

KEEVIL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.30 p.m. ON WEDNESDAY 7th NOVEMBER 2016

Present: Cllr Jerry Wickham (Chairman), Cllrs Francis Banfield, Andrea Hunter, Rob Kevan, Myra Link, Rodney Meatyard and Geoffrey West.

In attendance: Cllr Jonathon Seed (WC)
David Bouault
Paul Lenaerts
George Goodwin (Clerk)

Consultation Period:

- Cllr Seed said that the next Area Board Meeting will be on 16th November with a 2:30 p.m. start. This meeting is primarily aimed at older people and the services/facilities they use. He also said that the Keevil's Community Shed request for a grant to buy a sit-on mower was likely to be agreed.
- There was some discussion regarding the damaged dog bin in Main Street opposite Fieldhead. WC say that the bin is still useable and in any case there were no funds available to replace it. Cllr Seed said that he would discuss the matter with his cabinet colleague responsible for street furniture.

1. Apologies for Absence

PCSO Helen Wilson

2. Declarations of Interest

None.

3. Minutes of the Parish Council Meeting of 5th September 2016

The minutes of the Parish Council Meeting held on 5th September 2015 were approved and signed by the Chairman as a correct record.

4. Matters Arising from the Parish Council Meeting of 5th September 2016

- Speeding in the Village - The Clerk has sourced 100 of the Wheelie Bin Stickers bearing the slogan "It's 30 for a REASON". These are now available for distribution to concerned residents. A note will appear in the December issue of the Parish Magazine.
- Team Sapper – See Main Agenda.
- Scarecrow trail – Cllrs Hunter and West met with the organisers of next year's event which is planned for 21st/22nd May 2017. The organisers agreed to attend the March PC Meeting to show their plan for the scarecrow sites. They intend to secure the agreement of all of the Scarecrow "hosts" to the placing of the scarecrows. Any music to be played at a particular scarecrow location will be arranged so as not annoy local residents. They would like to use the Playing Field as last year and requests for verge and grass cutting will be made to the Community Shed. 10% of the funds raised by the event will be split between two local charities. In 2016 these were the Wiltshire Young Carers and the Keevil Playing Field Development Fund which received £575 each.

5. Playing Field

- ROSPA Inspection – Nothing of great significance was found. The Community Shed is carrying out some of the minor repairs including one of the Springies. These repairs are being managed by John Tucker. Councillors expressed their appreciation of John's efforts.
- Repairs & Maintenance – The Clerk will budget costs for using a sit-on mower assuming that the Area Board grant request is agreed. This would reduce the mowing cost to around £500

per annum to cover the cost of fuel, maintenance etc. This is half the current budgeted cost. However, this cost will be reviewed in the light of experience with the new equipment. The Junior Swing needs new seats which cost around £60 each. Pat Bartholomew has offered a donation towards the costs of this repair and Cllr Kevan was given authority to carry out the work. This was proposed by Cllr West, seconded by Cllr Wickham and carried unanimously. The Exercise Bike has suffered damage and needs repair. Cllr Kevan will investigate the cost of a repair/replacement. He has received an insurance claim form from our insurers. An Excess of £100 is payable on any claim. Some of the safety surfaces may need attention as they could be a trip hazard.

- Improvement Project – Cllr Kevan has also spoken to our insurers regarding the proposed Zip Wire. They have no problem with this provided ROSPA inspect the system and agree in writing that it is safe. The Seat donated by the W.I. is in the process of being installed. It is intended to connect the seating area to the Martins Road gate to the Playing Field by way of an access path that can be used by the disabled. To do this, the Martins Road gate needs its stop to be removed and this was agreed. In the event that the Community Shed gets the Area Board grant for a sit-on mower, they will take over the Playing Field grass cutting. This means that the contract with A.W. Services will not be renewed. A decision about the contract will be taken at the January meeting of the PC. In the meantime, the Clerk will budget £100 for the Community Shed insurance premium to include cover for the new mower.

6. Flooding & Drainage

- Overgrown road ditch alongside Main Street – This has now been cut down by the landowner.
- Airfield drainage ditch clearance – the MOD DLO have issued a work order for clearance and the work is expected to begin soon.

