were considered. The Clerk, having met with Cllr Stevens, had drafted a proposed response and circulated to all Councillors prior to the meeting. This was approved with amendments to suggest a visit from 2 Councillors to discuss any outstanding issues. Cllr East and either Cllr Bourne or McGarry to attend. Cllr Lewis had circulated details of the Filtersox but difficult to get a price without knowing exactly what is needed. Cllrs Lewis & McGarry to measure up so that a quote can be obtained.

b) Footpath in Water Street

The Clerk had circulated updates from Mrs Wild. Cllr East had spoken with Mr Collett – it appears that SCC Highways had blocked the footpath drain to make the water go to the moat but it was clear that this was now leaking. Cllr East to follow up with Mr Thomson who is planning works on the path with the footpath volunteers to see if an approach to Highways is needed.

c) Silver Street – 30mph limit & SLOW signs

Mr G Warren at SCC had responded to say that he would take forward the proposal to alter the 30mph limit but this wouldn't be until next year. Clerk to report back to Sir J Lushington.

80. CORRESPONDENCE

The following items of correspondence and emails were considered:

- a) Email from Avon & Somerset Police – monthly crime report, police report etc – circ by email
- b) Email from RNAS Yeovilton – Weekly Parish Notice – noted
- c) Email from Somerset Waste Partnership – monthly briefing – circ by email
- d) Email from District Cllr Yeomans – monthly report – circ by email
- e) Email from NHS PATIENT ENGAGEMENT WEEKLY BULLETIN – circ by email
- f) Email from Environment Agency - Flood Warning Service Updates – circ by email
- g) Email from Somerset Rivers Authority – Briefing – circ by email
- h) Email from SALC - Consultation: unauthorised developments and encampments – circ by email
- i) Email from SALC - GDPR Training @ SALC – 22 May – circ by email
- j) Email from SALC - ICO STATEMENT ON GDPR AND THE LOCAL COUNCILS SECTOR & NALC Parliamentary Briefing on GDPR – circ by email
- k) Email from SALC - Understanding Charitable Trusts - SALC Course - 20/06/2018 – circ by email
- l) Email from BVH Committee – Minutes of meeting held 16 April – circ by email
- m) Email from SSDC – Advice re. major planning applications (10 or more dwellings) – circ by email
- n) Email from Trinity Mirror plc - Somerset Village of the Year Competition – circ by email
- o) Email from St Margaret's Hospice - Updates – circ by email
- p) Emails from Mr & Mrs Brown re. Water Run-Off Bonnings Lane – circ by email & see item 16a
- q) Email from SALC - Update on GDPR and Data Protection Bill – circ by email & see item 11
- r) Email from Mr Whitmarsh re. Tina Cottage Planning Application – circ by email & see item 14a(i)

81. MATTERS REFERED TO THE CLERK

a) Vote of thanks

Cllr Stevens was thanked for the years of service she has given as a Councillor and as Chairman and was presented with a card and gifts.

82. MEETING CLOSED AT 21.13