



**St. Thomas More Parents' Association**  
**Highfield, Letchworth Garden City,**  
**Hertfordshire SG6 3QB.**  
**Registered charity no. 291593.**  
[www.stmpa.btck.co.uk](http://www.stmpa.btck.co.uk)

## **St Thomas More Parents' Association Meeting – 3<sup>rd</sup> July 2012**

**Present:**, Fiona Rosowsky, Julie Cranston, Mary Hewitson, Luisa Perrett, Bernie Trodden, Catherine Pond and Emilia Malone

**Apologies:** Sarah Spreckley, Vincent and Anne Pestiaux, Jackie O'Gorman, Carl Donovan, Alison Moulds, Elaine McCorrison, Helen and Andy Baguley

### **1. Welcome and Apologies**

### **2. Review and approve minutes of previous meeting**

Approved.

### **3. Finance update**

Vincent not present tonight, a complete finance report will be written up after the Camping Weekend event.

Fiona reported the following:

- Previous balance reported £1856.43
- Payments received as follows:
  - £51.26 from sale of ice lollies
  - £3300.00 profit from Summer Fete
- Net position £5207.29
- Monies from summer fete still coming in (sale of canvasses / advertising)

### **4. Summer Fete**

- Another great event enjoyed by the STM community.
- Many people to thank:
  - Teachers for their help and input with canvas sale
  - Bernard Allen for the help and cooperation he always gives to the PA
  - Parents, family and friends that came along and spent their hard earned cash
  - Everyone that ran stalls, set up, clear up
  - Mrs Stockhill and the Choir for providing such wonderful entertainment
- £3300 so far has been raised by the Fete, a great amount bearing in mind the unsettled weather and the fact that JHN fete and various other events were happening on the same day
- Thank you letters will be set to those that paid for advertising
- Mary Hewitson commented that the school had been left 'spotless' after the fete
- Fete Committee will hold a 'lessons learned' meeting to wrap up this year's fete, any feedback most welcome
- Kitchen staff sent a note of thanks for leaving kitchen as it was found, most appreciated.

### **5. Camping weekend**

- Bernie provided update.
- Rota being drafted, emails will be sent to those coming along to the event
- Cars will not be allowed on the field or past the gates to staff car park
- Arts and Crafts tent will be ran this year
- Balloon modelling, football, volleyball, tattoos and other activities can be enjoyed on the day
- BBQ times to be confirmed
- Julie noted that Bar License was in place

### **6. Newsletter**

- Newsletter is in progress and should be in book bags by end of week
- Year Reps were invited to input but no offers received, please do reconsider offering a contribution for the next newsletter
- Thanks to Carl and Julie for work done in putting newsletter together

#### **7. PA coffee mornings / cakes sales**

- Next coffee morning and cake sale will be on Friday July 13<sup>th</sup>.
- Cake sale to be ran / supplies to come from by parents in Years 2, 3 and 4 – Year Reps Ruth, Mary and Louise.

#### **8. Year Reps**

- The PA officers are reviewing the constitution and as part of the review, roles within the PA will be looked at
- The Year Rep role requires attendance at PA meetings, please do try and attend the meetings
- Suggestion made that a PA 'talk' is given at St Hugh's toddler group to try and get new parents involved in the PA

#### **9. Setting of dates for next PA Meeting and AGM**

- Next PA meeting confirmed as Monday September 10<sup>th</sup>, 8pm at the school
- AGM confirmed as Tuesday October 16<sup>th</sup>
- ***Please can as many parents as possible come along to AGM in October***

#### **10. AOB**

- Planning for Family Disco needed, date suggested as October 20<sup>th</sup>, Fiona to follow up with Jackie re booking of disco
- Catherine noted that places are still available for conference with Sister Judith on July 7<sup>th</sup>
- Brick shed clean up and stock take planned for July 4<sup>th</sup>
- PA agreed to cover costs of Young Enterprise scheme again this year – approx. £800