7. Highway Matters

- Cllrs remarked how much better the village looked now that the Community Shed is carrying out regular maintenance on the grass verges.
- Contact has now been made with the Parish Steward regarding the ongoing works programme. On a recent visit a number of the small potholes have been filled and drain areas cleared of leaves etc.

8. War Memorial

Cllr Link has attended a seminar about the registration and upkeep of War Memorials that was organised by Civic Voice. She said that a War Memorial was considered to be any item that recorded the names of people who had given their lives for their country. Accordingly, the Roll of Honour in the Village Hall should be considered for registration alongside the War Memorial outside the Church and the wall plaque at Stocks Green. However, the Roll of Honour in the Village Hall should be discussed with the Village Hall Committee first. It was agreed that Cllr Link will use the checklist provided by Civic Voice to assess the condition of the War Memorial outside the Church. The Clerk will distribute the original condition report made in 2011. Further actions can then be planned to improve the War Memorials under the PC's stewardship.

9. Team Sapper

Cllr Link reported that Randolph Vaughan has agreed that his Keevil Village artwork can be used in designing a presentation picture for Team Sapper. The basic idea is to photograph the Stocks Green wall plaque and mount the artwork on top of the photograph. Some presentation text will be added to form a presentation piece that can be given to Team Sapper on their next visit in September next year.

10. Financial Statement (before Invoice Payments)

VAT of £381.85 has been reclaimed from HMRC but has not yet been received. The Clerk reported that the Council's finances stood as listed below:

Current Account	£ 131.52
Deposit Account	£ 14,516.15
Total	£ 14,647.67

11. Cheque Approval

- (a) Payee = Keevil Village Hall
Sum = £11.00 for Hire of Hall 5/9/2016 (£11.00 + VAT £0.00)
- (b) Payee = Playsafety Ltd
Sum = £138.60 for Playing Field Safety Inspection (£115.50 + VAT £23.10)
- (c) Payee = Keevil Accountancy
Sum = £48.00 for Payroll Fees (£40.00 + VAT £8.00)
- (d) Payee = HMRC
Sum = £162.80 for Income Tax (£162.80 + Vat £0.00)
- (e) Payee = G.F.W. Goodwin
Sum = £749.98 for Salary - 2nd Half Year (£749.98 + VAT £0.00)
- (f) Payee = Paul Lenaerts
Sum = £63.86 for Shed consumables (£63.86 + VAT £0.00)

Proposed by Councillor Hunter & seconded by Councillor West

A total of £1,173.44 (£1,142.34 + VAT £31.10) was disbursed with the consent of all present.

12. Any Other Competent Business

- (a) The Chairman reminded Councillors that they should let the Clerk know of any special budget items for 2017/2018.
- (b) The Chairman reported that Cllr Link had asked that he should publish Christmas Greetings in the Parish Magazine. The Clerk will ensure that a seasonal message is included in the next issue.
- (c) The Clerk has sent the PC's views to the Government consultation on the proposal to introduce legislation to extend the precept capping and referendum rules to Parish/Town Councils. The PC's submission agrees with the line taken by WC in that such powers should not be extended to interfere with small local authority's revenue raising.
- (d) The Chairman reported on the complaint raised by Terry Lowe about excessive noise from helicopter activity. He is in the process of sending a reply to Mr Lowe.
- (e) Cllr Hunter asked that the Village web site should take down the pictures showing the run-off floods in the village some years ago before additional drainage works were implemented. These pictures have caused some concern to villagers who were trying to sell their houses. The Chairman said that this has been done after a complaint had been received.
- (f) The Clerk reported that a small commercial organisation had approached the PC about renting Keevil Airfield one day per month to run skid pan training. The Clerk referred the enquirer to the MOD DLO while pointing out that there were noise restrictions in place covering motor sport activities on the Airfield.
- (g) Cllr Banfield said that the Bus Stop in Main Street outside Fieldhead had a crack in concrete. The Clerk was asked to report this to the appropriate authority.
- (h) Paul Lenaerts said that he had met with Geoff Banwell who had agreed that the Banwell plot in the PF can be maintained by the Community Shed. However, a written agreement must be signed to allow the maintenance without affecting the ownership of the plot.
- (i) The next meeting of the Council is on Monday 9th January 2017 in the Village Hall starting at 7:30 p.m.

SIGNED

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