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# OXSHOTT NETBALL CLUB

## CLUB CONSTITUTION

Oxshott Village Sports Club  
Steels Lane, Oxshott,  
Surrey  
[www.oxshottnetball.btck.co.uk](http://www.oxshottnetball.btck.co.uk)

**OXSHOTT NETBALL CLUB  
CLUB CONSTITUTION**

**1. NAME**

**1.1** The Club shall be called the Oxshott Netball Club (the “Club”). The Club shall be located at Oxshott Village Sports Club (“OVSC”) located at Steels Lane, Oxshott Village, Surrey. All members of the Club shall adhere to the rules of the Club as defined within this constitution (the “Constitution”). Members shall also adhere to the rules and regulations of the OVSC as detailed in Rules of the Oxshott Village Sports Club.

**2. OBJECTS**

**2.1** The Club is established to:

- afford its members opportunities to play the game of netball (“Netball”) and participate in local Netball leagues, events and courses;
- promote and encourage Netball within the area, especially among the junior ages.
- to provide a safe, 'child friendly' and fun environment for junior members
- engage in other sporting and social activities as deemed agreeable by the Club members.

**3. OFFICERS**

**3.1** The Club shall be managed by a general committee (“General Committee”) of the members of the Club elected at the annual general meeting (“Annual General Meeting”) consisting of the following officers (the “Officers”):-:

- Treasurer
- Secretary
- Social Secretary
- Umpiring Secretary
- Junior Coordinator
- Present year team captains
- OVSC Representative
- Press Officer
- Senior Coaching Coordinator

All Officers of the Club shall be Full Paying Members (as defined in clause 7.2 below). Once the General Committee Officers have been elected, a General Committee meeting shall be arranged and the General Committee shall elect a Chairperson from within the General Committee.

**3.2** The Club shall elect at the Annual General Meeting a Club Chairperson. Such Club Chairperson shall be a figurehead in the Club with the rights to attend all Club meetings and offer a point of view on any matters arising.

**4. ELECTION OF OFFICERS**

**4.1** The Officers of the General Committee will be elected annually at the Annual General Meeting of the Club. Only Full Paying Members of the Club can be elected as Officers. The names of any members for election as Officers of the General Committee shall be submitted to the Secretary in writing at least fourteen (14) calendar days before the day appointed for the Annual General Meeting together with the names of the proposers and seconders and the

names of all members proposed and seconded together with those retiring or seeking re-election. These names shall be circulated by the Secretary to all Full Paying Members of the Club prior to the Annual General Meeting in accordance with the time-scales detailed in clause 9.1.1 below.

- 4.2** If any vacancy arises in the General Committee subsequent to the election at the Annual General Meeting, that vacancy may, subject to the agreement of the Officer concerned, be filled by members of the General Committee co-opting a replacement member from Full Paying Members of the Club.
- 4.3** Any Officer of the General Committee ceasing to be a Full Paying Member of the Club shall thereupon cease to be an Officer of the General Committee.

## **5. SELECTION SUB-COMMITTEE**

- 5.1** The purpose of the selection sub-committee is to select the best Netball playing combinations for all teams of the Club. This process shall remain confidential within the selection sub-committee until all the Netball teams are announced following the Netball trials.
- 5.2** The selection sub-committee shall consist of three (3) Full Paying Members, elected at the Annual General Meeting (individually referred to hereafter as a “Selector”).
- 5.3** A Selector may serve no more than two (2) consecutive years on the selection sub-committee.
- 5.4** A Selector must be available for all the specified trial dates as agreed at the Annual General Meeting.
- 5.5** The Netball teams will be announced by the beginning of the first training date or match date, whichever is earliest.
- 5.6** A Selector is not an Officer of the Club.
- 5.7** The decision of the selection sub-committee shall be final. In the event of a query by any Full Paying Member regarding the decisions of the Selectors, such query must be given in writing to the General Committee who shall address the query at the next General Committee Meeting.
- 5.8** The selection sub-committee shall select the Netball teams at the selection dates agreed at the Annual General Meeting. Re-selection may take place half-way through the Netball season to accommodate new Club members, Club members changing their membership category, or to resolve any obvious problems or deficiencies within the previously selected teams.

## **6. GENERAL COMMITTEE MEETINGS**

- 6.1** The General Committee shall meet every two (2) months and seven (7) or more Officers shall form a quorum. The first General Committee Meeting shall take place during September.
- 6.2** Each Officer of the General Committee has one (1) vote except the person who is elected as the Chairperson. Upon election, the Chairperson loses their right to vote except in the event of a tied vote on any issue when the Chairperson has the casting vote only.
- 6.3** When appropriate all Club members may be invited by the Chairperson to attend the General Committee meetings but only elected Officers of the Club may vote at a General Committee Meeting.
- 6.4** The Chairperson shall decide whether a vote at a General Committee meeting is written or otherwise.

