

## ILTON PARISH COUNCIL

### Minutes of the Annual Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 9th May 2017

#### 2017/66 Attendance and Apologies

##### Those present:

Mr D Amor (Vice Chair)  
Mrs K Board  
Mrs R Burt  
Mr G Mackenzie-Green  
Mrs P Matravers  
Mr I Sherwood  
Mr I Welch  
Mr A Dance (County Councillor)  
Mrs S Steele (District Councillor)  
Mrs S Morley (Clerk)

##### Apologies

Mr L Hart (Chair)

##### In Attendance

11 members of the public

#### 2017/67 Welcome to new Parish Councillor

Mr Ian Welch, who was co-opted onto the parish council at the last meeting, was welcomed to the meeting.

#### 2017/68 Election of the Chair of the Parish Council & Declaration of Acceptance

Councillors commented that Mr Hart has worked very hard to secure the new field and has the contacts to take things forward. Mr Amor proposed Mr Hart as Chair, seconded by Mrs Burt. There were no more nominations and Mr Hart was duly elected Chair of the Parish Council.

#### 2017/69 Election of the Vice Chair of the Parish Council

Mrs Burt proposed Mr Amor as Vice Chair of the Council, Mrs Matravers seconded the proposal. There were no more nominations and Mr Amor was duly elected Vice Chair of the Council.

#### 2017/70 Report by County Councillor

Mr Adam Dance was elected as County Councillor for the area at the recent elections. Mr Dance arrived slightly later because both Barrington and Ilton meet on the same evening. He will attend both meetings.

#### 2017/71 Review of individual areas of responsibility

Individual areas of responsibility for Councillors were agreed as follows:

Mr Hart	Chair, Recreation Field
Mr Amor	Vice Chair, Ilton Talking, Website, Housing
Mrs Board	Youth Club, Recreation Field
Mrs Burt	Planning, Highways, Strimmer, Planter
Mr McKenzie-Green	Footpaths, Brook Green
Mrs Matravers	Parish Environmental Warden (PEW), Tree Warden, Cemetery, Churchyard, Village Hall
Mr Sherwood	Neighbourhood Watch, Recreation Field, Traffic, School, Cemetery, Churchyard
Mr Welch	Footpaths, Brook Green, Recreation Field

#### 2017/72 Review of Standing Orders, Financial Regulations & Statement of Risk.

No advice has been received that there is any need to make any amendments and no changes were proposed.

#### 2017/73 Review Inventory of Land and Assets held by the Council

The value of assets is shown in the notes to the accounts with the current insurance value. Land was given either a nil value or the rateable value.

#### **2017/74 Review Insurance Cover**

The current insurance policy gives the insured value of items as an overall amount rather than itemising each individual item. The total value of the assets held by the Council are below the maximum amount insured. Councillors agreed to continue with the existing insurers.

#### **2017/75 Review membership of other bodies**

Currently the Parish Council subscribes to SALC and Somerset Playing Fields. It was agreed to make no changes. Membership of the Community Council has been agreed.

#### **2017/76 Dates and times of ordinary Council meetings for the year ahead**

Councillors agreed to continue to meet on the second Tuesday of every month with the exception of August when there will be no meeting. Dates were circulated. Councillors were reminded that they must give notice to the Clerk or the Chair if they cannot attend a meeting.

#### **2017/77 Minutes of meeting held on Tuesday 11th April 2017**

The minutes of the last Ordinary Meeting were agreed and signed.

#### **2017/78 Matters arising from the minutes and any subsequent action taken**

Vacancy for a Parish Councillor - One of the vacancies on the Council has been filled with the co-option of Mr Welch. There is now another vacancy following the resignation of Mr Mico. A resident present expressed an interest in filling this vacancy and will see the Clerk after the meeting.

Speedwatch - Mrs Rainbow is organising a group to undertake a speedwatch programme and is booking the Village Hall for a meeting. The Parish Council agreed to pay the cost of hiring the hall and requested that this cost be billed direct to the Parish Council.

Defibrillator - The fundraising hit the required target within months. The extra money will be held towards the cost of renewing the contract. The invoice will be passed to the Clerk as soon as it is received. SSDC have agreed a grant of £300 which will be matched by £300 from the Parish Council.

Community Transport - This project was being organised by the previous County Councillor. Mr Dance will look at transport for the area and see what can be done to improve it.

Parish Council Post Box - The Clerk presented some options. Councillors chose to go with the larger black version. The Clerk to arrange signage on the box. **ACTION - The Clerk**

#### **2017/79 Highways**

School Traffic Safety - Highways have spoken to the School regarding safety. The Clerk to contact Highways for a sign saying "Caution Children Crossing". **ACTION - The Clerk**

New Car Park - People are using the car park although the entrance is not obvious because the hedge is high and restricts visibility. A sign saying School and Cemetery Car Park would encourage more people to use it. Highways will not put up signs for private property. Mr McKenzie-Green was asked to suggest some ideas for a sign. The Warren Trust have agreed that a new entrance can be built at the Parish Council's expense opposite the School where there is a natural break in the hedge. **ACTION - Mr McKenzie-Green**

#### **2017/80 Brook Green**

Everything is looking good. The grass has been cut. The parapet has still not been repaired. Mr Dance will contact Highways. **ACTION - Councillor Dance**

#### **2017/81 Footpaths**

Nothing has been reported. Mr McKenzie-Green has not been able to walk the paths recently.

