

Minutes of the 1st Annual General Meeting of The Keevil Community Amenities Trust

The 1st Annual General Meeting of Keevil Community Amenities Trust was held in the Village Hall, on Thursday 18 April 2013.

Present: Rob Kevan, (Chairman), Alex Goodwin, Norman Owen, Paul Vingoe, Jerry Wickham, Janet Hopkins (Secretary), Vi Jensen, (Independent Examiner) and one member of the public.

1. Apologies

Apologies were received from Pat Tucker.

2. Chairman's Report

The Chairman, Robert Kevan, presented his report. Norman Owen and Jerry Wickham were thanked for initiating the proposal to the Area Board which had resulted in a grant for the purchase of the Marquee. The work of the Trustees was recognized in establishing the Trust, and the efforts of the volunteers were particularly thanked. The Chairman acknowledged that the financing of the Trust had been difficult during its first year, but felt it was important that the pricing of the Marquee should be such that it was available to all who wishes to use it. Janet Hopkins was thanked for her work as Secretary and Treasurer.

3. Reports and accounts

The Report and Accounts for the year ended 31 March 2013 had been circulated to the Meeting.

Vi Jensen, Independent Examiner, explained that although the level of income meant that it was not necessary to submit the accounts to the Charity Commission, they were presented in the format that would be acceptable to the Commission. Vi suggested that, as the value of the Marquee was being amortised over five years, it would be advisable to establish a reserves fund so as to plan for a replacement Marquee. This fund could also be used to purchase additional equipment.

Vi was thanked for her work on the Accounts.

It was proposed by Jerry Wickham

Seconded by Paul Vingoe

That the Accounts for the year 2012-2013 be accepted by the Meeting. This was agreed by all present.

4. Independent Examiner

Vi was thanked for her hard work in preparing the accounts for the year 2012-2103.

It was proposed by Paul Vingoe

Seconded by Norman Owen

That Vi Jensen be appointed as Independent Examiner for the year 2013-2014.

5. Confirmation of the Appointment of charity trustees

It was confirmed that the Trustees will serve for the following periods:

Rob Kevan and Alex Goodwin – two years –	to retire on the 1 st May 2014
Jerry Wickham and Pat Tucker – three years	to retire on the 1 st May 2015
Paul Vingoe and Norman Owen – four years.	to retire on the 1 st May 2016

Paul Vingoe said that the signed copy of the Trust Deed was retained in the Trowbridge Office of Goughs.

9. Date of Next Meeting

The date of the 2nd Annual General Meeting was agreed as Thursday 17 April 2014, at Forge Cottage, Martins Lane.

There being no further business, the Meeting concluded at 20.15