

**FRIENDS OF TOWNELEY PARK MEETING Wednesday April 18<sup>th</sup> 2018 at 10AM**

<b>1</b>	<b>Welcome</b> Maureen welcomed everyone and declared the meeting open.	
a)	<b>Apologies:</b> Grayson Holden, Bryan Concah, Corinne Concah, June Pritchard, Gill Robinson, Debbie Penny, Damian Hartley	
b)	<b>Attendance:</b> Maureen Frankland, Denise Motley, Richard Moss, Pat Ashton, Pete Ashton, Pat Colbran, Ken Brown, Susan Barker, Ronnie Pollard, Andy Buck, John Gilbert, Mary McNeile, Barbara Nutter, Keith Buchanan, Margaret Crane, Anne Mason, Gillian Atkinson, David Marsden	
c)	<b>Parking passes</b> Most people have received their new passes and returned their old ones.	
d)	<b>Registration forms</b> Only a handful of members still need to complete these forms before being handed to Burnley Council.	MF
e)	<b>Hall passes</b> (expire May 2018) About 14 new passes are to be requested+ those for absent members.	MF
f)	<b>Task sheet</b> Members were invited to add their names. (See appendix)	All
g)	<b>Towneley News</b> Continue to circulate these newsletters.	All
<b>2</b>	<p><b>Minutes of the last meeting and matters arising:</b></p> <p>1) A point was raised regarding the sale of mosaic cards which needs amending. <i>Answer: £326 for cards for mosaics should read £26. The total expenditure is based on £26.</i></p> <p>2) Please note that Pat Ashton's mobile is 07758564781.</p> <p>3) Litter is still a problem at Barwise and there is a need for bins to sited prudently. Any problems should be reported to Streetscene.</p> <p>4) A bin is now in place near the Pitch &amp; Putt</p> <p>5) Thanks go to Andrew and Richard C. for repairing various notice boards.</p> <p>6) A discussion about sign boards for the Small holdings Trail to take place with Pat and Richard C.</p> <p>7) Members were shown where ICE details were kept in the meeting room. These details need to be updated for future use.</p> <p>8) Repair to the willow deer has been quoted as £900 by Cherry Chung. An alternative quote is to be sought. Deer have been repaired but need maintenance</p> <p>9) We now have 587 Facebook followers.</p>	<p>MF All</p> <p>MF</p> <p>GR</p> <p>MF</p>
<b>3</b>	<p><b>BBC Officers Report</b> Andy Buck reported that Steve Woods had retired and that his replacement would be Damian Hartley who will continue to oversee the park's golf courses and provide more of a supervisory role for the Park. Rob Richards is working with the current apprentice, Jordan, and Emma, who is now employed in a temporary capacity. A new apprentice will join Damian's team in June.</p> <p>A contribution of £275 was given to Andy for the Brass Band Concert in June.</p> <p>In May, Latham firm are due to improve the area at Barwise to enable the growth of wild flowers. Two picnic tables with disabled facilities are also to be installed.</p> <p><i>N.B. Maureen has since spoken to Andy. The area will now be grass seeded, with wild flowers in one small area, which the Friends will plant and monitor.</i></p> <p><b>Riverside Play Area</b> BCC 2017 Schedule for new play equipment is to be implemented. £57,000 has been put into the Friends' Account to be earmarked for this refurbishment. Carly/Simon Goff/Gill Robinson will also apply for a £30,000 grant for this purpose. It was reported that the Play Area is a good attraction for families visiting the Park, who do not necessarily intend to enter the Hall itself.</p> <p>Andy pointed out that although the Golf Course is owned by BCC, it is Burnley Leisure who manage it. A new Kick Golf facility is available on the 9-Hole Course.</p>	<p>SG CG GR</p>

