

FRIENDS OF TOWNELEY PARK

Charity No. 1144988

Minutes of Meeting held 14 May 2015 in the Friends Meeting Room

Present: Pat Colbran, Margaret Crane, Pat Ashton, Pete Ashton, Ronnie Pollard, Andy Buck and Carly Glover (arrived later), Alan Green, Roger Leach, Diane Flynn, Susan Barker (arrived later), Maureen Frankland, Ian Walton

Apologies: Linda White, Richard Moss, Grayson Holden, Keith Buchanan, John Nuttall, Alex McDonough, Martin Walker

REF	SUBJECT	Action
May14 /01	Welcome Alan Green from Newground, Volunteer in Parks Co-ordinator, based at Offshoots was welcomed.	
May14 /02a	Minutes of the last meeting When Andy arrived he was able to clarify points made in the previous Officers Report stating that picnic benches had been ordered and delivered and the brass band had been booked.	
/02b	Matters Arising A request was made for minutes to go out 1-2 weeks after meeting.	LW
May14 /03	Treasurer's Report PC reported she paid in £229.40 on 6May, i.e. £50 donation from Springwood Garden Centre for the Heritage and Woodland Day later in the year: card sales £15: plant sales on May Day made £74.50: the tombola raised £84.90 and £5 was donated. The Easter Trail brought in £219.20 and £300 was transferred by Calico enabling £ 519.20 to be in the account by 7 April. Charity Checkout Nothing has been donated via this web site yet, but MF has started to use Facebook to promote our charity. Insurance Simon Goff transferred £158 from the Council and suggested we pay £35 to join The Trust for Conservation Volunteers, to get Insurance through Tennyson insurers at a cost of £158. MF subsequently found out that this could be done more cheaply via the local CVS membership. MF spoke to Simon who said we could keep the extra money for next year. The outcome being that we have paid £75.53 for this year and have enough in reserve to pay for next year. Receipt 28/4/2015.	
May14 /04	Officer's Report No written report received, but Andy came around 11.15 to give a verbal report. Re-thinking Parks Some bushes have been heavily pruned near the rotunda. Simon Goff, via e-mail, stated 2/3 yearly pruning of existing plants is necessary but planting a yew hedge could provide a wind break and asked if we could assist financially? After much discussion it was agreed to fund this £221 Himalayan Balsam The pulling, bashing and spraying of balsam continues by park staff. Rob Richards continues to eradicate Japanese knotweed too and asked if we could report any new knotweed growth to Andy Buck. It was decided that the Friends would only pull balsam as individuals, as and when they have time to revisit areas cleared in previous years, as the Friends have undertaken other tasks in the Park.. Andy suggested it could be one of Alan's VIP volunteer jobs. Litter Bins Bins on new pathway will cost about £300 each. Agreed to purchase one bin. Need to put dog bin where it can be collected by a van. MF to contact Street Scene to see what can be arranged. Summer Special Events Already have a list. Andy reported that rounders is still popular. <i>Drop the beat</i> organisers may ask for volunteers.14/15 Aug. – Maj Nawaz will contact us. MF thanked Andy for repairs made by the Council to the meeting room.	MF/RM All/AB MF/RM MF MF
May14 /05	Websites FOTP Website is up to date as far as possible. Pat and Sue to meet to edit it. MF's use of Facebook will help its promotion. Will involve Tony Kitto and Ken Darwen. Information could go on Point Me site. Alex has visited some members to put information on his site with the view to linking up to our site.	PC/SB AMcD
May14 /06	Re-thinking Parks Alan Green outlined the range of activities undertaken by Go to the Park Volunteers Project. He distributed Information packs which identified four main areas for volunteers including Volunteer Rangers in Parks, Woodland Management, Bee Keeping and Horticulture/Gardening. Some discussion re the usefulness of the jobs these volunteers do followed and Ronnie suggested tidying up the areas next to the posts on the Small Holdings Trail. Alan would like to improve the execution of jobs in Burnley's parks that are low priority for the Rangers and Gardeners. The Friends were encouraged to make suggestions to Andy and Alan concerning tasks that we think the volunteers could do. Offshoots are hosting a meeting with park staff who have been involved with volunteers. FOTP are invited to a picnic come barbecue on Wed 1 July, 11:00 – 3:00 at Queens Park as a thank you for volunteers who work in park.	All All
May14 /07b	Feedback: May Day It was reported that more litter bins needed for events as the permanent bins are very often full. Andy has temporary bins which could be placed adjacent to the permanent ones. Andy informed us that the rubbish bins emptied in the morning are very often full by 2pm. It was also noted that the	MF/LW

