

## ILTON PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 13th March 2018

#### 2018/40 Attendance and Apologies

##### Those present:

Mr D Amor (Chair)  
Mr I Sherwood (Vice Chair)  
Mrs M Bullock  
Mrs R Burt  
Mrs S Hill  
Mr I Welch  
Mr A Dance (County Councillor)  
Mrs S Steele (District Councillor)  
Mrs S Morley (Clerk)

##### Apologies

Mrs P Matravers  
Louise Smith - Village Agent

##### In Attendance

5 members of the public

#### 2018/41 Visitors and Public Voice

##### (a) Shop in the village

A resident came to discuss his wish to find suitable premises in which to open a shop in Ilton and asked if the Parish Council could help. The Chairman replied that the Parish Council does not own any buildings in the village but said that the Parish Council would support the idea of a shop. Various suggestions were made. The resident will come back if he can find anywhere suitable.

##### (b) Parking on the verge in Bradleys

Highways will no longer provide bollards to stop parking on the verges. Lorries have been seen driving along the verges which churns them up. Residents were asked to get the number of any lorries seen doing this so that it can be reported.

##### (c) Flytipping in Rod Lane

Residents were asked to report any flytipping as soon as they see it so that it can be cleared away.

##### (d) Gardening Club and other Community Projects

A new gardening club has started on a Thursday and there has been a lot of interest in the community. There has also been a lot of interest particularly among young people and children in being involved in a community project. It was suggested that a Councillor will come along on Thursday to discuss possible projects.

**ACTION - Mr Welch**

#### 2018/42 Minutes of meeting held on Tuesday 13th February 2018

The minutes of the last Ordinary Meeting of the Parish Council were agreed and signed.

#### 2018/43 Matters arising from the minutes and any subsequent action taken

(a) New dog bins - The replacement bins have been fitted - one by the bus stop in Bradleys and one in Main Street just before Spurwells. A new one has been sited in Frost Lane by the Ford.

(b) Parish Plan Bank Account - The replacement cheque has not been sent by the bank. The Clerk will follow this up.

**ACTION - The Clerk**

(c) Parish Council Vacancies - Three ladies attended the meeting this evening to express an interest in becoming a parish councillor. As there are only two vacancies all three were asked to contact the clerk with their details and a brief summary of what they can offer the parish, if they are still interested after attending this evening's meeting. They will be invited to next month's meeting when councillors will be able to make a decision on who to co-opt onto the council.

#### **2018/44      Highways**

- (a) SID Programme - Further details have been received from SCC that it will cost each parish £100 per SID installation after March 2018. Ilton usually has 4 a year which would cost £400. After discussion it was agreed not to continue with the service.
- (b) Purchase of a SID/VAS - The Clerk reported that she had sent out 5 queries and received just one back with a quote. The cost of a sign would be approximately £2,500 to £3,000. After discussion it was agreed not to go ahead with a permanent VAS.
- (c) Drains - The condition and cleaning of the drains was mentioned because several drains are overflowing. Details to be sent to Councillor Dance.

#### **2018/45      Brook Green**

- (a) The parapet SCC have replied that the repair works have recently been issue to one of the engineers to prepare the work package for a contractor. It is likely that a formal road closure will be required and it can take up to 3 months to get this. The engineer will keep the parish council updated.
- (b) Tree work - This was postponed because of the recent flooding and abandoned cars along the road after the snow.

#### **2018/46      Footpaths**

- (a) Bridge at the Ford in Frost Lane - There is no update on the repairs.  
**ACTION - Mrs Bullock**
- (b) Path at the Ford blocked by debris - Debris was brought down during the recent snow and subsequent flooding. To be reported to the Rights of Way Team.  
**ACTION - Mrs Bullock**

Emails to be copied to Councillor Dance.

#### **2018/47      Cemetery / Churchyard**

Condition of Cemetery and Churchyard - The Cemetery and Churchyard have been regularly walked by a Councillor and the 'wiggle' test has been done.

#### **2018/48      Recreation Ground**

- (a) Weekly inspection reports - These show nothing or urgent.
- (b) Annual Playground Inspection and Risk Assessment - repair of problems identified - The problems were discussed and it was agreed to ask Play UK to tighten the Zipline, to get a quote to repaint the Multi Unit, to ask the grass cutting team not to strim around the Activity Trail posts and to get a quote for the Skate Area tarmac. The Ranger will be asked to clean off the encroaching grass from the Basketball Unit and the damage to the seat was considered very minor and not worth doing at this time. It was also agreed not to repair the lid of the bin or to buy a new one because it is useful to be able to open the bin properly.  
**ACTION - The Clerk**
- (c) Remaining grant money - The Clerk reported that there is approx £6,577.53 remaining from the grant award for the Copse Lane Recreation Ground. This is not enough to re-do the skate ramps. SSDC have agreed that the money can be diverted to the playing field project. We have been advised to declare the Recreation Ground finished and then the final claim can be worked out and the retention sum paid. The remaining money can then be allocated to the new field. Councillors agreed unanimously with this proposal.  
**ACTION - The Clerk**
- (d) Registration of two footpaths with Land Registry - The papers have been sent to the Land Registry and an acknowledgement of receipt received.