#### **2017/82 Cemetery / Churchyard**

- (a) Several Councillors reported they had walked around the Cemetery and Churchyard and no problems had been recorded.
- (b) Provision of water - This has been requested by a resident. It was agreed that without a roof to run off, having a water butt would not be effective. The Clerk was asked to contact Wessex Water to find out the cost of installing water at this location.

**ACTION - The Clerk**

#### **2017/83 Recreation Ground**

- (a) Yarlington Lease - SSSC's legal advisor are obtaining documents from the Land Registry to check Yarlington's land holdings. There will be a small extra cost which the Clerk has agreed to. **ACTION - The Clerk**
- (c) Playdays 2017 - The dates suggested are Monday 21st August 1 - 4 p.m. and Wednesday 30th August 1 - 4 p.m. The Clerk has requested that one of these dates be changed to a weekend if possible. The bouncy castle and circus skills have been booked for one day each at a total cost of £290. Mrs Board has said she may be available for face painting on Monday, but not the Wednesday. **ACTION - The Clerk**
- (c) Inspection Reports - show nothing new or urgent.
- (d) Litter Picking - Mrs Hart cannot do the litter picking any longer. Mr McKenzie-Green's son will take over.

#### **2017/84 Recreational Development / Playing Field**

- (a) Access into the field - Many residents are still opposed to access at the end of Copse Lane and would prefer access to be beside the Village Hall and Cricket Club. Negotiations are still ongoing with the Cricket Club. The Village Hall have agreed to an easement over the land provided the Parish Council pays the legal fees. The Cricket Club have asked for quotes for practice nets and for fencing along the side of the road. It was commented that the cricket club have a legal duty to provide adequate nets to protect adjoining houses and the public.  
  
The Cricket Club have asked that the Parish Council do not build a club house / bar which has been agreed to.  
  
It was agreed to extend the deadline for agreement to 30th May.
- (b) Survey Work - West Country Land Surveys will begin a landscape survey this week.
- (c) Allotments - A resident has suggested that these be considered for the field. The idea will go forward to the consultation.
- (d) Ditch Digging - Some has already been done. Quotes will be sought for the remainder.

#### **2017/85 Website**

The current free site is not to be withdrawn and will continue for another 10 years. Mr Amor is happy to continue. There is therefore no need for a new website.

#### **2017/86 Planning Applications**

App No 17/01036/FUL

Description Erection of a single storey side and rear extension

Location 1A Pennys Mead, Ilton

The above application was approved with conditions plus the need to retain to retain the footpath.

App No 17/01662/FUL

Proposal Erection of four dwellinghouses (amended design) resubmission of 15/04037/FUL

Location Wyndham Arms, Main Street, Ilton

Ilton Parish Council considered the above application and have no objections to the proposal.

#### **2017/87 Correspondence**

- (a) SSDC Policing Area contact list
- (b) South Somerset Events 2017
- (c) Clerks & Councils Direct
- (d) 45 Copse Lane with a request to retain rear gate for oil deliveries. Councillors agreed to this request on the basis that any new resident will have to apply to the parish council for permission. **ACTION - The Clerk**

#### **2017/88 Accounts**

- (a) The precept of £18,470, which includes the Council Tax Support Grant, has been received.
- (b) Received from A J Wakely - £180.00.
- (c) Received from Richard Green - £29.00.
- (d) The following cheques are to be drawn:
  - 000956 - £ 634.28 - Aon UK Ltd, insurance
  - 000957 - £ 290.00 - Stuart Talbot, extra activities for playdays
  - 000958 - £ 9.25 - Parrett Internal Drainage Board
  - 000959 - £ 185.16 - Salary and admin expenses
  - 000960 - £ 165.11 - T Mico, Football pitch fencing
  - 000961 - £ 16.00 - R Burt, planter

#### **2017/89 Review of Governance**

The Review of Governance was carried out and the audit form was signed by Mr Amor as acting Chairman.

#### **2017/90 Approval of Annual Accounts**

Copies of the annual accounts were distributed and approved by Councillors. The audit form was signed by Mr Amor as acting Chairman.

#### **2017/91 Matters and items to report**

- (a) Musgrove Hospital are raising £1 million for an MRI scanner. The Parish Council was asked if it can support this. **ACTION - AGENDA June**
- (b) Dog fouling - There is a lot in Merryfield Lane. People are urged to report anyone they see who is not cleaning up after their dog.
- (c) Young people's survey - Mr McKenzie-Green proposed a survey of young people in the village to see what facilities they would like to see in the new recreation field. Councillors agreed to the expenditure for 50 copies of the survey.

#### **2017/92 Next Ordinary Meeting of the Parish Council**

The next ordinary meeting of the Parish Council will be on Tuesday 13th June 2017 at 7.30 p.m. at Merryfield Hall

The meeting finished at 10 p.m.

Lee Hart - Chairman