



UNIVERSITY OF THE THIRD AGE

Heart of England U3A

Notice of Inaugural General Meeting

Please note that the January Meeting will be held on Thursday 10th January 2002 and our Speaker will be:

**Leonora Clark who will talk about,
"The Lighter side of Life in a Departmental Store"**

The Steering Committee proposes that this meeting should also be the Inaugural General Meeting and that the following items of business be taken.

1. Adoption of a Constitution in accord with those recommended by the National U3A. (*A Draft Constitution has been available for inspection and the proposed final document will be available at the December and January meetings for inspection or from the Chairman*)
2. Proposed that the Annual General Meeting be held each year, at the September General Meeting commencing September 2002.
3. Proposed that the annual subscription for 2002/2003 will fall due on 1 September 2002 and each year thereafter the subscription will fall due on the 1 September.
4. Proposed that new members joining between January and August 2002 pay a reducing subscription for 2001/2002 and that the payment for members joining in January will be £8 and reducing by £1 for each subsequent month.
5. Election of Officers and Committee in accord with the Constitution and Rules.

The posts to be filled are :

- Chairman
- Vice-Chairman
- Programme Secretary
- Treasurer
- And three other Committee Members

Your existing Steering Committee Members are prepared to stand to fill the vacant posts. If there are any other nominations will the proposer and seconder please advise the Chairman (in writing) before Friday 4th January 2002 so that ballot papers may be prepared.

Note:

1. In accordance with paragraph 2 it is proposed that future election of Officers and Committee will take place each September, commencing September 2002 and nominations will be sought in July of each year
2. The Constitution to be adopted provides that Officers & Committee Members shall serve for one year. Retiring Officers & Committee Members may stand for re-election provided that no one may serve for more than three consecutive years, without an intervening period of at least one year, except that a retiring Vice-Chairman may stand immediately for the post of Chairman.

Ron Castleton

Steering Committee Chairman

6th December 2001