

KEEVIL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.30 p.m. ON MONDAY 18th JULY 2016

Present: Cllr Jerry Wickham (Chairman), Cllrs Francis Banfield, Andrea Hunter, Myra Link, Rodney Meatyard and Geoff West.

In attendance: Councillor Jonathon Seed (WC)
George Goodwin (Clerk)
1 Member of the Public

Consultation Period:

- Cllr Seed said that he had attended the village fete which he found very enjoyable. He was particularly impressed by the quality of the cakes that he had bought at the fete.
- Cllr Seed was asked about the proposed housing development in Steeple Ashton PC. He said that the development will be on the Trowbridge side of the A350. Discussions were taking place between Trowbridge Town Council and Steeple Ashton PC about a possible boundary change that would mean that this development would become part of Trowbridge not Steeple Ashton.
- A number of complaints have been received about the new signage outside Keevil School. This issue will be discussed under AOB (see below).

The Parish Council Meeting commenced with Councillor Wickham in the Chair.

1. Apologies for Absence

Councillor Rob Kevan
PCSO Helen Wilson

2. Declarations of Interest

None.

3. Minutes of the Annual Parish Meeting of 16th May 2016

The minutes of the Annual Parish Council Meeting held on 16th May 2016 were approved and signed by the Chairman as a correct record.

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5. Minutes of the Planning Committee Meeting of 21st May 2016

The Minutes of the Planning Committee, dated as above, were approved and signed by the Chairman.

6. Matters Arising from the Annual Parish Council Meeting of 16th May 2016

Accounts 2015/2016 - Papers sent to the external auditors. Accounts detail on the Village Web Site. Thank you letter sent to our internal auditor, Mrs Pat Phillips. Mrs Phillips has agreed to be the PC's auditor for 2016/2017.

Insurance 2016/2017 - The Clerk has renewed the policy with Community First.

Scarecrow Trail – See Main Agenda.

Hand rails on Main Street ramp - The invoice for our share of the costs has been received. See Cheque Approval below.

Highway Obstruction - The Clerk has written an article which has been published in the Parish Magazine.

Remembrance Day Wreath - The Clerk has ordered a Remembrance Day Wreath from the Royal British Legion. Donation to be approved – see below.

7. Playing Field

Repairs & Maintenance

- Maurice Kimber has trimmed the boundary hedge. Cllr West will get a bill from him to pass to the Clerk for payment.
- Janet White has completed a grant application for the Area Board to finish the footpath works on the Playing Field.
- The Community Shed are now maintaining the grassed area at the eastern end of the PF as well as a small area in a corner which is being left to grow as a wild meadow.

Installation of new equipment

- John Tucker has installed the new PF Noticeboard. It was agreed to pay for the materials used (approximately £50) when receipts etc., were received. Proposed by Cllr West and seconded by Cllr Link, the motion was carried unanimously.
- The goal posts and netting has been delivered but there may be some missing components. Cllr Kevan will sort this out on his return from holiday.
- Zip Wire design is in progress. Cllr Kevan has agreed to pay £100 for professional services to Mark Mitchell for checking the design. Charity trustees have approved their contribution to the zip wire project.
- Cllr Kevan is also looking to improve the signage directing people to the PF.

The Clerk raised an issue concerning the ordering of works & equipment and the payments for it. Without wishing to slow down the processes involved, it was important that all orders were marked as coming from the PC and invoices should also be addressed to the PC. This would enable VAT to be reclaimed from HMRC thereby reducing the overall cost of the project.

8. Flooding & Drainage

Nothing to report.

