

Friends of Towneley Park (Reg. Charity No. 1144988)
Minutes of meeting held on Monday March 25th 2013
at Towneley Garden Centre as the Hall road was blocked!

1. **Present:** Pat Colbran, Ronnie Pollard, Maureen Frankland, Susan Barker, Andy Buck, John Nuttall, June Evans, Keith Buchanan, Roger Leach, Pat & Pete Ashton, June Pritchard, Margaret Crane, Sylvia Hagan.
2. **Apologies:** Louise Chesbrough, Pamela Pickles, Phil Dewhurst, Jill Urquart, Dr. & Mr. Whitehead
3. **Meeting** – January 23rd 2013: Minutes passed as a true record.
Matters arising:
 - The wild flower seed has been ordered, ready for the primary schools to scatter.
 - Andy has quotes (£500) from Ollerton and M&R Forge for a bench at Woodgrove. The meeting voted to fund £250, with GSA providing the balance. It was agreed that a second bench be bought next year.
 - The cycle racks are now installed at Riverside by BBC.
 - Susan has agreed to be our contact with Vicky for the Ribble Rivers Trust project.
4. **Officers Reports: points raised & updates and Park Management & Maintenance:**
 - The Fountain work done by Hardy Utilities and Steve's team in the Italian garden is now complete.
 - Winter work on the Golf Course is proceeding, and ditches along the Causeway have been cleaned.
 - BBC is rebuilding the retaining wall at the Deerpond which was leaking badly.
 - Some pathway work should be completed soon.
 - The meeting voted to have the sawn off "Through the Wood" sculpture be replanted by Keith's volunteer team. This should give it a few extra years before it is affected by more rot.
 - Maureen now has a final copy of the 2013 Action Plan.
 - Meetings are underway with BBC, (possibly with Aircelle) to plan the bonfire arrangements.
 - We will ask Graham to let us know if he will need any help to accompany his School parties.
5. **Financial Report: 23rd January – 25th March 2013**

Expenditure	£	Income	£
Bird Seed:	8.99	Newsletter Grant:	300.00
		Notelets:	8.00
		DVD's	4.00
		Bank Interest	1.62
		Balance B/Fwd:	11,059.21
Total:	8.99	Total:	11,372.83
		Balance at bank:	11,363.84
Expenses outstanding:			
Rotary Club Garden balance	64.50		
Co-op – Scooter mtnce	1024.20		
Lottery Grant –1st Year instalment:	6400.00		
Total:	7488.70	So our available funds =	3,875.70

Insurance:

Susan has found quotes from Zurich for Public Liability; £75 and Personal Accident: £20.

Maureen and the Trustees will clarify with Simon about what we need and what is covered by BBC when we are having events and working parties in the Park.

Funding:

A generous grant (£1,350) from Skipton Building Society has enabled us to fund the costs of wild flower seeds for our School project this Spring and bulbs for the Autumn planting around the Park. It also covers the cost of hiring a marquee for the September Heritage and Woodland Festival.

A grant from the Ward Opportunities Fund through Cllr. Heginbotham has covered the printing costs of the Spring/Summer edition of the Towneley News.

Pat C. has agreed to apply to LCC Local Members Grant scheme for funding the Autumn/Winter and the Spring/Summer issues .

6. Feedback from:

Ribble Rivers Trust. We helped with seeding and litter picking at the newly developed site near Unity College on March 6th.

Bird feeding is ongoing until April 15th. All volunteers were thanked for the rota running so well

The Heritage Lottery Project is now underway. The next dates are:

Open History Workshop in the Lecture Theatre: **Saturday April 13th, 1.30 – 4.30pm.(all welcome)**

Adult Wicker Workshops in the Lecture Theatre: **Saturday May 18th, 1.30 - 4.00pm.(ring Maureen to book)**

Wicker Workshops in primary Schools: **Tuesday 21st, Wednesday 22nd, Thursday 23rd May.**

7. Jobs to do:

- John has cleaned and checked the scooters. A seat on one is broken. Maureen will contact Jaycare to fix it.
- Sign board for the Smallholdings Trail: Keith B will make a temporary sign, and Richard C. will sort out a permanent board to be fixed on the entry gate.
- Costing and design of a display board to be put by the pay machines at Riverside to show events being held up at the Hall and Park will be investigated by Pat & Pete Ashton.
- Summer walks will be led by Susan, Pat & Pete Ashton or Maureen and Andrew on July 14th & 28th and August 11th (all Sundays) & Monday August 26th. Other volunteers, contact Maureen.
- The boards by the car park machines are very grubby. Members were asked to clean them up.

8. Projects:

- **Newsletter:** Edition 10 now out. Thanks to Pat A & co, for editing. Copies were given out to members to distribute at their usual outlets.
- **Easter Egg Trail & Hat Parade: Sunday March 31st.** Pat Ashton has made all the arrangements and a helpers list was completed.
- **May Day – Monday May 6th.** We will have a bric-a-brac and plant stall. Louise is to run a raffle – items can be brought on Easter Sunday or left with her, Maureen or Pat C.(tel.426449 for further information)
- **School Visits:** Volunteers were signed up to accompany the children to look at the daffodils they planted last Autumn, sow wild flower seeds and litter pick.
- **Sale of plants from the Italian Garden:** will be at the end of May. Save 4+ inch plant pots.
- **Brass Band Catering (June 9th):** will be finalised at next meeting.
- **Classic Car Show, 10 years Celebration and Summer children's activity:** will be decided at the next meeting.

9. Activities:

- **Gardening Club:** Will start again on Thursday April 4th. Meet by Offshoots 10.00am. Working on Café bed, Rotary Club garden, rhododendron bed, and bed by Offshoots. The border behind the Hall also needs attention. Pete will ask Steve for suggestions.
- **Recruitment / publicity:** Susan is covering press releases and publicity on "Point Me". June Evans is keeping the Notice board tidy. Pat, Richard, Susan and Roger A. are updating the website.
2 new members have joined – Dr. Glynis Whitehead and her husband. They already do litter picking when in the Park!
- **DVD and Card sales** – very slow during the winter, but should soon improve. Between August and March, Card sales were £32.50 and DVD sales £43.00.

10. AOB:

The Reflective Pond by the War Memorial needs cleaning out again! (This has now been done)
"Business in the Community" have offered up to 50 volunteers (from the Give & Gain Day scheme) on 17th May. Susan will ask Andy, Keith and Simon for suitable projects for them to undertake.

Next Meeting Date is on: Thursday May 16th 2013 at 10.00 am (in Lecture Theatre)

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