		<p>The Litter Picking Team should contact Damian when bin bags are required.  No reply has been received from the Cadets re the Woodland &amp; Heritage Day. To be followed up. Andy informed us that he would attend to the necessary Risk Assessments. Complaints about the Park's toilets should be made to Burnley Council 01282 425011 or better still e mail <a href="mailto:LPatel@burnley.gov.uk">LPatel@burnley.gov.uk</a>  If the hand washers are not working this should be reported to Andy Buck.</p>	PA AB
4		<p><b>Finance and Treasurer's Report</b> Richard Moss reported:-  <b>Income</b>  Donations           £1854.16  Events/Sales       £1272.27  TOTAL               £3126.43</p> <p><b>Expenditure</b>  Events/Projects       £1139.70  Advertising           £214.80  Scooter servicing     £190.00  Charity Checkout Subs £118.80  Bank Charges         £30.00  TOTAL                £1693.30</p> <p>Bank Account Balance b/f @ 1/9/17   £8466.93  Excess Income for period               £1433.13  Balance @ 9/3/18                         £9900.06</p>	
5		<b>Friends' area reports</b>	
5	a)	<b>Barwise CP to Bogart Bridge</b> ( <i>Keith Buchanan</i> ) No report – too wet.	
5	b)	<b>Lime Walk to Thanet Lee</b> ( <i>Denise Motley</i> ) No report – too wet, though the amount of litter had improved.	
5	c)	<b>Causeway to pitch &amp; Putt</b> ( <i>Grayson Holden</i> ) No report.	
5	d)	<b>Thanet Lee</b> ( <i>Maureen Frankland &amp; Andrew Johnson</i> ) No report.	
5	e)	<b>Small Holdings</b> ( <i>Pat Colbran &amp; Margaret Crane</i> ) Pat has recently collected one bag of rubbish, but the nearby gulley was a mess. Perhaps Rob could be asked to organise litter picking here. Richard C has oiled the wood carvings and checked their state.	
5	f)	<b>Fulledge &amp; Woodgrove</b> ( <i>Ronnie Pollard</i> ) Ronnie informed us that two local residents have cleared a patch of this area and planted some of last year's primulas. Since Training 2000 use of this area for 'army' type activities, could they be encouraged to assist in its maintenance?	AB SG
5	g)	<b>Riverside CP playground &amp; Memorial</b> ( <i>Pat &amp; Pete Ashton</i> ) Pete reported there was some litter here and that the playground was being used by organised groups of people and children e.g. playschools	
5	h)	<b>Higher Towneley Playing fields</b> ( <i>Gillian Atkinson</i> ) Nothing to report	
5	i)	<b>Triangle &amp; the Avenue</b> ( <i>Gill Robinson</i> ) No report.	
6		<b>Activity feedback</b>	
6	a)	<b>Bird Feeding</b>	

		Members gave positive feedbacks saying the birds enjoyed their fat balls. Maureen informed us that June Pritchard was now managing this activity. A replacement feeder is to be purchased.	SB?
6	b)	<b>Easter Trail</b> Thanks were given to Pat and Pete who organised this year's trail with a modicum of volunteers. Maureen suggested that involvement of people from our other groups would help to form an even more cohesive group of Friends. Overall the public really enjoyed the trail (funded by ourselves) and we could not run the expense of providing every child with a bigger Easter Egg, as distributed at a nearby event funded by the National Trust.	
6	c)	<b>Comments Box</b> A suggestion was put forward as to how we could make use of people's comments via Facebook. Could this information be put on the Comments Box and in the Newsletter?	
6	d)	<b>Barwise</b> Nine volunteers helped to build the Willow Tunnel, which Richard and Pat recently repaired by tying up some loose ends. The play equipment is used well, but the path leading up to it now requires more wood chip. Maureen said that money is available for the installation of two picnic benches.	
6	e)	<b>Litter and Unity Liaison</b> A question was raised about the use of plastic bags when litter picking and are there any environmentally friendly alternatives. Could a letter/visit to BCC enlighten us? Everyone was asked to look for opportunities for the group to source non-plastic bags. The area around the school had less litter, but this could be due to Damian recently spending 8 hours collecting rubbish. More bin bags to be requested. Gill Robinson visited Unity to invite staff and children to be mindful of the litter problem around the College. The Friends wondered whether groups of pupils could join our fortnightly mornings. It is hoped that strategies would be in place after the May meeting with the Ribble Rivers Trust.	ALL MF GR MF
<b>7</b>		<b>Future Plans</b>	
	a)	<b>Gardening Club</b> An improvement to the Rotary bed has not taken place due to Simon's absence and the work at Thompson Park. In the mean-time the Friends will tend 'our' three gardens as usual. Plants in the Stable bed need thinning and a suggestion to label the plants was made which led to a discussion as to which type of labels.	MF KB
7	b)	<b>Small Lime Walk</b> Woodchip and black rolls are needed to extend the path next to the Italian Gardens. Primulas are to be planted on the bank at the top of this area, and the Chair has asked Damian for assistance in thinning out the top of this area.	MF
7	c)	<b>Craft &amp; Mystery Trail</b> Gill has implemented a Mystery Trail and routes may be purchased from the shop for £1. Monday Crafters are still working on this project which will run from the week prior to Bank Holiday to the Woodland & Heritage weekend. Volunteers are needed to maintain the trail. We will need a poster to advertise this event.	All
7	d)	<b>Plant Sale</b> This will operate again in May and a schedule for lifting plants from the Italian Gardens and selling them to the public will be circulated after Maureen has consulted Damian. Thanks to Barbara, Ken and Gill who planted an unexpected supply of daffodils and snowdrops!	MF DH
7	f)	<b>Heritage and Woodland Sunday 9<sup>th</sup> September 12 noon – 4pm</b> As the re-enactment group and Accrington Pipers are unable to attend, a Samba group and drummers have been invited to play. Simon Goff is to decide where the stalls are to be sited. £1800 has been donated from FOTP, from last year, including £250 from Rotary. There is a possibility that we could operate a Facebook Donation Scheme.	GR