	daffodils had been spoiled by large vehicles attending this event. Litter to be put on next agenda. Tombola went well, but need more prizes for next time. Items must be new. Plant sale went well, those left over have been planted in the Café bed. Forget me knots and other flowering plants went well.	All
/07c	Wool 'n' Wood Diane Flynn reported that she had received many favourable comments from the visitors from Crosshills and other members of the public. She informed us that some items are still being completed and meetings will still go ahead on alternate Mondays. MF read out some mail received from public praising the trail. MF said the cache boxes including comments are being used well and asked if we could top up the former when making repairs to the trail. MF has reprinted trail leaflet as the first 2000 had already gone.	DF All
/07d	Gardening Club A wheelbarrow and edge cutters have very kindly been donated by Ribble Rivers Trust and it was agreed to store these and other gardening items in meeting room. A further discussion about storage is needed at our next meeting. We will also write to thank the Ribble Rivers Trust for their donation. MF has ordered a key lock for our meeting room.	MF/LW
May14 /08	Future Plans PC is going to a meeting at the Town Hall on Wed 21 May to celebrate end of River Ribble Trust Project and to outline future plans.	PC
/08a	Plant Sale from Italian Gardens N.B. CHANGE OF DATE TO W/C JUNE 2nd Original Plan: Plants to be removed at half term as new ones are arriving. Tue onwards from 26 May – need volunteers to sell. Steve said we could go ahead and take plants out ourselves. Compost needs to be purchased so we can pot up. <i>NEW PLAN : In a subsequent discussion with Simon Goff, after the meeting, the sale will now commence a week later from Tuesday 2 June. See list for volunteers.</i>	PeteA
/08b	Brass Band Sunday 7 June. All Friends were asked to provide cakes etc. for our refreshment stall. Pat & Pete are not available, but agreed to provide cakes and purchase tea, sugar, juice, milk, cups for this event. MF to check out use of a boiler to brew up with Hall staff.- Ken Darwen. Coffee will be provided by MC	All PA MF/ MC
/08c	Himalayan Balsam The Friends are no longer officially involved with the control of balsam.(See 04 above)	
/08d	Wool 'n' Wood FOTP to visit weekly to check . MF asked members to top up cache boxes and take out things that shouldn't be in. We have a repair box, kept in our meeting room, for this. Some further items (bees) are ready to go out on 18 May. MF has put £300 into our account for our work on this exhibition, of which £90 has been spent, Summer Puzzle to be sorted and put on the trail leaflet..	All MF
/08e	Strong Man Day Sunday July 19 th Mathew Balderson outlined the day's events (4 competitors from World Strongest Man Competition, ones from Italy & army: arts and crafts stalls: fun fair: beer trailer). Although £500 had initially been promised for this it was decided that we would pay the Air Cadets £150, to be deducted from the £500, to supervise car parking. The Friends could also collect parking money on bottom field charging £1 per vehicle to recoup our donation. We will man the field from 9:30 – 5:30, or when event dies off. These arrangements to be confirmed with Air Cadets and Simon Goff.	MF/PeteA
/08f	Heritage and Woodland Day Sunday September 13 Programmes – to be discussed by organising committee at 23 June meeting. Air Cadets – It was agreed to pay Air cadets £150 (£100 FOTP + £50 Springwood) Cadets to be asked to arrive for 11.00am. Refreshments – All hands on deck for this. We need to buy a big flask. Our contribution – To liaise at 23 June meeting. A total of £550 was given to Andy Buck, £300 for H&W Re-enactment and £250 for the Brass Band afternoon.	MF/Pat A PeteA MF/PA MF/PA
/08g	Halloween Puzzle - Pat A has this In hand	
/08h	Bonfire Night (Nov 5 th) We may not be involved to same extent, as the organisers are hoping to involve paid staff.	
/09	Any other business Roger noted exercise equipment has been well used. MC thanked for taking minutes. RL thanked for recording the meeting.	
/10	Date of Next Meeting Monday June 29 th 1:30pm Meeting room	