

**LOPEN PARISH COUNCIL
PARISH COUNCIL MEETING**

**MEETING TO BE HELD IN THE SUNDAY SCHOOL ROOM
7.00 pm Tuesday 16th August 2016**

AGENDA

County Councillor's report

District Councillors' reports

1. Apologies for absence
2. Declaration of interests
3. Agreement of minutes for the meeting held on June 13th 2016
4. Matters arising from the minutes
Delay of councillor training- new date yet to be determined
5. To agree and accept new Disciplinary and grievance procedures.
6. To review the budget available for the parish clerk, the hourly payment rate and hours per week. To agree rate, hours and budget amendments.
7. To review budget available for councillor and clerk training and agree whether changes need to be made.
8. To receive update on the recruitment of LPC Clerk. To consider whether to accept the candidate proposed by the recruitment committee .
9. Subject to acceptance as above, to make an offer to the candidate.
10. Subject to acceptance by the candidate, formally commence employment.
11. Review and agree bank mandate details.
12. Review and agree councillor duties. Ranger supervision is not currently covered.
13. To agree Lopen defibrillator maintenance process/schedule/spare pads and Member responsibility.
14. To receive an update on matters relating to the War memorial funding
15. To receive an update on matters relating to the Churchyard wall repairs
16. To agree the way forward regarding the roads improvements and how to liaise with Highways.
17. Planning and Licensing:
 1. To consider and respond to the application 16/03101/FUL relating to Brooklyn Holloway "*Demolish existing shed and erection of a garage/store*"
18. Any Other Matters to Note (Pls note, no decisions can be taken during this time.)

Note: Agenda order may be varied at the meeting