## 2018/49      **Recreational Development / Playing Field**

- (a) Planning application for MUGA - Everything is ready to go. The Project Manager is currently on leave so the installation of the MUGA is set for the end of April. The installation is likely to take 6 - 8 weeks. The new car park will be used as a base for equipment etc. Eagle Plant will supply a container. A leaflet will be prepared for residents advising them of the disruption. These should be delivered around 16th April. There will be a temporary car park for residents. It is essential that the road is kept clear for large vehicles. Approximately 20 cones are needed to stop people parking along the road. Highways and/or the Police should know where to get cones and the Project Manager should be aware of where to get them. **ACTION - Mr Welch**
- (b) New Container - Once the MUGA is in situ a container will be needed for all the equipment etc for the MUGA. The Clerk checked the planning regulations with SSDC and provided it is less than 200 cubic metres and less than 4 metres high, planning permission will not be necessary because the Parish Council own and maintain the field. This can be confirmed in writing once we have the exact details of the measurements of the container.
- (c) Installation of Electricity - The wall on which the meter was fixed has been knocked down and has been repaired by Play UK while doing the new car park.
- (d) Meeting with Agronomist - Mr Welch has a meeting next week. **ACTION - Mr Welch**
- (e) Working Group / Committee - It would be helpful if different people could take responsibility for specific areas. With this in mind a working group / committee should be set up as soon as possible as a formal group to manage the field. Once the MUGA has been finished people will be needed to manage it. A message will be put on social media asking for volunteers. The Parish Council would pay for the hire of the Hall for meetings. **ACTION - Mr Welch**
- (f) Grass Cutting - It will not be possible to have sheep on the field because it will change the use of the land. An offer has been made by a local farmer to cut the grass once or twice a year and in return for using the grass for hay he will cut the hedges once a year. Councillors agreed to accept his offer, one season at a time under a licence, provided there are no restrictions. Councillor Steele to check the regulations. **ACTION - Councillor Steele**
- (g) Kissing Gate - This is to be installed later this year as part of the path in the new field. It was to be supplied at a later date but has been supplied sooner than expected. Play UK have agreed to store it until it is needed. Councillors agreed to approve the order for the gate.

## 2018/50      **Playing Field/Cemetery Car Park**

The car park extension has been finished and it will be kept locked for 8 weeks to allow it to harden properly. A meeting has been arranged with the Warren Trust to discuss the ownership and maintenance of the car park. **ACTION - Mr Walsh**

## 2018/51      **Copse Lane Overspill Car Park**

- (a) Agreement to use the land - Letters have been sent and a signed copy has been returned by the Cricket Club agreeing to the terms.
- (b) New Sign - It was agreed to order a new sign for the gate. **ACTION - The Clerk**
- (c) A resident has requested access to the land in order to replace a fence in their garden. They will remove all rubbish. The Clerk agreed with this request.

## 2018/52      **General Maintenance - SSDC Ranger Scheme**

There is no specific contract for the Ranger and email confirmation is sufficient. The Ranger has been 4 times now and has worked in the recreation ground and also in the Cemetery.

## **2018/53 Planning Applications**

App No 18/00506/S73A

Proposal Application to vary condition 02 of 17/01662/FUL for fenestration changes etc

Location Wyndham Arms, Main Street, Ilton

Councillors considered the above application and have no objections to the application.

## **2018/54 Correspondence**

(a) Clerks and Councils direct.

## **2018/55 Accounts**

a) Balances as at 28/02/2018 - Business Bank Instant = £597.94 / Treasurers Account = £47,945.79

(b) Received from Barry Gibb Funeral Services £190 in respect of interment.

(c) The following cheques are to be drawn:

001005	- £	192.48	- Salary and admin expenses
001006	- £	117.6	- HMRC, PAYE
001007	- £	6,074.70	- Husson UK, deposit for MUGA
001008	- £	144.00	- Merryfield Hall hire
001009	- £	446.40	- Broxap - dog bins
001010	- £	8,884.33	- SSDC, grass cutting 2017/18
001011	- £	8,707.92	- Play UK, car park expansion
001012	- £	1,698.00	- Paul Hart Welding, gates
001013	- £	58.95	- I Sherwood, padlocks and grass seed

## **2018/56 Matters and items to report**

(a) County Councillor Report - Mr Dance mentioned that he has an excellent CCTV camera which can be bought for £160.00.

(b) Library Consultation - Councillors were reminded about the ongoing libraries' consultation and the threat of closure of many local libraries.

(c) Cricket club stiles - It was felt that these stiles are dangerous. They are private stiles and are not the responsibility of the parish council. Mr Welch to advise the Cricket Club of their condition.  
**ACTION - Mr Welch**

(d) Snow clearing - A councillor asked if the snow shovels which were provided by the parish council were used during the recent snow. It was felt that at least two of them were used. The Clerk to check the minutes to see where they were stored.  
**ACTION - The Clerk**

(e) Theft of batteries - There have been a number of thefts of batteries during the day. Residents were reminded to report anything suspicious and to keep sheds etc locked.

(f) Boundary Changes - There will be some changes to the boundaries. Islemoor is losing Westport and Hambridge and gaining Puckington.

(g) Musgrove Park Hospital - Councillor Steele gave an update on the conditions at Musgrove during the recent heavy snow with farmers and 4x4 drivers stepping in to take staff and patients to hospital because the roads to the hospital had not been cleared

## **2018/57 Next Ordinary Meeting of the Parish Council**

The next ordinary meeting of the Parish Council will be on Tuesday 10th April 2018 at 7.30 p.m. at Merryfield Hall

The meeting finished at 9.40 p.m

Dave Amor