

LOPEN PARISH COUNCIL  
Minutes of the Extraordinary meeting held in the Sunday School Room  
at 7.00PM Friday 10<sup>th</sup> August 2012

Present : Cllr. B. Davolls ( Chairman )  
Cllr. P. Finlayson  
Cllr.T.Sienkiewicz  
Cllr. S Crane

Mrs. C. Mansfield (Clerk)

Members of the public : nil.

80/12 Apologies for Absence

Cllr. N. Norman

81/12 Declarations of Interest.

Cllr. P. Finlayson declared a personal and prejudicial interest in planning application 12/02756/LBC (Bailiff's Cottage.)

82/12 To approve the minutes of the Extraordinary Meeting held on Friday 13<sup>th</sup> July

Proposed by Cllr. P. Finlayson, seconded by Cllr. T. Sienkiewicz and approved by the meeting, the minutes were duly signed by the Chairman as a true record .

83/12 Matters arising from the minutes

There were none.

84/12 To agree the Parish council's response to planning applications received

12/02848/LBC Ballarat Farm, Frog St. (Three Velux windows, the middle one slightly smaller,to the rear roof )

The LPC recommend approval without comment

12/02776/LBC Ballarat Farm, Frog St. (provision of second floor bathroom )

The LPC recommend approval without comment

12/02720/LBC Ballarat Farm, Frog St. (Re-ordering internal wall)

The LPC recommend approval without comment

12/02756/LBC Baillif's Cottage, Church St.(secondary glazing to north and west facing kitchen and utility rooms)

The LPC recommend approval without comment

85/12 To agree and adopt an addition to Lopen PC's standing orders to include the provision for delegating some planning responses to the Clerk.

The Chairman put forward details of a scheme aimed at reducing the requirement to hold extraordinary meetings to consider minor and seemingly uncontroversial planning applications.

Cllr. Davolls gave details of the proposed scheme, which with built in safeguards, would empower the Clerk to respond to some planning applications on behalf of LPC, without the need to hold a public meeting.

This scheme would exist as an annex to the current standing orders, and would constitute a legal addition to the Clerk's duties.

The proposal was made by Cllr. B. Davolls, seconded by Cllr. S Crane, and carried unanimously.

86/12 Future meeting dates and times.

The next scheduled meeting will be towards the end of September, and the exact date and time to be notified later.

87/12 Any other business.

Cllr. B. Davolls reminded the meeting that the time expired at 5.00PM today for representations to the core Strategy Consultation document, and that LPC's submission had been made in time. Cllr T. Sienkiewicz confirmed that her submission had similarly beaten the dead-line. The next step will be for the inspector to make judgement .

The meeting was suspended for five minutes for brief discussion (7.20pm).

The Clerk read a letter from Barry James (Environmental Management SCC) which had been forwarded to LPC from David Laws M.P.

The letter concerned the on-going issue regarding the Hughes family at Eggwood Hill. It confirmed that a notice to quit was issued on 31<sup>st</sup> July 2012 , and that David Laws would be kept informed of the next stage of proceedings.

The meeting closed at 7.35 PM