

A few templates, ideas and suggestions when arranging events.....

Regular events list - can be changed!!

Quiz and Curry Night - October
Cinema Night - November
Xmas Fair - December
Fair Trade Coffee Afternoon - March
Easter Disco - March/April
Sports Day - May/June
Summer BBQ and Frog Race - June
Colwinston Village Fayre Float - July
Summer Ball - every other year, last one 2010.

Website: to edit <http://thefriendsofstdaids.btck.co.uk/Build/> password with Helen Carr

Frog Race - notes from Fiona Bluck.

- Signs to the venue from Colwinston and toilet etc - I will do these.
- Programme - I am happy to update last years and print - but if everyone can forward me the details of the sponsors and jockey names that would be fab.
Bins & Black bags - I can do

Wooden frogs - Fiona Bluck, may have to purchase or borrow from elsewhere from Aug 2012.

Helen - When you ask Fiona J re the barbeque - can you say that we will reimburse them for gas. If they need it collecting I can arrange that in the work pick up if you want.

Helen - when you speak to Mrs Hoffrock about the loud haler - can you ask her to encourage the teachers and their families to come along and maybe she could organise the teachers race in terms of jockeys.

I will send you over a photo of a frog to go out with the reminder later today.

I have spoken to Gareth Davies and he is happy to go on the loud haler for us which is fab and Vince is happy to be referee!

Just so everyone knows when trying to get jockeys the plan for the moment for the races is as follows - but we welcome your thoughts:

Race 1 - Reception
Race 2 - Yr 1
Race 3 - Yr 2
Race 4 - Yr 3
Race 5 - Open for year 3 and below
Race 6 - Open for year 3 and below

Race 7 - Final for Race 1-6

Race 8 - Year 4

Race 9 - Year 5

Race 10 -Year 6

Race 11 - Teachers

Race 12 - Open

Race 13 - Open

Race 14 - Final for Races 8-13

Adult races (I will do some sheets for these and the Open races) that can go on the tote table for people to put their names down for and pay £5 on the day. If everyone can have a real go this week to get jockeys for their year I would really appreciate it - everyone who did it last year really enjoyed it.

The Friends of St David's

Curry and Quiz Night! Template parent mail....

Following on from the success of last years event, this years general knowledge quiz will take place on Friday the 15th of October at the Sycamore Tree Inn, Colwinston at 19:00 for a 20:00 start....

The cost per ticket will be £7.50, which will include your curry (there will be a choice of four including a vegetarian option). Tickets are available **now** from your class representatives, who are as follows:

Reception

Year 1

Year 2

Year 3

Year 4

Year 5

Year 6

Look forward to seeing you there!

The Friends of St David's

Price List - General

Calender £7 or 2 for £12

Jute bag £5

Cotton bag £3

Jute + cotton = £7

Calendar + jute £10

Calendar + cotton £8

Calendar + cotton + jute = £12

Hot chocolate with all the bits and pieces 80p (with a pie = £1)

Mulled wine and mince pie £1

Mince pie 40p

Mulled wine 80p

Half a dozen mince pies £2

June 2011

From the Friends of St David's....

What do we do - The Friends of St Davids are made up of parents/carers of children from all year groups. Our primary aim is to support the school in any way that we can, from raising funds to manning the tea and coffee stall!! We have regular meetings with the teaching and support staff to ensure that we know exactly what we need to do to support the children.

Set-up - Chair (currently 'rotating'); Treasurer - keeping records of funds raised (hard and soft copy), banking money, maintaining float, liaison with bank; Class Reps - ideally two from each year groups who will attend meetings approx. every 6 weeks (alternating PM and evening).

Monies raised on average per year - 2010/2011 = £2.5k (plus summer ball alternate years = £5.5k)

Summer Ball Committee - next ball Summer 2012. Sub group of the PTA who organise the whole event in Atlantic college from obtaining auction prizes to seating plans. The parents who have organised this for the last few years have children who are leaving the school this year so a new committee needed.

Types of events - quiz and curry evening, christmas fayre, cinema night, easter disco, end of term BBQ, frog race as well as providing refreshments at sports day, open days, enterprise fair and christmas plays.

