

BISHOPS CLYST PARISH COUNCIL

RINGMER, CULVER CLOSE, BRADNINCH, EXETER, DEVON, EX5 4NY
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6 June 2011

To: The Chairman and Councillors

Dear Councillors

You are hereby summonsed to attend a meeting of Bishops Clyst Parish Council to be held at [Clyst St Mary Primary School](#) on Monday 13 June 2011, ***starting at 7 pm***. The meeting should finish by 9.30 pm. The business to be transacted at the meeting is set out in the Agenda below.

Yours faithfully



Juliet White, Clerk to the Council

Members of the Press and Public are cordially invited to attend and speak during the Open Session.

A G E N D A

- 1 **APOLOGIES** - to receive apologies for absence.
- 2 **MINUTES** - to confirm the Minutes of the April meeting and May AGM (previously circulated).
- 3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT** - to receive declarations of interest on items on the agenda and to note any risks.
- 4 **MATTERS ARISING FROM THE LAST MEETING:**
 - 4.1 Traveller Protocol - Version 1 for discussion.
 - 4.2 E-Group Communication Networking for Council - Clerk to Update.
 - 4.3 Housing Needs Survey Information - to report that John Scott will be at July meeting (7pm).
 - 4.4 Purchase of Litter Grabbers for volunteer group - Clerk to update.
 - 4.5 Royal Mail Deliveries - Letter received from Royal Mail - Clerk to update.
 - 4.6 To discuss possibility of reducing number of Councillors.
 - 4.7 Casual Vacancies - to consider co-options (copies handed out).
 - 4.8 To consider amendment to Standing Orders in relation to the numbers required for a quorum.
 - 4.9 Any Other Matters Arising:
- 5 **REPORT FROM COUNTY COUNCILLOR**
 - To update re: Locality Budget application
- 6 **REPORT FROM DISTRICT COUNCILLOR**
- 7 **REPORT FROM PCSO DONNA BAKER**
- 8 **OPEN SESSION** - A brief adjournment follows to receive comments from members of the public. *Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*
- 9 **FLOOD PLAN** - Cllr Hatton to update.
- 10 **PARISH PLAN** - To discuss how to present the findings of the play provision questionnaire.

11 **PLANNING** - Cllr Palmer

Applications for Consideration:

<i>Plan No & Type</i>	<i>Location</i>	<i>Proposed Development</i>
11/0962/FUL	Blacksmith Forge, Westpoint	Construction of single storey extension to replace existing temporary toilets.
11/0800/FUL	Glenfield View, CSM	Construction of detached garage (amend to position of garage approved under 03/P1171)
11/0927/MFUL (adjoining parish)	Land SE of Crealy Adv Pk	Extension to comprise: COU from c/pk & agric to land to be used for siting of touring caravan and tenting pk & stationing of static caravan for warden's acc; erection of reception/shop bldg; associated infrastructure & landscape wks.
11/1170/FUL	6 Glade Walk, Cat & Fiddle Pk	Construction of UPVC double glazed porch.

Decisions from EDDC:

<i>Plan No & Type</i>	<i>Location & Proposed Development</i>	<i>Decision</i>
11/0536/FUL	Friends Provident Installation of barrier controlled entry System, regarding of grass bank and Installation of lighting columns and CCTV mast.	Grant
11/0640/FUL	27 Winslade Park Avenue, CSM Construction of side and rear extensions.	Grant
11/0169/FUL	Kiddicott Farm, Oil Mill Lane, CSM Revised application for the construction of 3 no Holiday lets (amended design to ref: 05/1724/FUL)	Grant
11/0657/FUL	Homefield, Oil Mill Lane, CSM COU of agricultural land to residential & Construction of two storey side ext & replacement garage	Grant

Any other matters for information/discussion:

- Travelling Persons' Site - to report on any response from EDDC.
- DCC - application DCC/3054/2010 - Grant - application for a new planning permission to replace an extend planning permission in order to extend the time limit for implementation for new water treatment works and access road at agricultural land adjacent to Mill Lane, Westclyst, Exeter.
- Tree Preservation Order - Land at 11 and 25 Clyst Valley Road, and 8 Grindle Way, CSM - to report on precise tree locations.
- Development Management Committee - 3.5.11 - Enfield Farm, CSM - to report on decision.
- EDDC Planning Training Event held 7.6.11 - to report.

12 **ACCOUNTS AND FINANCES**

- *Monthly transactions:* to consider, for authorisation a schedule of expenditure which will be available at the meeting.
- HMRC PAYE Scheme for Clerks - to update on situation.
- Audit of Accounts.
- To discuss future valuation of assets.

13 **HIGHWAY MATTERS** - to receive updates on matters previously raised.

- 13.1 Safety Barrier at Pedestrian Access to Cat & Fiddle - Clerk to update.
- 13.2 Speeding traffic on Village Road - Clerk to update.
- 13.3 DCS - Traffic de-brief meeting (16.6.11) - Cllrs Norman/Axford to attend.
- 13.4 Weed Management - to update Councillors on County Council Policy.
- 13.5 Any other highway matters:

14 **CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

- Recycling facilities (as per circulated e-mail of 14.4.11).
- Thank you letter from Mrs Carter.
- EDDC - Review of Polling Places and Polling Stations.

15 **REPORTS**

15.1 Village Halls - Clyst St Mary - Cllr Gibbs
Sowton - Noel Waine.

15.2 Airport - Cllr Axford.

15.3 Allotments - Cllr Norman.

15.4 Play Area -RoSPA report - Cllr Gibbs.

15.5 Report from School Governor - Cllr Hatton

15.6 Any Other Reports.

- Don Freemantle's long-standing term of office - for discussion.

16 **ANY OTHER BUSINESS RAISED BY AGREEMENT.**

17 **DATE OF NEXT MEETING** - Mon 11 July 2011 - **7.30pm** at **CLYST ST MARY PRIMARY SCHOOL HALL**