		There is a scheduled May meeting with the H&W planning group;	MF
7	g)	<b>Refreshments for Craft Fair 25th November</b> To be discussed later.	
7	h)	<b>Santa 9 December</b> This event will run over two weekends. Gill will organize and explain her ideas (£5 payable on booking, free Hall pass for 12months etc.) at the next meeting.	GR
7	i)	<b>Halloween Trail</b> Thanks go to Pat and Pete Ashton for another successful trail. We hope they will continue this new tradition at Towneley in 2018!	P&PA
8		<b>Outstanding items</b> None	
9		<b>Any other business</b> Gillian Atkinson suggested Burnley's Community Choir may like to perform at the H&W event. Maureen to contact John Garretts. Maureen asked us to update her e-mail address : fotp1902@gmail.com	MF All
10		<b>Date of next meeting Thursday 9<sup>th</sup> August 2018 in the Friends Meeting Room</b>	

## **Friends of Towneley – Activities April to August Other Volunteers please contact Maureen**

**Craft Trail** Please check for damage during “your” week.

Week commencing		Week commencing	
May 28	Margaret	July 23	
June 4	Margaret	July 30	
June 11	Pat & Pete	August 6	
June 18	Pat & Richard	August 13	
June 25		August 20	Pat & Pete
July 2	Barbara	August 27	
July 9		September 3	
July 16		September 10	Crafts to be removed

**Brass Band in the Park** Sunday June 10<sup>th</sup> 2pm – 4pm Bring cakes and/or help serve refreshments

Margaret	Pat C	Susan Barker	Barbara?
Richard & Cynthia	Gillian Atkinson +1 or 2	Keith's wife	
Pat & Pete	Ken Brown	Ronnie	

**Removal & Sale of Plants** from the Italian Gardens - End of May beginning of June

Margaret	Pat C	Barbara	Ann M for plant sale
Pete	Ken Brown	Ronnie	

**Himalayan Balsam Picking** 10:30

Thurs May 24 <sup>th</sup> with Burnley College	Thurs June 28 <sup>th</sup> with Public	Sat July 21 <sup>st</sup> with Public	Thurs July 26 <sup>th</sup> with Public
Barbara	Margaret		Pat & Pete
	Denise		
	Keith		
	John		

Sun Aug 12<sup>th</sup> Balsam Bashing with Trees for Burnley. David Marsden to pick all Summer.

**Meeting Room Cleaning**

May	Pat Colbran	June	July	Pat and Pete Ashton	August
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