Resources recently bought 2010/11 -

- Group Reading Schemes - Foundation Phase, KS1 and KS2
- Conservatory Blinds - Year 1 classroom
- Blinds for various reading areas across the school
- Stickers and mirrors for girls and boys toilets
- Large recycling bins
- Interactive White Board and Software
- 12 netbooks; 10 web cams; 3 workstations; 1 laptop.
- Multi-purpose outdoor building

Advantages to attending meeting/helping at events - you get to know other parents from different year groups; you get a very good idea of what is going on in the school; it can be a way for you to more effectively suggest change at your child's school.

Why PTA help is needed more than ever - with school budgets being cut funds need to be raised in order to maintain the current level of resources the children have access to.

Website <http://www.thefriendsofstdavids.btck.co.uk/> - meeting minutes; guestbook for questions or any fundraising ideas; list of recently bought items and sponsors; update on recent fundraising activities.

Many thanks.

Our fabulous raffle prizes for this evening are.....

- ★ Necklace and silk mix ladies scarf - Samantha B, Ewenny
- ★ Ceramic vase - Claypits Pottery, Ewenny
- ★ Milk jug - Ewenny Pottery
- ★ Haircut and blow dry - Satchells Hair Salon, Ewenny
- ★ Bottle of Rose - Ewenny Stores
- ★ Cut and blow dry for your pooch! - Wendy's Dog Grooming, Ewenny
- ★ Five meal deals (includes entry fee and children's meal) - Millies Madhouse, Ewenny.
- ★ Two wooden trinket boxes - Sarah Carter
- ★ Heart shaped cushion made from Welsh blanket - Mouse House Interiors, Ty Maen Farm, Ewenny
- ★ Bottle of whisky - The Sycamore Tree Inn, Colwinston

Raffle tickets are £5 a strip (for five tickets).

Many thanks to all our kind contributors who have helped us raise as much money as possible for our school. If you would like to donate a prize to future events then we would love to hear from you. Please call Helen Carr on 01656 767483.

Many thanks for your support.

The Friends of St David's

Reindeer Food
Tags



Make a wish and close your eyes tight.

Then sprinkle it on your lawn tonight.

As Santa's reindeer fly & roam

This food will guide them to your home

TABLE TOP SALE

In aid of St Davids Church in Wales School, Colwinston

To be held at
Vale Crickets Club, Ewenny
on
Saturday, 12th November 2011
from
1.30pm to 3.30pm

If you want to make a little money for Christmas
Table Cost £10 you keep the rest !

To Reserve a Table and guarantee your spot, please ring
Angela 07980 023991 or email - akrobins@tiscali.co.uk

*The Friends of St David's
St David's Church in Wales
Colwinston
October 18th 2010*

Dear

I am just writing to say thank you for your generous contribution for the St David's Church in Wales school fundraising evening. Your donation helped to raise £ which will go towards computers, software and reading schemes which will benefit children across the school.

We would love you to keep us in mind for future fundraising events. If you would like any further details about our fundraising activities or the items we were able to purchase for the school please do not hesitate to contact me.

Yours sincerely



**The Friends of St David's Curry and Quiz Night
£7.50
Friday 15th of October
7pm for a 8pm start at
The Sycamore Tree Inn, Colwinston**



The Friends of St David's
Christmas Fair

❄️ **Many Stalls Featuring Local Crafts**

❄️ **Handmade Jewellery**

❄️ **Woodcraft Feltwork**

❄️ **Papercraft Cards**

❄️ **Mouth-watering Refreshments and
Home-made Cakes**

❄️ **Mulled Wine and Mince Pies**

❄️ **Children's Activities and Face Painting**

- and PLENTY MORE!



Friday 3rd December 2010

3.45pm - 5.30pm

Village Hall, Colwinston



**Please support this fund-raising event for
St David's Church in Wales Primary School, Colwinston**

To do!

Xmas Fair

Gluhwein - Aldi £4.49 per 1L bottle (quantity?? last year approx. 28 bottles for fair and concert = £125)

Oranges

Mince pies - Ang's mum

Thermal cups

Squash - cups and jugs

Alcohol license

Crafts

Teddy and list of names

Float

Raffle

Receipt book - stall holders

Calenders

Jute/cotton bags

Chocolate tombola

Plants

Tea, coffee

Turkey Sandwiches??

Cake donation - parent mail

Present bag - reminder parent mail

Hall layout

Pick up key

Agree prices!!!