9. Highway Matters

- The new Parish Steward Scheme is being launched but will not be fully operational before the autumn. All Highways request should be sent to Cllr West who is our point of contact for WC.
- Cllr Link raised the issue of roadside hedges obscuring the driver's view at Pantry Bridge. Cllr West will contact Mr Awdry about cutting back these hedges to improve the view for drivers.
- The Clerk received a complaint about overhanging trees in Martins Road. He referred the complaint to WC Highways.
- The Council discussed the correspondence from Mr & Mrs Finch regarding speeding and the issue of erosion of the verges. In terms of the excess speed issue, the village had been subject of numerous metro-counts, all showing the speed below the threshold. The Clerk mentioned the Wheelie Bin Speed Limit signs that have been distributed in Steeple Ashton. He was asked to find out the costs of such signs. In terms of the erosion of verges, this was acknowledged as a problem but something the Parish Council had little control over.

10. Keevil Scarecrow Trail

The Head Teacher has suggested that a meeting between the PC, himself and the Scarecrow Trail Organising Committee would improve communications between the parties and avoid some of the problems experienced this year. It was agreed that a sub-committee of the PC would meet with the parties mentioned above. It was agreed that the sub-committee would consist of Cllrs Hunter and West in the first instance.

11. Financial Statement (before Invoice Payments)

The Clerk reported that the Council's finances stood as listed below:

-	Current Account	£16,063.52
-	Deposit Account	£ 127.83
-	Total	£16,191.35

12. Cheque Approval

- (a) Payee = Keevil Village Hall
Sum = £11.00 for Hire of Hall on 16th May (11.00 + VAT £ 0.00)
- (b) Payee = Wiltshire Council
Sum = £425.00 for Cost Share – Safety Railings (£425.00 + VAT £0.00)
- (c) Payee = G.F.W. Goodwin
Sum = £24.09 Clerk's Expenses – 1st Half 2016 (£24.09 + VAT £0.00)
- (d) Payee = Cllr R. Kevan
Sum = £165.60 for PF Noticeboard (£138.00 + VAT £27.60)
- (e) Payee = Royal British Legion Poppy Appeal.
Sum = £25.00 for donation for Remembrance Day Wreath (£25.00 + VAT £0.00)

Proposed by Councillor Banfield & Seconded by Councillor Hunter.

A total of £650.69 (£623.99 + VAT £27.60) was disbursed with the consent of all present.

13. Any Other Competent Business

- (a) Cllr Link said that the Royal Engineers Team Sapper would be visiting the village again on 3rd September during their bicycle ride to raise funds for Help for Heroes. Cllr Link would like to mark their efforts in some way and if anybody has a good idea on how to do this then please contact Cllr Link.
- (b) The Main Street Safety Railings need to be repainted again. It is hoped that this work will be undertaken by the Community Shed with the consumables being funded by the PC.
- (c) Cllr West said that the Community Shed intended to come forward with a proposal to take over the maintenance of the PF. The Clerk was asked to make this an Agenda item for the September Meeting.
- (d) A number of complaints have been received about the 4 large red signs that have been erected on Keevil School. As the School is in the Conservation Area and the Area of Minimum Change, Cllrs considered these signs to be inappropriate. The Clerk was asked to contact the Head Teacher and ask for the number of signs to be reduced.
- (e) The Clerk said that our MP, Dr Andrew Murrison, has written to the PC concerning the roll out of Super-Fast Broadband in rural areas. The Clerk was asked to reply to Dr Murrison to say that part of Keevil has access to Super-Fast Broadband but there **are** parts of the village that still cannot get this service.
- (f) The Chairman said that he was still negotiating with HMRC concerning the fines they proposed to charge the PC. He was confident that he would succeed in reducing/eliminating these fines.
- (g) Cllr Link said that the Chairman's Annual Report listed all those organisations that had donated funds to the Playing Field Project. FOKS had donated £500 towards the works but they had been left off the list. She asked for the report to be corrected. The Clerk apologised for the omission but said that as the report had already been published and distributed it was not possible to make this correction. However, he would update the master copy so that any further prints of the report would carry the correction.
- (h) The next PC Meeting is on Monday 5th September 2016 in the Village Hall starting at 7:30 p.m.

SIGNED

DATE

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