## **7. MEMBERSHIP AND SUBSCRIPTION**

- 7.1** Membership of the Club shall include membership of the OVSC and, in accordance with the rights of the Netball section, the OVSC clubhouse facilities and courts for training and matches. Members of the Club shall also be members of the OVSC and shall adhere to the Rules and Regulations of the OVSC.
- 7.2** All members who wish to train and play Netball shall pay an annual subscription towards the expenses of the Club together with the appropriate Netball section subscription to the OVSC. Membership is open to all, including those with disabilities (although due to the nature of the game there are no opportunities for male participation). Any new members to the Club shall pay a one-off joining fee. This joining fee is payable on a one-off basis as long as membership of the Club is continuous. Subscriptions shall be due in full following General Committee approval of membership and no more than two (2) training sessions may be attended without payment. The scale and rate of the membership fees and weekly match fees shall be set annually and agreed by the OVSC Management Committee or determined at the Annual General Meeting, taking into account the Club section membership of the OVSC. Such membership category is defined as “Full Paying Member”. The Netball section will also be considerate of those on low income or claiming benefit, therefore membership fees may be adjusted accordingly.
- 7.3** Any other member of the Club not wishing to train or play Netball but who wishes to use the OVSC facilities only, shall pay a subscription towards the appropriate Netball section subscription to the OVSC. The scale and rate of this membership fee shall be fixed and agreed at the Annual General Meeting of the Club, taking into account the Club section membership of the OVSC. Such membership category is defined as “Social Member”.
- 7.4** After 1<sup>st</sup> January any new Club members or existing Club members wishing to change their membership category may be entitled to a pro-rata rate given at the discretion of the General Committee taking into account the Club section membership of the OVSC.
- 7.5** Membership fees are due before the first game of the netball season and therefore must be paid by 1st September. Membership fees shall be valid for the 12 months through to the 31st August of the following year. Membership shall be considered to have lapsed on late payment and on subsequent renewal the member will be required to pay an increased fee that shall be fixed and agreed at the Annual General Meeting of the Club.
- 7.6** Any Club member, whether a Full Paying Member or a Social Member, wishing to resign must give written notice to the Secretary in order for the resignation to be presented at the next General Committee meeting. Subscriptions are non-refundable except in exceptional circumstances when a decision, which shall be final, shall be made by OVSC.
- 7.7** Any member of the Club, whether a Full Paying Member or a Social Member, may be expelled from the Club for disciplinary or other reason at the discretion of the Committee, subject to appeal at an Extraordinary Committee Meeting called with the support of 10 (ten) or more Full Paying Members.

## **8. AFFILIATION**

- 8.1** All members of the Club who play, coach, umpire or are in any way concerned or connected with Netball must be affiliated with the Surrey County Netball Association (hereinafter called “the County”), and through the County the All England Netball Association (hereinafter called “AENA”). This affiliation is included in the Club membership fees detailed in clause 7.2 above.

## **9. GENERAL CLUB MEETINGS**

### **9.1 ANNUAL GENERAL MEETINGS**

- 9.1.1** The Annual General Meeting of the Club shall be held no later than the 30<sup>th</sup> day of June in each year when the accounts for the previous year shall be presented by the Treasurer. The Secretary in calling the Annual General Meeting shall submit an agenda of the matters to be discussed. The Annual General Meeting of the Club shall be called by the Secretary sending not less than one (1) months notice of such meeting to all Full Paying Club members. Those Club members desiring to have matters included on the agenda for submission to the Annual General Meeting shall notify the Secretary in writing at least fourteen (14) calendar days before the day appointed for the Annual General Meeting together with the names of the proposers and seconders. In the event that additional agenda items are submitted to the Secretary within the time specified in this clause 9.1.1, then the Secretary shall circulate a revised agenda to all Club members no later than five (5) days before the Annual General Meeting.
- 9.1.2** At the Annual General Meeting Officers of the General Committee shall be elected to serve for one (1) year from the day succeeding the Annual General Meeting. The procedure for the election of Officers is fully described in clause 4.1 above. Voting shall be decided by the majority of the members present and entitled to vote and voting shall be by a show of hands or otherwise as the Chairperson may direct.
- 9.1.3** Social members may attend, but only Full Paying Members of the Club may vote at an Annual General Meeting.
- 9.1.4** The minutes of the Annual General Meeting shall be taken by the Secretary. The previous years minutes shall be proposed and seconded to gain approval of the Club. The Annual General Meeting minutes must be distributed by 31<sup>st</sup> July. Any discrepancies arising in these minutes must be raised in writing at the first General Committee meeting.
- 9.1.5** The dates for the Netball trials for selection of the Club teams shall be agreed at the Annual General Meeting.
- 9.1.6** The Constitution of the Club may only be amended at an Annual General Meeting or an Extraordinary General Meeting of the Club.

### **9.2 EXTRAORDINARY GENERAL MEETING**

- 9.2.1** At the discretion of the General Committee or on a written requisition addressed to the Secretary and signed by not less than ten (10) Full Paying Members of the Club, an Extraordinary General Meeting shall be called within twenty-eight (28) days of receipt of such requisition by the Secretary who shall give not less than fourteen (14) calendar days prior notice in writing to all Club members entitled to attend and vote at such Extraordinary General Meeting. Such notice must specify the subject matter to be discussed.
- 9.2.2** Social members may attend, but only Full Paying Members of the Club may vote at an Extraordinary General Meeting.

**10. TEAM STRUCTURE AND SUBSTITUTION PROCEDURE**

**10.1** The team structure and rules of player substitution shall be discussed and voted on at the Annual General Meeting. The agreed team structure and rules of player substitution shall become the Club rules and shall continue in effect for the following season.

**11. CONSTITUTION**

**11.1** All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

*End of Club Constitution*