

LOPEN PARISH COUNCIL

Minutes of the Extraordinary Meeting of the Parish Council held in
The School Room, Church Street, Lopen
21 August 2019, 7.30 pm

Present : S Crane (Chairman), N Jones, J Feeney, V Canton

In attendance : L Wilson - Parish Clerk Members of the Public : 3

The meeting commenced at 7.42 pm

89/19 Apologies : Received from District Councillor Crispin Raikes & Councillor Marsh (both away). Cllr Dance was not in attendance but no apologies had been received.

90/19 Declaration of Interests : None

91/19 Dispensations : None

92/19 SIS

Councillor Jones updated the meeting with regard to liaison between himself, Highways and Cllr Dance and provided a summary of the history of the various plan revisions to the Speed Improvement Scheme. Highways have proposed that the village agree to Revision B, which was the plan which received a very negative response from the village over two years ago. Revision A, which had been agreed subsequently by SCC, and for which the village have been awaiting commencement for two years, is not supported by Gary Warren of Highways. Of particular concern to Councillors was that Revision B included an *increase* of speed limits at the North and South of the village. Action : It was agreed and resolved that NJ would respond to Highways in clear terms that Revision B was not acceptable and that Revision A, as previously agreed by the Council themselves, was the only acceptable option of the two and that it should be implemented asap in view of the considerable delay experienced.

93/19 New Clerk :

The Personnel Committee updated those present on the interviews that had taken place and their recommendation for the best candidate, Jane Collins (present at the meeting). The motion for Mrs Collins to take the post of Clerk was proposed, seconded and all Councillors agreed. The start date is to be the 1 September. Action : Contract to be supplied and handover from existing clerk to take place prior to then.

94 /19 Finance :

Cheques issues for the following payments :

Clerk :	Refund for Stamps purchased /GPO	8.40
SALC :	Training fee	25.00

95/19 Any Other Matters of Note :

The Clerk raised a number of items for thought for future agendas:

- Code of Conduct - Ear-marked for review already but receipt of a Word format of the NALC 2018 Template means this will be an easier process. Clerk recommends that the clerk and two councillors review a.s.a.p.
- ICO Guidance -
- Invitation received for SCC Annual Civic Service - No Councillors are available to attend.
- Risk Assessment Review - A helpful risk assessment guide and checklist had been provided by Zurich Insurance; this should help facilitate the full Risk Assessment review which needs to take place as soon as possible. To be put on the next Agenda to either form a Committee or for Clerk to complete a list in advance with Councillors to consider and add in any extra items required
- Area North Meeting Invitation - 24 October - 6-8 pm : One Councillor and the Clerk will attend. Action : Clerk to respond to invitation accordingly.
- Responses to scoping email sent out from SALC, at our request, to other member parishes with regard to SCC's proposed agreement for use and deployment of SID. Clerk provided a table of responses (19 received to date) and details for Councillors to consider. Councillors agreed that SALC should be asked specifically to approach SCC as a united front on behalf of all parishes.

The meeting concluded at 8.45 pm

For the purposes of the minutes, the meeting was tape recorded.