Coach Trip

Bingo tickets

Bucks Fizz

Raffle tickets and prizes

Xmas concert

Gluhwein (quantity)

Oranges

Mince pies - Denise (£86 for 450 mince pies '150 per night')

Xmas photos - Tesco Gemma/Helen, cost?? (50p per photo to Gemma)

Envelopes

Alcohol license

Make up hampers

Send out hamper donation reminder

Other

Selection boxes - 151 total, 146 chocolate 5 haribo

Reindeer food - bags, ribbon, seed, tags and glitter

Thank you for registering with My-Fundraising-Project. Your account details are as follows:

User name: FIONABLUCK@BTINTERNET.COM

Password: in Helen's file/computer

School ID (see footnote*): 2132

Please go to our website at:-

<http://www.my-fundraising-project.co.uk>

There you will be able to log in to check that your details are correct and to start your fundraising project.

Kind Regards,

The My-Fundraising-Project Team

* You will not need your School ID to log in, but it will enable us to find your details more quickly if you ever need to make enquiries over the phone.

My-Fundraising-Project
Unit 5, Lynderswood Farm
Lynderswood Lane
Braintree
Essex
CM77 8QN
United Kingdom
Tel: 01245 363131 (8:00am - 5:00pm Mon - Fri)
Fax: 01245 362888
E-mail: info@my-fundraising-project.co.uk
Website: <http://www.my-fundraising-project.co.uk>

Cinema Night KS1 and KS2 together - suggestions

Cinema Night

Date of Event

- Agree date with Head Teacher.
- Check availability of staff to man the AV equipment.
- Check availability of Hall in Lettings Diary and enter date in diary to book hall and to inform caretaker.
- Ensure date does not clash with other local or national events.

Publicity

- parentmail and flyers

Film

Film license held by the school via VOGC and renewed annually. DVD's are sourced from 'Friends'/ parents.

Cash Floats

- Set pricing and organise cash floats for the door and tuck shop.
- Money should be counted at the event and either kept in safe or distributed amongst members for safekeeping until banked.

Shopping

- Use knowledge of previous Film Night buying to make shopping list e.g. Drinks, crisps, chocolate bars, sweets, hot dogs and rolls, cups for drinking water, bin bags etc.
- One or more volunteers to undertake shopping.

Health & Safety/Risk Assessment

- Risk assessment should be minuted before the event to comply with our [insurance policy terms](#) so this should be part of the event planning meeting.
- The actions identified during this process should be put in place for the event - see [Risk Assessment for children's events](#).

Preparation

- Check playing time of film and agree timetable with staff.
- Ensure seating and equipment is set up beforehand.
- Set up Tuck Shop tables & float.
- Set up entrance tables & float.
- Provide bins for litter.

Clearing up

- Stack seating.
- Sweep floors.
- Check all appliances used are switched off before leaving.
- Use PTA black bin bags to dispose of rubbish.
- Ensure staff/caretaker are locking up before leaving.

Time - 5pm - 7pm

Cost - £5 per child including meal or £2 without

Film - Horrid Henry? Smurfs? Chipmunks? Mr Poppa's Penguins?

Seating - informal, bean bags?

Location - School Hall check that will school projector will be ready

Children food - popcorn, hot dogs, ice cream in a cone with sauce

Children drink - squash/water

Adult food -

Adult drink -

Staff/PTA help - HC, JE,

Float - HC x3 @ £10

Disclaimer for parents leaving children in the care of other parents - Nia

In future suggest £2 each no reduction for siblings for non meal price.

Drink in cartons, advance payment of tickets, letter home requesting if meal required and vegetarian or not, popcorn in sandwich bags, ice cream sprinkles or sauce

Suggest £5 per child all in next time to include film , meal deal (get fruit shoots, cartons next time ,) , perhaps ice cream in a tub theatre style ie no spoons or mini milk lollies, adults to serve food to children when they are sat down, timings perfect though need to have an accurate interval time to prep ice cream just before scheduled break

Colwinston Fayre, early July - children's float

The village committee choose a theme in May. At this point the 'Friends' start to plan the design of the float with the help of the school children. For example, 2011 theme was 'My favourite film', a poll was carried out per class to ask them to vote for their favourite out of five. Once chosen, the 'Friends' set about planning the design and then in early June ask each class to contribute an area - such as paintings of treasure maps, fish etc these are the main focus of the design. Clive kindly allows us use of his barn and float from mid-June. Parent-mail out to ask for parental help to put together.